

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS  
3 p.m.**

**By Teleconference**

**MINUTES OF PROCEEDINGS**

**Tuesday, May 31, 2011**

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**CALL TO ORDER**

Interim Chair Peter Vaudry called the meeting to order at 2:56 p.m.

**ROLL CALL**

Members in Attendance: Peter Vaudry, Interim Chair  
Randy Kapashesit, Vice Chair and Director from the James Bay/Hudson Bay Planning Area  
Danielle Belanger-Corbin, Director from the Temiskaming Planning Area  
Leah Welk, Director from the Parry Sound Planning Area  
Dr. Colin Germond, Director from the Sudbury Planning Area  
Jib Turner, Director from Manitoulin Island Planning Area  
Dr. Ian Cowan, Director from the Nipissing Planning Area  
Wally Wiwchar, Director from the Cochrane Planning Area

Staff: Louise Paquette, Chief Executive Officer  
Martha Auchinleck, Senior Director  
Terry Tilleczek, Senior Director  
Monique Mechefske, Senior Director  
Tamara Shewciw, Chief Information Officer  
Cynthia Stables, Director of Communications and Community Engagement  
Lara Bradley, Board Liaison

Audience: Sheena Cowlecks

**WELCOME AND INTRODUCTION**

Peter welcomed Board members, staff and anyone listening on the teleconference line to the NE LHIN Board Meeting. He expressed condolences on behalf of the Board to Colin Germond for the loss of his mother.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared or identified.

**AGENDA**

Due to travel constraints and delayed flights, the order of the agenda was altered to accommodate the Board members and Staff taking the call from the Thunder Bay airport. Added to the agenda was a motion concerning the Chair's position and under new business, Randy volunteered an update on Weeneebayko Area Health Authority.

***{Motion 2011-BD0001}***

*Moved by Leah Welk, seconded by Colin Germond*

*The agenda for the Board of Directors meeting of Thursday, April 7, 2011 be approved as revised.  
(Carried)*

**MINUTES OF LAST MEETING**

***{Motion 2011-BD011}***

*Moved by Danielle Belanger-Corbin, seconded by Jib Turner*

*The Minutes of Proceedings for the Board of Directors meeting of April 7, 2011, be approved as presented.*

*(Carried)*

**BUSINESS ARISING FROM PREVIOUS MEETING**

None

**CHAIR'S POSITION: PETER VAUDRY**

There was insufficient time to finish the process of interviewing and assessing applicants given Cabinet's schedule and a break following the Winter session.. In the absence of the Chair, the vice-Chair is obliged to fulfill the duties of Chair. Randy has agreed to act as Interim Chair until an individual can be appointed, following an external competition for the position. . Colin offered congratulations. Randy said he had big shoes to fill but would do his best.

***{Motion 2011-BD0012}***

*Moved by Wally Wiwchar, seconded by Leah Welk*

***WHEREAS:***

*Randy Kapashesit was appointed Vice Chair of the North East LHIN Board in September of 2010.*

***WHEREAS:***

*According to section 6.03 of Bylaw #1, during the absence or disability of the Chair, Vice-Chair(s) shall also have the powers and duties of that office.*

*Be it resolved that the NE Board of Directors recognizes Randy Kapashesit as the Interim Chair of the NE Board until such as time as a new Chair is appointed by an Order in Council or his term comes to an end.*

*(Carried –all in favour)*

**BOARD CHAIRS' and DIRECTORS' REPORT**

A brief discussion ensued regarding the Directors' community engagements. No other additions were reported.

### **AUDIT COMMITTEE REPORT: Danielle Belanger Corbin**

The audit went well and the North East LHIN received a "clean audit" with not concerns or irregularities reported. A big thank-you to Martha, Ryan and Ashley.

This year's budget is identical to last year's in terms of dollars. The NE LHIN is still awaiting clarification from the Ministry on the issue of the 10 % reduction to the Executive Office. The committee also passed motions to renew two policies: Fraud and Irregularities, and Wrongdoing.

#### ***{Motion 2011-BD0013}***

*Moved by Leah Welk seconded by Randy Kapashesit*

*Be it resolved that the Board receive and approve the report of the Audit committee from its meeting of May 31, 2011, including the approval of the draft budget.*

*And that Board approve the Auditor's Report for 2010/2011 as presented at the Audit Committee meeting of May 31, 2011.*

*(Carried)*

### **REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT:**

#### **Summary of Documents: Louise Paquette**

Louise drew the Board Directors' attention to the ten press releases sent out since the last meeting, pointing to the Care Connect release, the Telemedicine Forum, and the CSS Summit, as significant achievements. There has been plenty of good news to report to communities on the work of the NE LHIN and its partners.

