

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**December 8, 2014
1:30pm
NE LHIN Office Sudbury**

PARTICIPANTS: Danielle Bélanger-Corbin (<i>videoconference</i>) Santina Marasco Rick Cooper Dawn Madahbee Dr. Colin Germond Denis Bérubé (<i>teleconference</i>) Louise Paquette Cynthia Stables Tamara Shewciw (<i>teleconference</i>) Kate Fyfe Terry Tilleczek Martha Auchinleck Darren Jermyn, Northeastern Ontario Stroke Network (<i>Item 12 only</i>)	REGRETS:
	SCRIBE: Micheline Beaudry

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0	Call to order: Introductions of attendees Chair Danielle Bélanger-Corbin called the meeting to order at 1:30 pm and welcomed Denis Bérubé as a new member of the NE LHIN Board of Directors.		
ITEM 2.0	Declaration of Conflict of Interest No conflicts of interest declared. Board Chair noted that her spouse has privileges at Temiskaming Hospital however she did not it as a conflict of interest.		
ITEM 3.0	Approval of Agenda {MOTION 2014-BD0081} <i>That the agenda for the Board of Directors meeting of Monday, December 8th, 2014 be approved as presented.</i> MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}		

<p>ITEM 4.0</p>	<p>Approval of Consent Agenda Includes the following items: 5.0 Board Attendance 6.0 Media Tracker 7.0 Q3 Delegation of Authority 8.0 Approval of Minutes of past Board meeting of September 23rd, September 30th and October 28th, 2014 9.0 Approval of Minutes of the HPAC Meeting of October 9th, 2014. 10.0 Approval of Minutes of the LAHC Meeting of October 1st, 2014.</p> <p>{MOTION 2014-BD0082}</p> <p><i>The consent agenda for the Board of Directors meeting of Monday, December 8th be approved as presented including:</i></p> <ul style="list-style-type: none"> - Board Attendance - Media Tracker - Q3 Delegation of Authority - Approval of Minutes of past Board meeting of September 23rd, September 30th and October 28th, 2014 - Approval of Minutes of HPAC meeting of October 9th, 2014 - Approval of Minutes of LAHC meeting of October 1st, 2014 <p>MOVED: Rick Cooper / SECONDED: Colin Germond {CARRIED}</p>		
<p>ITEM 11.0</p>	<p>Report from the Chair</p> <ul style="list-style-type: none"> • Chair requested that the Board move away from hard copies and have only electronic format for board meeting packages. All members agreed and therefore future board package will be in electronic format only. • All board members must have access and able to log onto the NE LHIN Board portal. • Confidential electronic documentation protocol/policy must be in place. • It was reiterated by the Director of Communications that the portal is secure. • Documents on the Board portal will be password protected. • A system will be set up where all members will be informed of the process and password when required to access documents. • A Trial with each member will be done to ensure all board members are comfortable with portal. 	<p>Micheline to ensure that all board members can access portal.</p> <p>Communication will do trial with each board member.</p>	<p>Cynthia Stables</p>

