
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

Videoconference

Friday, October 30, 2009

CALL TO ORDER

Interim Chair Peter Vaudry called the meeting to order at 9:00 a.m.

ROLL CALL

Members in Attendance: Peter Vaudry, Interim Chair (Algoma Planning Area)
Marc Dumont (Timiskaming Planning Area)
Brenda Roseborough (Sudbury/Manitoulin Planning Area)
Leah Welk (Parry Sound Planning Area)

Staff: Terry Tilleczek, Interim Chief Executive Officer
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Lise Boucher, Corporate Executive Assistant to the NE LHIN Board
Phil Kilbertus, Acting Senior Director, Planning, Integration and Community
Engagement
Cynthia Stables, Senior Corporate Advisor
Tamara Shewciw, Chief Information Officer

Regrets Randy Kapashesit (James Bay/Hudson Bay Planning Area)

WELCOME AND INTRODUCTION

Interim Chair Peter Vaudry welcomed members of the public participating in person and by video and teleconference to the open Board Meeting for the North East LHIN.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2009-196}

Moved by Brenda Roseborough, seconded by Marc Dumont, that the Agenda be approved as amended.

(Carried)

MINUTES OF PREVIOUS MEETING***{Motion 2009-197}***

Moved by Marc Dumont, seconded by Brenda Roseborough

That the Minutes of the Proceedings for the Regular Board of Directors Meeting of Friday, September 25, 2009 be approved as presented.

(Carried)

PRESENTATION

No presentations.

BUSINESS ARISING FROM PREVIOUS MEETING

No business.

BOARD MEMBER'S ACTIVITIES**Board's Interim Chair Activities****Peter Vaudry, Interim Chair (Algoma Planning Area)**

In addition to routine Administrative duties and weekly meeting with CEO, the following activities and visits were carried out on behalf of the Board:

Sept. 29 and Oct 2	Teleconference - CEO Search Firm
Oct. 05	Teleconference - NE LHIN Governance Forum
Oct. 06/07/08	Teleconference - SAH and Timmins Gov. Forum
Oct. 08	Meeting with CEO of Algoma District Medical Group
Oct. 09 and 13	Teleconferences – with Agora Group regarding Governance Forum for Algoma Planning Area on Mental Health and Addictions
Oct. 15	Timmins - hosted the Cochrane HAPS Partnership Meeting
Oct. 16	Timmins – meeting with Pat Chilton, CEO of Weeneebayko General Hospital
Oct. 19	Teleconference - with Mary Tasz Chair of NEMEC - update on the Cochrane HAPS partnership meeting Meeting with Denis Turcotte , Mike O'Shea and Bruce Villella regarding SSM Health Care committee
Oct. 20	Presentation at the 20 th Anniversary of Day Away Program
Oct 21	Teleconferences with North Simcoe Muskoka LHIN Teleconference with Gilles Bisson Media Interview re: Burk's Falls
Oct. 22/23	North Bay - Administrative duties
Oct. 26	North Bay - Meeting with Sister Bonnie McClellan
Oct. 27	Special Board Meeting
Oct. 29	North Bay – Board related meetings including Governance Committee, Audit Committee and Board Development
Oct. 30	North Bay – Regular Board meeting for October (video conference) North Bay - Meeting with Terry Tilleczek, Martha Auchinleck, Randy Kapashesit and the LHIN legal services' Deputy Director, Eileen Clark regarding WAHA

Board Members' Activities**Marc Dumont (Timiskaming Planning Area)**

- Oct. 5 Teleconference Videoconference in Temiskaming - NE LHIN Governance Forum
- Oct. 15 Timmins - attended the Cochrane HAPS Partnership Meeting
- Oct. 19 Meeting in North Bay with Terry Tilleczek and Monique Rocheleau re: French Language Health Services policy
- Oct. 27 Teleconference with Peter Vaudry and Anita Corriveau.
Meeting in New Liskeard - table ronde francophone sur la santé mentale et la lutte contre les dépendances
Participated in a Special Board Meeting
- October 29 Board related meetings including Board Development, Audit committee meeting, Governance Meeting - videoconference
- October 30 Regular Board Meeting - videoconference