#### **Draft Retreat Agenda: Louise Paquette**

Still a work in progress, Louise went over the agenda. Leah suggested that the Board meet over lunch the first day for a meet and greet to introduce themselves to new Director Cecilia Bruno.

#### **Annual Business Plan: Louise Paquette**

The draft document is almost finalized and ready to be sent to the Ministry. Louise asked for any other comments on the document. Leah asked that Sudbury, North Bay and Parry Sound be included on the map. (The map was later removed and an information table inserted.)

Colin questioned the use of the 90<sup>th</sup> percentile when assessing performance. Terry will look into whether its possible not to use 90<sup>th</sup> percentile in presenting the data set.

#### ***{Motion 2011-BD0014}***

*Moved by Danielle Belanger-Corbin seconded by Jib Turner*

*The Board approve the Annual Business Plan, once finalized and approved by the CEO.*

*(Carried)*

### **Alternate Level of Care Update: Terry Tilleczek**

The NE LHIN has made great strides in bringing the numbers down. Our very latest numbers from May 20<sup>th</sup> show the number of Alternate Level of Care patients, mainly the frail elderly, in acute beds in our Hub hospital is now at 9%. We're also seeing a downwards trend in our Rural hospitals, which are now on average at about 17 %. With the Rural hospitals, one also has to take into consideration that on average they are not at full occupancy but rather about 75%. Receiving the weekly updates on the numbers has been helpful.

There are multiple reasons for the decrease, including a closer working relationship between the CCAC and hospital and building capacity in the community.

The provincial ALC lead Dr. Walker will be in Sudbury on June 21 – health service providers leaders will be in attendance, as will Colin and Ian. Dr. Walker is making six stops around the province before reporting to the Minister. The focus of the discuss will be successes but also challenges, obstacles and barriers with regards to ALC pressures.

### **Sault Ste Marie ALC Plan: Terry Tilleczek**

This plan arose out of the recommendations in the Peer review. The Sault has already received the funding to keep the 68 beds in operation at the Plummer site. There is a five year plan to phase out the beds and invest in community capacity. The plan was developed by the work of the local ALC Solutions Group.

This has been a long standing problem for the community, said Peter. The good news is that we are finally starting to see results.

#### ***{Motion 2011-BD0015}***

*Moved by Leah Welk seconded by Ian Cowan*

*The Board receive and approve the Sault Ste. Marie ALC Plan as presented on May 31, 2011.*

*(Carried)*

### **Sudbury ALC Plan: Terry Tilleczek**

The funding for Memorial came to an end in April. There is a benefit to turning the site into a transitional unit. Patients would be discharged from acute and then admitted to the restorative beds. Gradually, beds would be phased out as more capacity is built in the community, especially the development of more Assisted Living and community-based services. The NE LHIN Housing Study previously reported that if we do not increase capacity with Assisted Living and other measures like Home First, we will need 300 long term care beds a year across the region.

Ian asked where will the money come from for certain components of the Plan? Some Aging at Home projects were not started, said Martha. Those funds can be reallocated. However, additional funding is required and the NE LHIN continues to work with the MOHLTC on the details and requirements.

#### ***{Motion 2011-BD0016}***

*Moved by Leah Welk seconded by Ian Cowan*

*The Board receive and approve the Sudbury ALC Plan as presented on May 31, 2011.*

*(Carried)*

### **Update from the Local Aboriginal Health Committee (LAHC): Monique Mechefske**

The committee continues to work on the Environmental Scan of Mental Health Services which it hopes to present to Board soon. It is also working on developing a common assessment tool.

### **Update from the Health Professionals Advisory Health Committee (HPAC): Monique Mechefske**

The committee had a face to face planning day in April where it worked on its Terms of Reference. When this document is finalized it will be brought to Board. The Committee will meet next on June 17.

### **Dissolution of the FLS Interim Planning Entity: Monique Mechefske**

This Interim Planning Entity came into being while the LHIN was awaiting the legislation to the French Planning Entity. Letters of thanks have been drafted for the former members of this committee.

#### ***{Motion 2011-BD0017}***

*Moved by Randy Kapashesit seconded by Wally Wiwchar*

#### **GIVEN THAT:**

*The NE LHIN passed motion no. 2008-039, creating the North East Interim French Language Health Services Planning Entity, and that*

*The Minister of Health and Long-term Care named the Réseau du mieux-être francophone du Nord de l'Ontario as the French Language Health Planning Entity for the North East and the North West LHINs, and that*

*The NE LHIN and the Réseau du mieux-être francophone du Nord de l'Ontario signed an accountability agreement on March 14, 2011,*

#### **RESOLVED THAT:**

*The NE LHIN dissolves the Interim Planning Entity as outlined in the North East Interim French Language Health Services Planning Entity Charter.*

*(Carried)*

### **Report on the Future Direction of Consumer/Survivor Initiatives in the Sudbury Manitoulin District: Martha Auchinleck**

On November 10, 2010, the North East LHIN transferred Peer Support's funding to the Sudbury Canadian Mental Health Association because it was not in compliance with its M-SAA. This was a transitional plan. Since then, the CMHA conducted 11 community engagements which drew 111 participants, the results of which can be found in the submitted report. CMHA is recommending that it keep the funding but contract out the services to the Northern Initiative for Social Action (NISA) to deliver peer support programs in Sudbury. NISA will report to the CMHA. Part of the funding would also go to the Warm line staffed by 10 mental health survivors.