	<p>a) <i>Update from LHIN Leadership Council and LHIN Chair Council Meeting -</i></p> <ul style="list-style-type: none"> • Danielle Bélanger-Corbin reported on the November LHIN Leadership Council and LHIN Chair Council meetings. Home and Community Care was a primary item discussed with a presentation by Gail Donner, Home and Community Care Review Expert Group and Cathy Fooks, Change Foundation. • On November 27th, there was a Collaborative Governance Board education session. Board members are asked to forward any comments or feedback on the session to Danielle. • For the 2014 Board evaluations, the old template will be used. A common tool must be used for all LHINs for the 2013/14 reporting period. For 2014/15, an RFP will be going out shortly with an increased budget to find a potential vendor to conduct the Board Evaluation. <p>b) NE LHIN Board Appointment Update</p> <ul style="list-style-type: none"> • On November 5th, 2014, an Order in Council approved Denis Bérubé as a Director and Danielle Bélanger-Corbin as Board Chair. One application is pending approval by Order in Council. A candidate from North Bay has submitted an application. The NE LHIN Board of directors is looking for candidates from Timmins and Parry Sound. The vacancies are posted on the Ministry website. • A new mentoring concept was recommended for new board members. Danielle will be mentoring Denis. Rick Cooper will be mentoring Dawn Madhabee. It was also suggested to have Senior Officers involved with the mentoring. <p>c) Sub-Committee composition and re-appointment</p> <ul style="list-style-type: none"> • Board of directors are requested to submit their interest for various committees including the Audit Committee, Governance Committee, Health Professional Advisory Committee HPAC and Local Aboriginal Health Council (LAHC). <p>d) Appointment of Vice-Chair</p> <ul style="list-style-type: none"> • Board Chair recommended to have two (2) vice-chairs vs one. Nominations and/or interest in serving as Vice Chair are to be sent to the Board Chair. <p>e) Board Chair will be meeting each member of the</p>	<p>Email will be sent out for interest on committees.</p> <p>Nominations for Vice-Chairs to be sent to Board Chair</p> <p>Notice for board evaluations to be done every January.</p>	<p>Micheline Beaudry</p> <p>All Board of Directors</p> <p>Micheline Beaudry</p>
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	Board to do an evaluation of the Board, once the Board evaluations are complete .	Board evaluations	All Board members
ITEM 12.0	<p>Annual Ontario Stroke Report Card and NE LHIN results Darren Jermyn the Annual Ontario Stroke Report Card and the NE LHIN results. Presentation was included in meeting package.</p> <p>Highlights include:</p> <ul style="list-style-type: none"> • 19 indicators generated though CIHI datasets and Ontario Stroke Audit • 4 year comparison - Data from 2009/10 to 2012/13 • Stats for 2013-14 will be available June 2015 <p>Areas for NE LHIN Improvement</p> <ul style="list-style-type: none"> • % patients arriving at ED within 3.5 hrs of stroke onset • Inpatient admission rate • 30-day mortality rate • Completion of CT/MRI within 24 hours • Thrombolytic (tPA) delivery rate • % patients treated on stroke unit • Proportion of ALC days to total LOS • % patients admitted to inpatient rehab • % patient with severe stroke admitted to inpatient rehab • % inpatient rehab patients achieving target LOS • % patients discharged to LTC/CCC • 30-day Readmission Rate <p>Areas of Status Quo</p> <ul style="list-style-type: none"> • % patients with carotid dopplers ordered • % patients with dysphagia/swallowing screen • Patients with referrals to outpatient rehab • Wait period to access inpatient rehab (from acute admission) • FIM efficiency in inpatient rehab (FIM improvement/LOS) <p>Areas of Decline</p> <ul style="list-style-type: none"> • Use of anticoagulation medication (for stroke prevention) • Mean # of Total CCAC visits (PT, OT, SLP, Social Work) 		
ITEM 13.0	<p>Financial/Performance Update</p> <p>a) Operations Update Kate Fyfe reported on the Q2 Internal Financial report. Detail statement included in meeting package.</p> <ul style="list-style-type: none"> • Continuing to project a balanced operating position for the current fiscal year. 	Primary Care Lead positions update to be brought forward at next meeting.	Micheline Beaudry