Brenda Roseborough (Sudbury/Manitoulin Planning Area)

- Oct 5 Governance Forum
- Oct 15 310 CCAC opening
- Oct 16 Ground Breaking St. Gabriel's Villa
- Oct 22&23 Attended Guelph OHA Education Conference
Health System Navigation and Performance-Challenges, Trends and Innovations
- Oct 27 Special Board Meeting
- October 29 Board related meetings including Board Development, Audit committee meeting, Governance Meeting - videoconference
- October 30 Regular Board Meeting - videoconference

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- Oct. 27 Special Board Meeting
- Oct. 29 Board related meetings including Board Development, Audit committee meeting, Governance Meeting - videoconference
- Oct. 30 Teleconference - Meeting with Terry Tilleczek, Martha Auchinleck, Randy Kapashesit and the LHIN legal services' Deputy Director, Eileen Clark regarding WAHA

Leah Welk (Parry Sound Planning Area)

- October 5 Presented at the Whitestone-Parry Sound Municipal Meeting on behalf of Chair
Toured Whitestone Nursing Station and Belvedere Heights Home for the Aged
Attended the NE LHIN Governance Forum at the West Parry Sound Health Centre - Engage 2009
- October 8 West Parry Sound Health Centre-Videoconference regarding Pandemic Planning
Up-date which was attended by Dr. Chirico
- October 22 Attended Guelph OHA Education Conference
& 23 Health System Navigation and Performance-Challenges, Trends and Innovations
- October 24 Reviewed NELHIN Orientation Binder; provided comments to Marc Dumont,
Chairperson of Governance Committee
- Oct. 27 Special Board Meeting
- October 29 Board related meetings including Board Development, Audit committee meeting, Governance Meeting - videoconference
- October 30 Regular Board Meeting - videoconference

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Terry Tilleczek, Interim Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Phil Kilbertus, Interim Senior Director, Planning, Integration and Community Engagement

Tamara Shewciw, Chief Information Officer

1. Sudbury Regional Hospital – Memorial Site

- On September 18th, an announcement was made whereby the MOHLTC confirmed its support of the NE LHIN's bed strategy that includes using the Memorial Site of HRSRH to address the current long-term care bed shortage in Sudbury. This solution will see the Memorial site being used temporarily to care for ALC patients for a period of up to 12 months pending the hospitals transition to one site in early 2010. Awaiting final approval from MOHLTC.

2. Rattlesnake Antivenom Management and Distribution (no update)

- MOHLTC, West Parry Sound Health Centre and North East LHIN have been working collaboratively towards a sustainable solution for the funding, management and distribution of Eastern Massasauga Rattlesnake anti-venom stock
- WPSHC has submitted an annual budget of approx \$346,000 which would allow them to fully operate a provincial rattlesnake anti-venom depot
- Discussions have been completed and the Ministry of Health and Long-Term Care is considering the feasibility of funding the depot operations on an ongoing basis

3. Great Northern Nursing Centre

- The contracts between NE LHIN, SAH, Great Northern Nursing Centre and Extendicare have been completed and signed off by all parties.

4. St. Joseph's Continuing Care Centre of Sudbury

- St. Joseph's CCC has agreed to open the final 16 beds for the period of November 2009 to March 2010. SJCCC has agreed to assist in the Sudbury community solution by accepting 16 ALC placement patients from the Sudbury Regional Hospital. This will assist Sudbury Regional Hospital as they consolidate acute services onto one site.

