

**MINUTES OF PROCEEDINGS**  
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK**  
**BOARD OF DIRECTORS MEETING**  
**THURSDAY OCTOBER 24 2013**  
**1:30PM-4:30PM**  
**IN PERSON**

<b>DIRECTORS</b>	Elaine Pitcher, Chair (via videoconference) Danielle Bélanger-Corbin, Vice Chair Santina Marasco Dr. Colin Germond
<b>STAFF</b>	Martha Auchinleck, Acting CEO Kate Fyfe, Senior Director Terry Tilleczek, Senior Director Cynthia Stables, Director Tamara Shewciew, Chief Information Officer Lynn Despatie, Executive Assistant to the CEO and Board Liaison
<b>REGRETS</b>	Cecilia Bruno
<b>GUESTS</b>	Jim Hanna, West Parry Sound Health Centre

**AGENDA**

<b>ITEM 1.0</b>	<b>CALL TO ORDER</b> The meeting is called to order at 1:35pm. Elaine welcomed Board members, staff, and guests to the NE LHIN Board meeting.
<b>ITEM 2.0</b>	<b>DECLARATION OF CONFLICT OF INTEREST</b> No conflict of interest declared.
<b>ITEM 3.0</b>	<b>APPROVAL OF AGENDA</b> {MOTION 2013-BD0030} <i>That the agenda for the Board of Directors meeting of Thursday October 24 2013 be approved as presented.</i> MOVED: Santina Marasco / SECONDED: Colin Germond {CARRIED}
<b>ITEM 4.0</b>	<b>APPROVAL OF CONSENT AGENDA</b> {MOTION 2013-BD0031} <i>That the consent agenda for the Board of Directors meeting of Thursday, October 24, 2013 be approved as presented.</i>

	<p>MOVED: Danielle Bélanger-Corbin / SECONDED: Colin Germond {CARRIED}</p>
<p><b>ITEM 10.0</b></p>	<p><b>EDUCATION</b> MLPA Review of previously shared MLPA documents.</p>
<p><b>ITEMS 11.0 TO 14.1</b></p>	<p><b>INCREASE PRIMARY CARE COORDINATION</b> <b>ENHANCE CARE COORDINATION AND TRANSITIONS TO IMPROVE THE PATIENT EXPERIENCE</b> <b>MAKE MENTAL HEALTH AND SUBSTANCE ABUSE TREATMENT SERVICES MORE ACCESSIBLE</b> <b>TARGET THE NEEDS OF CULTURALLY DIVERSE POPULATION GROUPS</b> See attached document for update on all priorities</p> <p><b>INTEGRATIONS</b> Société Alzheimer Society Sudbury Manitoulin and Alzheimer’s Society North Bay Motion will be amended to include that the organizations will be responsible for all costs related to the integration.</p> <p>{MOTION 2013-BD0032}</p> <p><b>WHEREAS</b> in compliance with section 27 (3)(a) of the Local Health System Integration Act, 2006, the health service provider shall give notice to the LHIN of any integration that relates to services that are funded, in whole or in part, by the LHIN;</p> <p><b>AND WHEREAS</b> the NE LHIN was advised by the Société Alzheimer’s Society Sudbury and the Alzheimer’s Society North Bay on October 5th, 2013 of their intent to proceed with a voluntary integration by April 1st, 2014;</p> <p><b>AND WHEREAS</b> the NE LHIN was advised by the Société Alzheimer’s Society Sudbury and the Alzheimer’s Society North Bay on October 5th, 2013 of their intent to proceed with integration;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> Upon the NE LHIN’s review of the Section 27 notice, the Board of Directors will not stop the voluntary integration request. The Société Alzheimer’s Society Sudbury and the Alzheimer’s Society North Bay will be responsible to assume all costs associated with the divestment process.</p> <p>MOVED: Danielle Bélanger-Corbin / SECONDED: Colin Germond {CARRIED}</p>

	<p>Maison Vale Hospice and Warmhearts Notice of Intended Integration Motion will be amended to indicate that the integration will be completed by 2014 rather than 2013.</p> <p>{MOTION 2013-BD0033}</p> <p><b>WHEREAS;</b> <i>In compliance with section 27 (3)(a) of the Local Health System Integration Act, 2006, the health service provider shall give notice to the LHIN of any integration that relates to services that are funded, in whole or in part, by the LHIN;</i></p> <p><b>WHEREAS;</b> <i>Maison Vale Hospice passed a motion on June 18, 2013 to support the transfer of Warmhearts Palliative Caregivers Sudbury Manitoulin programming to Maison Vale Hospice;</i></p> <p><b>WHEREAS;</b> <i>A Memorandum Of Understanding regarding the Integration between Maison Vale Hospice and Warmhearts Palliative Caregivers Sudbury Manitoulin was signed June 26<sup>th</sup> 2013;</i></p> <p><b>WHEREAS;</b> <i>The Warmhearts Palliative Caregivers Sudbury Manitoulin passed a motion on June 26, 2013 approving the integration with Maison Vale Hospice;</i></p> <p><b>WHEREAS;</b> <i>The NE LHIN was advised by Warmhearts Palliative Caregivers Sudbury Manitoulin on September 25, 2013 of their intent to amalgamate with Maison Vale Hospice);</i></p> <p><b>WHEREAS;</b> <i>There will be no disruption of any hospice palliative care services and that client care needs remain the focus of the program outcomes;</i></p> <p><b>BE IT RESOLVED;</b> <i>Upon the NE LHIN's review of the Section 27 notice, the Board of Directors will not stop the voluntary integration request. Warmhearts Palliative Caregivers Sudbury Manitoulin and Maison Vale Hospice will be responsible to assume all costs associated with the divestment process. The target date to complete the integration is March 2014.</i></p> <p>MOVED: Santina Marasco / SECONDED: Colin Germond {CARRIED}</p>
<p><b>ITEM 15.0</b></p>	<p><b>REPORT FROM THE CHAIR</b></p> <p>UPDATE ON ANSON GENERAL HOSPITAL</p> <p>As the supervisor was appointment in September, the CEO is now no longer with Anson or the MICS group. Elaine has committed to connecting with the Board Chairs of the hospitals.</p> <p><b>BOARD RECRUITMENT</b></p> <p>Another candidate may be interviewed in the upcoming weeks. We will proceed with the first candidate and hold on others until interviews can be completed.</p>