- Positive variance in the Primary Care Physician leads due to the delayed recruitment of the four (4) additional primary care leads positions. Currently, there are two primary lead positions (North Bay and Cochrane) with vacancies in the Algoma or Sudbury regions. Discussions are underway with prospective candidates with an expectation to have a full complement by end of March.
 - IT Equipment has not been received for the renovations in Sudbury and Timmins, as a result there is an increased expenditure for 2014-15.
 - Variable difference in consultation fees due to BI tool hosting costs.
 - Staff travel and staff development budgets were reduced in 2014-15 to prior years levels. An additional investment was made last year to support the orientation of new positions which were hired as a result of the increased Diabetes funding.
 - Budget distributions for this fiscal year were developed based on 2013-14 actual expenses and contractual obligations.
- b) Hospital Working Funds from Sault Area Hospital, Timmins and District Hospital, North Bay Regional Health Centre and Health Sciences North (HSN) were reviewed. – All four hospitals continue to manage their eligibility so they are not at risk of losing their funds.
- HSN - Post-construction operating plan funding allocation may negatively impact ongoing eligibility

{MOTION 2014-BD0083}

The Board of Directors receive and approve the Health Sciences North Hospital Working Funds report.

MOVED: Santina Marasco / SECONDED: Colin Germond

{CARRIED}

{MOTION 2014-BD0084}

The Board of Directors receive and approve the North Bay Regional Health Centre Hospital Working Funds report.

MOVED: Denis Bérubé/ SECONDED: Rick Cooper

{CARRIED}

Follow up with Hamilton LHIN regarding BI Tool contract.

Tamara Shewciw

	<p>{MOTION 2014-BD0085}</p> <p><i>The Board of Directors receive and approve the Sault Area Hospital Working Funds report.</i></p> <p>MOVED: Dawn Madahbee/ SECONDED: Colin Germond</p> <p>{CARRIED}</p> <p>{MOTION 2014-BD0086}</p> <p><i>The Board of Directors receive and approve the Timmins and District Hospital Working Funds report.</i></p> <p>MOVED: Santina Marasco/ SECONDED: Colin Germond</p> <p>{CARRIED}</p>		
<p>ITEM 14.0</p>	<p><i>Proceed to Closed session to discuss matters involving: Labour relations Matters prescribed by regulation</i></p> <p>{MOTION 2014-BD0087}</p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i></p> <p><i>Kate Fyfe, Senior Director</i></p> <p><i>Martha Auchinleck, Senior Director</i></p> <p><i>Terry Tilleczek, Senior Director</i></p> <p><i>Cynthia Stables, Director</i></p> <p><i>Tamara Shewciw, Chief Information Officer</i></p> <p><i>Micheline Beaudry, Executive Assistant to the CEO and Board Liaison</i></p> <p><i>Margaret Beatty, CEO, Temiskaming Hospital</i></p> <p><i>Ron Scriven, Board Chair, Temiskaming Hospital</i></p> <p><i>Gail Bignucolo, CEO, Chapleau Health Services</i></p> <p><i>Natasha Comte, Finance & Human Resources Manager, Chapleau Health Services</i></p> <p><i>Denise Portelance-Godin, Board Chair, Chapleau Health Services</i></p> <p>MOVED: Rick Cooper / SECONDED: Colin Germond</p> <p>{CARRIED}</p>		

<p>ITEM 23.0</p>	<p>Report from the Closed session</p> <p>{MOTION 2014-BD0088}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of December 8th, 2014.</i></p> <p>MOVED: Colin Germond / SECONDED: Rick Cooper</p> <p>{CARRIED}</p>		
<p>ITEM 24.0</p>	<p>Next Meetings</p> <ul style="list-style-type: none"> • Week of December 17th (Special Board of Directors) • January 27, 2015(Board) 		
<p>ITEM 25.0</p>	<p>Adjournment of Board Meeting</p> <p>{MOTION 2014-BD0089}</p> <p><i>The Regular North East LHIN Board of Directors meeting of December 8th, 2014 be adjourned at 5:13 pm.</i></p> <p>MOVED: Denis Bérubé / SECONDED: Santina Marasco</p> <p>{CARRIED}</p>		
<p>AGENDA DEVELOPMENT FOR NEXT MEETING</p>	<ul style="list-style-type: none"> • Primary Care Lead Positions 		

Danielle Bélanger-Corbin
Chair

Colin Germond
Director