5. Community Lab Services – Pilot Review

- The MOHLTC recently completed a review of 12 laboratory pilot projects across the province. The NE LHIN has two pilot projects; West Parry Sound Health Centre and Temiskaming Hospital. MOHLTC has requested that the LHINs partner with the hospital to engage in the transitional planning process as follow-up to the recommendations resulting from the MOHLTC review. The MOHLTC has requested that the Temiskaming Hospital process begin first, and then WPSHC will follow.
- MOHLTC has provided one-time funding to the hospital to support this work. NE LHIN staff has developed a request for services (RFS) and this has been sent to the CEO of Temiskaming hospital to review and take the next steps to get a consultant in place to support the project.
- Temiskaming hospital released the RFS in October 2009. The hospital and the NE LHIN will review the applicants and select a consultant to assist in the transitional planning.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

6. Integrated Health Services Plan

- The IHSP engagement process concluded with Aboriginal Dialogues held on October 20 and 22 in Sudbury and Timmins respectively. A total of sixty participants attended the two sessions,
- The draft IHSP will be reviewed and finalized in light of all of the feedback received during the NE LHIN's community engagement process.
- A companion document called Engage 2009 will be prepared and released on November 30th with the final IHSP.

7. North East LHIN Organizational Structure

- Interviews for the Senior Aboriginal, First Nation and Métis Advisor position have been completed and an offer will be made shortly to the preferred candidate.
- The Senior French Language Health Services Advisor position description will be developed and the position posted based on further information received from the MOHLTC regarding existing FLHS resources at the MOHLTC.
- Loretta Loon joined the NE LHIN on October 19th as the Junior Aboriginal Consultant.
- The advertisement for the three NE LHIN eHealth Project Management Office has been posted and staff are in the process of developing the short list for interviews.

8. Aging at Home Approvals

- Wrap around program details have been submitted to the MOHLTC for their review.

9. Surgical Optimization Study – Implementation Plan

- Sub-committee has finished scoping the implementation plan and this will be reviewed by the Steering Committee on November 11th.

10. ER/ALC Stocktake Report

1. Next Stocktake meeting with the Assistant Deputy Minister scheduled for December 1, 2009.

11. WAHA

- Meeting Scheduled with WAHA, WHA, JBGH, MOHLTC and Health Canada for November 16th to discuss next steps in moving forward on implementing the Agreement.

12. Communications

- Between October 1 and October 27th, 6,020 visits were made to the NE LHIN website, compared to 4,000 one year prior. The Fall newsletter, which highlights integration activities, is posted to our website and is being mailed out this week. Three ebulletins to health service providers were sent via email this past month. Media calls centered around hospital deficits in the NE LHIN region, Burk's Falls Health Centre, services of the Blue Sky Family Health Team and the Nipissing ALC Partnership.
- The first phase of internal media training (CEO, Chair, Vice Chair, Senior Director PCA) was completed. Second phase which will focus on television training will begin shortly.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

13. Wikwemikong Nursing Home

- On October 22, 2009 the MOHLTC directed the NE CCAC to cease admissions to the Nursing Home for a period of 30 days.
- MOHLTC is working with the Home to address issues of non-compliance.

14. Burk's Falls and District Health Centre

- NE LHIN Chair and Staff have met on several occasions with the NSM LHIN related to concerns expressed to the NE LHIN from Municipal officials regarding the Burk's Falls and District Health Centre.
- NE LHIN continues to monitor the situation as the hospital, Muskoka Algonquin Healthcare, moves forward with its deficit recovery planning. At this time, MAH is undergoing an operational audit which began in September.

15. Sault Area Hospital

- Following a close analysis of the SAH's Hospital Improvement Plan (HIP) between May and September 2009, the NE LHIN concluded that it was not able to accept the HIP as per the 2006 legislation, and that it would forego the appointment of a third party review in order to work with the MOHLTC to review the options and next steps with regards to the SAH budgetary situation.
- SAH continues to provide monitoring reports to the LHIN regarding its HIP.