#### ***{Motion 2011-BD0018}***

*Moved by Leah Welk, seconded by Randy Kapashesit*

**Whereas:** The NE LHIN transferred the funding from Peer Support of Sudbury to Canadian Mental Health Association (CMHA) in November 2010.

**Whereas:** CMHA agreed to deliver the services outlined in the Peer Support M-SAA and to develop a transitional plan for the NE LHIN Board's consideration.

**Whereas:** The CMHA did extensive community consultation and is recommending that funding be transferred to Northern Initiative for Social Action (NISA), a Consumer Survivor organization currently receiving funding through CMHA.

**Whereas:** According to the MSAA section 3.2(a), an HSP agrees that they will not subcontract the fulfillment of all or any part of the HSP's obligations in their MSAA without the prior written consent of the LHIN.

**RESOLVED THAT:**

The NE LHIN has received the report from the CMHA in Sudbury and approves the subcontracting of Peer Support services and the Warm Line services to NISA.

(Carried)

**Capital Projects: Oak's Centre, Elliot Lake: Martha Auchinleck**

The Centre is having a lot of difficulty meeting repairs. The building is now becoming a health and safety issue. Addiction and Mental Health Service Providers can't receive funds for repairs so the funds would be allocated to St. Joseph's General Hospital in Elliot Lake. They are requesting a letter of support from Board. Once we provide a letter of support it would go to the Ministry of Health and Long Term Care. Then it would be up to the health service provider to prepare a formal plan.

**{Motion 2011-BD0019}**

Moved by Danielle Belanger-Corbin, seconded by Colin Germond

The Board give its support to St. Joseph's General Hospital – The Oaks Centre's small capital project which would see infrastructure repairs to the facilities telephone system, HVAC system, roof, parking lots, sidewalks and patios.

(Carried)

**Capital Projects: Pre-capital submission to replace Withdrawal Management Service, Sault Area Hospital: Martha Auchinleck**

The current building is more than 100 years old and not reparable. The hospital would like to renovate another building, closer to the hospital which would also have more space.

**{Motion 2011-BD0020}**

Moved by Leah Welk, seconded by Ian Cowan

The Board approve and give its support to the Sault Area Hospital's Withdrawal Management Project.

(Carried)

**Funding Reallocation: Martha Auchinleck**

Funding, amounting to \$75,000, has been reallocated to the Regional Cardiac Rehab Program at Sudbury Regional Hospital. Sudbury Regional provides funding to various communities in the North East to deliver the cardiac rehab program. Currently the funding is provided to Temiskaming, Kirkland Lake, West Nipissing, Espanola, Manitoulin Island and Sault Ste Marie. A meeting will be set up to come up with ways to use existing cardiac funding more effectively.

### **Annual Communication Plan: Cynthia Stables**

This is annual plan and a living plan – not static document – it is updated regularly to reflect the NE LHIN's ongoing and evolving community engagements. Lara will send out the matrix this week which charts out community engagements for June, July, and August. A big thanks to Leah who attended two engagements in Parry Sound on May 17. Board Directors are asked and encouraged to attend engagements in their area and are most welcomed to play a role in the session. Leah reported that the Parry Sound engagement was very successful and well received.

### **NEW BUSINESS: Randy Kapashesit and Leah Welk**

WAHA is close to approving its strategic plan. After it does it plans to submit it to the NE LHIN Board, said Randy.

Leah asked about HBAM formula which doesn't take into account communities such as Parry Sound which see a huge increase in its population over the summer months. An HBAM training session will take place in Sudbury on June 9 for all hospital CEOs and CFOs. Martha will bring the concern forward at the meeting.

### **QUESTIONS FROM PUBLIC**

None

### **NEXT MEETING:**

June 23, Elk Lake Eco Centre

### **ADJOURNMENT OF THE BOARD MEETING**

#### ***{Motion 2011-BD021}***

*Moved by Leah Welk, seconded by Colin Germond*

*Be it resolved that the Regular Board of Directors meeting of May 31, 2011. be adjourned at 4:20 p.m.*

*(Carried)*

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Peter Vaudry  
Interim Chair of the NE LHIN Board of Directors