	<p><b>LHIN LEADERSHIP MEETING UPDATE</b></p> <p>The LHSIA review is currently a major topic of discussion. Discussions around the appointment process have also been present, particularly that most boards have vacancies and the process can be lengthy.</p> <p><b>OTHER UPDATES</b></p> <p>A hub meeting is scheduled for November 14<sup>th</sup> and the group is expecting very good attendance.</p> <p>Elaine will be in Toronto</p>
<p><b>ITEM 16.0</b></p>	<p><b>REPORT FROM THE CHIEF EXECUTIVE OFFICE AND SENIOR MANAGEMENT</b></p> <p><b>Q2 REPORT REVIEW</b></p> <p>Kate included a report in the meeting package. This report includes a summary of materials submitted to the Ministry, projections from our LHIN. Funds will be fully invested by the end of this fiscal year. There are four risk flags, specifically in relation to HSPs experiencing operating pressures. They have been requested to submit a hospital improvement plan.</p> <p>Further, HSN is one of the last hospitals in the province where PCOP reconciliations have not been addressed. Martha and Louise are aggressively pursuing this matter with the MOHLTC. Louise will bring forward to the board in the future should the situation not be resolved.</p> <p><b>STAFF EVALUATION RESULTS</b></p> <p>This is a new report for the Board of Director's review. Louise reviews every employee's performance with the appropriate senior director. There is also a performance agreement for every employee, which also includes their evaluation. Further, employees complete evaluation surveys and from the results provided, there have clearly been some improvements.</p> <p><b>STATUS OF LHSIA REVIEW</b></p> <p>The LHSIA Act came into effect in 2006 and a review has now been ordered by the Minister. The details for the review have not yet been released however it will provide an opportunity to review where the LHINs are today and where they need to go as a system. The review will allow for strengthening of the framework and consider important recommendations.</p> <p><b>HPAC MINUTES</b></p> <p>The Board of Directors has been provided with the minutes from the June HPAC meeting. An evaluation was completed and many participants appreciated the face to face meeting and learned a lot regarding the LHIN and the role they can play within the LHIN. Next meeting is scheduled for November 25<sup>th</sup> 2013. The group is also recruiting a new chair as Jocelyne Murdoch has now completed her term.</p> <p><b>COMMUNITY PROJECT ALLOCATIONS</b></p> <p>In follow up to questions at the previous meeting regarding the process in which the NE LHIN makes decisions regarding project allocations.</p>

	See attached presentation.
<b>ITEM 17.0</b>	<p><b>OTHER UPDATES</b></p> <p><b>PHYSIO UPDATE</b>  Many investments are now in place. The NE LHIN is now waiting word of the expansion of exercise and fall prevention.</p> <p>Community based clinics may transfer to the LHINs during the next fiscal year or in the future. The NE LHIN provided MOHLTC with recommendations, specifically with regards to geographical access.</p> <p>Ongoing challenges to ensure that our workforce is large enough to respond to the needs.</p> <p><b>2014-15 RESULTS BASED PLANNING</b>  Included in the meeting package is a briefing note that outlines the results based planning submission required as part of the MLPA. The NE LHIN is required to submit a balance sheet statement of financial activities as well as a staffing plan. We have highlighted the plan assumptions, largely status quo.</p> <p><b>BOARD SELF-ASSESSMENT TOOL</b>  Tool available through the Governance Centre of Excellence. The Board of Directors may be interested in pursuing governance training at the HSP level.</p>
<b>ITEM 18.0</b>	<p><b>NEXT MEETINGS</b></p> <p>November 28<sup>th</sup> 2013 – Audit and Governance Committee meetings via teleconference</p> <p>January 23<sup>rd</sup> 2013 – Board of Directors meeting</p>
<b>ITEM 19.0</b>	<p><b>ADJOURNMENT OF BOARD MEETING</b></p> <p>{MOTION 2013-BD0034}</p> <p><i>The regular North East LHIN Board of Directors Meeting of October 24, 2013 be adjourned at 4:10pm.</i></p> <p>MOVED: Santina Marasco / SECONDED: Danielle Bélanger-Corbin</p> <p>{CARRIED}</p>

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Elaine Pitcher  
Chair