16. Nipissing ALC Partnership

- On Monday, October 19, a media release was distributed announcing \$26,000 in NE LHIN integration funding to support the Nipissing ALC Partnership. The Partnership will focus on moving forward with integration initiatives that address current and pending challenges in the Nipissing area, notably ALC pressures. Work will include an assessment of existing infrastructure and buildings to determine the best care for ALC patients within the communities of Nipissing.
- Inaugural Partnership members include: North Bay General Hospital, Cassellholme/Castle Arms, West Nipissing General Hospital, Mattawa General Hospital and the Northeast Mental Health Centre.
- On Saturday, October 24, a front page article appeared in the North Bay Nugget which focused on the Partnership and the fact that ALC is not just a hospital challenge, but a community challenge.

17. H1N1

- On Friday, October 23, the NE LHIN hosted an H1N1 Webinar to provide hospital CEOs and Critical Care leads with a forum for questions related to the virus and to receive a provincial and North East LHIN overview of critical care activities.
- 30 Health Service Provider representatives attended. 85% of respondents found that the webinar was useful in helping them plan for H1N1.
- An engaging Q&A session followed the presentations.
- The NE LHIN's role in H1N1 planning was defined at the webinar as to support health service providers to:
 - Ensure communication channels and coordination mechanisms across the North East LHIN are working well and that all organizations and agencies are receiving official pandemic communications from the Ministry of Health and Long-Term Care (MOHLTC) ;
 - Lead H1N1 planning from a critical care perspective, through our critical care lead, Dr. David Boyle; and

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

- Facilitate the sharing of information to ensure region-wide readiness with regards to H1N1 planning.

There was a request to draft a letter to be sent to the Board of the North Simcoe Muskoka LHIN. Letter will be sent under Peter Vaudry's signature, this letter will express the concerns of the NE LHIN Board of Director in regards to the Burk's Falls situation.

The Board of Directors would like to formally thank the staff of the NE LHIN who have been working on the St. Joseph's Continuing Care Centre of Sudbury file. We recognize the long hard work to ensure the moving forward of this file. Thank you.

COMMITTEE REPORTING**Audit Committee**

Randy Kapashesit, Interim Chair, Audit Committee (James and Hudson's Bay Planning Area)

Brenda Roseborough presented on behalf of Randy Kapashesit as Randy was called away to other activities.

{Motion 2009-198}

Moved by Leah Welk, seconded by Brenda Roseborough that the Statement of financial activities be accepted as presented.

{Carried}

Introduced Motion***{Motion 2009-203}***

Moved by Brenda Roseborough, seconded by Leah Welk;

Whereas the NE LHIN does not have any surplus funding to give to the LSSO and doing so would put the NE LHIN in a deficit position;

Be it resolved that the Board of Directors does not approve the LSSO proposed increases for 2009/2010 and 2010/2011.

{Carried}

Introduced Motion***{Motion 2009-204}***

Moved by Brenda Roseborough, seconded by Leah Welk

That the Board of Directors of the NE LHIN approves the amended Board Remuneration Policy as submitted by the Audit Committee.

{Carried}

COMMITTEE REPORTING - continued

Governance / Nomination Committee

Marc Dumont, Interim Chair, Governance Committee (Timiskaming Planning Area)

Congratulations to Randy Kapashesit for his extension of term as Board of Director of the NE LHIN, until September 2011.

Introduced motion – Board Compliance

{Motion 2009-201}

Moved by Marc Dumont, seconded by Brenda Roseborough

That the North East LHIN Board of Directors adopt the Board Compliance Form as presented for a quarterly sign-off, starting with the next quarterly report.

{Carried}

Introduced motion – CEO Compliance

{Motion 2009-202}

Moved by Marc Dumont, seconded by Leah Welk

That the North East LHIN Board of Directors adopt the CEO Compliance Form as presented for a quarterly sign-off, starting with the next quarterly report.

