

**MINUTES OF PROCEEDINGS**

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS MEETING**

**SEPTEMBER 23, 2014  
11:00 AM TO 2:00 PM  
NE LHIN Office Timmins**

**PARTICIPANTS:**  
Danielle Bélanger-Corbin  
Santina Marasco  
Rick Cooper  
Dawn Madahbee  
Dr. Colin Germond  
Louise Paquette  
Cynthia Stables  
Tamara Shewciw  
Kate Fyfe  
Terry Tilleczek  
Martha Auchinleck

**REGRETS:**

**SCRIBE:**  
Micheline Beaudry

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0	<p><b>Call to order: Introductions of attendees</b> Chair Danielle Bélanger-Corbin welcomes the members to the Timmins NE LHIN office and calls the meeting to order at 11:03 am.</p>		
ITEM 2.0	<p><b>Declaration of Conflict of Interest</b> No conflict of interest declared.</p>		
ITEM 3.0	<p><b>Approval of Agenda</b> {MOTION 2014-BD0063} <i>That the agenda for the Board of Directors meeting of Wednesday September 23, 2014 be approved as presented.</i> MOVED: Rick Cooper / SECONDED: Colin Germond {CARRIED}</p>		
ITEM 4.0	<p><b>Approval of Consent Agenda</b> Includes the following items: 5.0 Board Attendance 6.0 Media Tracker 7.0 Q1 Delegation of Authority 8.0 Attestation of Compliance 9.0 Approval of Minutes of past Board meeting of June 4<sup>h</sup></p>		

	<p>2014</p> <p>{MOTION 2014-BD0064}</p> <p><i>The consent agenda for the Board of Directors meeting of Tuesday, September 23 2014 be approved as presented including:</i></p> <ul style="list-style-type: none"> <li>- Board Attendance</li> <li>- Media Tracker</li> <li>- Q1 Delegation of Authority</li> <li>- Attestation of Compliance</li> <li>- Approval of Minutes of past Board meeting of June 4<sup>th</sup> 2014</li> </ul> <p>MOVED: Dawn Madahbee / SECONDED: Santana Marasco</p> <p>{CARRIED}</p>		
<b>ITEM 10.0</b>	<p><b>Report from the Chair</b></p> <p>a) <i>Update from LHIN Leadership Council</i> Danielle Bélanger-Corbin reported that the LHIN Leadership Council did not meet over the summer. The next meeting is on Thursday, Sept 25th. A report will be provided at the next meeting. The Leadership Council includes both LHIN Board Chairs and CEOs and meet quarterly.</p> <p>b) <i>NE LHIN Board Appointment Update</i> Chair, Danielle Bélanger-Corbin welcomed Dawn Madahbee to the Board. The application from another potential board candidate is pending. The Board will be interviewing another applicant shortly.</p>	Report provided at next meeting.	Danielle Bélanger-Corbin
<b>ITEM 11.0</b>	<p><b>North Bay Regional Health Centre- (NBRHC) Patient Food Services Centralization Renovation Project</b></p> <p>Martha Auchinleck provided information on the NBRHC's Patient Food Services Centralization Renovation Project.</p> <p>The proposal is to renovate the building which includes a centralized food assembly system for inpatient units. The hospital will cover the cost of the project.</p> <p>{MOTION 2014-BD0065}</p> <p><i>The North Bay Regional Health Centre (NBRHC) has completed a Pre-Capital Submission (Parts A and B) for the renovation and expansion in its main Food Service Centre to create a centralized food assembly system for inpatient units, and has shown that the capital project aligns with NE LHIN integrated planning priorities and is needed to improve patient safety and hospital efficiency.</i></p> <p><i>AND WHEREAS: The NBRHC will use its own funds to cover</i></p>		