{Carried}

French Language Services Committee

Marc Dumont, Board Representative (Timiskaming Planning Area)

During the month of October Terry Tilleczek, Monique Rocheleau and Marc Dumont met to look and discuss the suggestions changes received from the Board of Directors, to the draft Policy for French Language Services. They discussed consultation process and will continue at a further meeting which will include the Corporate Advisor, Cynthia Stables.

Next week a meeting is planned with Fabien Hébert, Réseau representative.

Aboriginal, First Nation and Métis

Randy Kapashesit, Board Representative

Peter Vaudry presented on behalf of Randy Kapashesit as Randy is away to attend a meeting with signatories of the WAHA agreement. The Board charged Randy to bring a resolution on behalf of the Board to that meeting.

COMMITTEE REPORTING - continued
{Motion 2009-SM-CS0012}**Aboriginal, First Nation and Métis - continued**

Moved by Leah Welk, seconded by Randy Kapashesit

WHEREAS the Weeneebayko Area Health Integration Framework Agreement (Framework Agreement) was signed on August 31, 2007;

WHEREAS the Weeneebayko area community's need for the health benefits expected from the Framework Agreement have increased, rather than diminished, since August 31, 2007;

NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION:

- 1. supports the objectives of the Framework Agreement (the Objectives) and wants the parties to achieve these Objectives as quickly as possible to enable the Corporation to better meet the health needs of the Weeneebayko area community;*
- 2. recognizes that there are a variety of means by which the Objectives may be achieved, some of which were not contemplated by the Framework Agreement when it was executed;*
- 3. encourages the parties to the Framework Agreement, the board of the Weeneebayko Area Health Authority, the board of the James Bay General Hospital and the board of Weeneebayko Health Ahtuskaywin and other stakeholders, to*
 - (a) consider the immediate needs of the Weeneebayko area community;*
 - (b) acknowledge that achieving the Objectives will begin to meet these needs;*
 - (c) recognize and then set aside any individual differences that are impeding the achievement of the Objectives; and*
 - (d) work together, and with the Corporation, at the upcoming November 16th meeting in Toronto to identify the most expeditious means of achieving the Objectives and to resolve any outstanding issues.*

The Aboriginal, First Nation and Métis Committee met in October in regards to the Integrated Health Service Plan (IHSP).

The committee has a scheduled meeting for November.

Minutes of the Aboriginal, First Nation and Métis Committee will be made public once they are approved by the committee.

Health Professional Advisory Committee

Brenda Roseborough, Board Representative

The Health Professional Advisory Committee (HPAC) will be meeting on Nov 13, 2009. New members have now been interviewed and selected. They will be asked to join the November 13th meeting.

NEW BUSINESS

No new business

QUESTIONS

Question period from the public was opened.

NEXT BOARD MEETING

Friday, November 27, 2009 in Parry Sound and via teleconference

Refer to our website for updates: www.nelhin.on.ca

MOVE INTO IN CAMERA SESSION

{Motion 2009-199}

Moved by Marc Dumont, seconded by Brenda Roseborough

Resolve that that the Board of Directors attending this meeting move into an In Camera Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

x Personal or public interest

Be it further resolved that the following persons be permitted to attend the In Camera Session:

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Lise Boucher, Corporate Executive Assistant

Phil Kilbertus, Interim Director, Planning, Integration and Community Engagement

Tamara Shewciw, Chief Information Officer

Cynthia Stables, Senior Corporate Advisor via teleconference

Terry Tilleczek, Interim Chief Executive Officer

{Carried}

REPORT FROM IN-CAMERA SESSION

Discussions took place in regards to IHSP and the IHSP document will now be going to the Ministry of Health and Long Term Care for approval before it is made public.

The Aging@Home funding options were presented to the Board of Directors.

ADJOURNMENT

{Motion 2009-200}

Moved by Brenda Roseborough, seconded by Marc Dumont;

That the regular Board of Directors meeting of Friday October 30, 2009 be adjourned at 11:15 p.m.

{Carried}

Peter Vaudry
Interim Chair