	<p><i>the construction and associated costs of the project.</i></p> <p><i>The North East LHIN Board of Directors endorses Part A of the Pre-Capital Submission as presented on September 23, 2014 to renovate existing space at the NBRHC to accommodate a centralized food service at the hospital.</i></p> <p>MOVED: Santina Marasco / SECONDED: Colin Germond</p> <p>{CARRIED}</p>		
<p><b>ITEM 12.0</b></p>	<p><b>Financial/Performance Update</b></p> <p><b>A) Q1 Report</b></p> <p>Kate Fyfe reported on the Q1 report which was sent to the Ministry on June 30<sup>th</sup>, 2014.</p> <p>It was noted that a correction is needed on the 3<sup>rd</sup> bullet in section “Sector Forecast”, and that it should read March 31, 2015.</p> <p>Hospital Working Funds from Sault Area Hospital, Timmins and District Hospital, North Bay Regional Health Centre and Health Sciences North were reviewed.</p> <p>{MOTION 2014-BD0066}</p> <p><i>The Board of Directors receive and approve the Sault Area Hospital Working Funds report.</i></p> <p>MOVED: Rick Cooper / SECONDED: Santina Marasco</p> <p>{CARRIED}</p> <p>{MOTION 2014-BD0067}</p> <p><i>The Board of Directors receive the Timmins and District Hospital Working Funds report.</i></p> <p>MOVED: Dawn Madahbee / SECONDED: Colin Germond</p> <p>{CARRIED}</p> <p>{MOTION 2014-BD0068}</p> <p><i>The Board of Directors receive and approve the Health Sciences North Hospital Working Funds report.</i></p> <p>MOVED: Santina Marasco / SECONDED: Colin Germond</p> <p>{CARRIED}</p> <p>{MOTION 2014-BD0069}</p> <p><i>The Board of Directors receive the North Bay Regional Health Centre Hospital Working Funds report.</i></p> <p>MOVED: Rick Cooper / SECONDED: Santina Marasco</p>		

	{CARRIED}		
	B) <b>LHIN Performance Scorecard</b> - To be brought forward to next meeting.	Bring forward to next meeting.	Micheline Beaudry
	C) <b>MLPA</b> – To be brought forward to next meeting.	Bring forward to next meeting	Micheline Beaudry
<b>ITEM 13.0</b>	<p><b><i>Proceed to Closed session to discuss matters involving: Labour relations Matters prescribed by regulation</i></b></p> <p>{MOTION 2014-BD0070}</p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i>  <i>Kate Fyfe, Senior Director</i>  <i>Martha Auchinleck, Senior Director</i>  <i>Terry Tilleczek, Senior Director</i>  <i>Cynthia Stables, Director</i>  <i>Tamara Shewciw, Chief Information Officer</i>  <i>Micheline Beaudry, Executive Assistant to the CEO and Board Liaison</i>  <i>Fabien Hébert, CEO, Smooth Rock Falls Hospital</i>  <i>Wayne McGee, Board Chair, Smooth Rock Falls Hospital</i>  <i>Alayne Couture, President</i>  <i>Dr. Daniel Lebel, Physician, Smooth Rock Falls</i>  <i>Luc Denault, Town CAO</i>  <i>Michel Arsenault, Mayor of Smooth Rock Falls</i>  <i>Richard Joly, CEO, North East Community Care Access Centre</i>  <i>Ronald Farrell, Board Chair, North East Community Care Access Centre</i>  <i>Roger Walker, CEO, Timmins and District Hospital</i>  <i>Leon Laforest, Board Chair, Timmins and District Hospital</i>  <i>Maggie Matear, Vice Chair, Timmins and District Hospital</i>  <i>Iain Martin, Finance Committee, Timmins and District Hospital</i>  <i>Bryan Bennetts, Chief Finance Officer, Timmins and District Hospital</i>  <i>Sue Owen, Senior Manager, KPMG</i>  <i>Gavin Wardle, Director, PSG</i></p>		

	<p><i>For the discussion regarding personnel matters: Louise Paquette, CEO</i></p> <p><i>MOVED: Rick Cooper / SECONDED: Colin Germond</i></p> <p><i>{CARRIED}</i></p>		
<b>ITEM 21.0</b>	<p><b>Report from the Closed session</b></p> <p>{MOTION 2014-BD0071}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of September 23<sup>rd</sup>, 2014.</i></p> <p><i>MOVED: Colin Germond / SECONDED: Santina Marasco</i></p> <p><i>{CARRIED}</i></p>		
<b>ITEM 22.0</b>	<p><b>Next Meetings</b></p> <p>A meeting date will be confirmed for a November Board meeting in Sudbury.</p>	Confirm a date for meeting in November.	Micheline Beaudry
<b>ITEM 23.0</b>	<p><b>Adjournment of Board Meeting</b></p> <p>{MOTION 2014-BD0072}</p> <p><i>The Regular North East LHIN Board of Directors meeting of September 23, 2014 be adjourned at 2:07 pm.</i></p> <p><i>MOVED: Colin Germond/ SECONDED: Santina Marasco</i></p> <p><i>{CARRIED}</i></p>		
<b>AGENDA DEVELOPMENT FOR NEXT MEETING</b>	<ul style="list-style-type: none"> <li>• LHIN Performance Scorecard</li> <li>• MLPA</li> </ul>		

---

Danielle Bélanger-Corbin  
Chair

---

Colin Germond  
Director