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**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**MINUTES OF PROCEEDINGS**

**Older Adult Centre, 140 Durham Street  
Sudbury, ON**

**Friday, May 25, 2007**

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**CALL TO ORDER**

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:08 a.m.

**ROLL CALL**

Members in Attendance:           Mathilde Gravelle Bazinet, Chair (North Bay)  
  Margaret Ashcroft, Vice-Chair (Sudbury)  
  Marc Dumont (Timiskaming Shores)  
  Randy Kapashesit (Moose Factory)  
  Claus Ott (Elliot Lake)  
  Dr. Donald Stemp (North Bay)  
  Peter Vaudry (Sault Ste. Marie)

Absent with Regrets:           Kim Christianson (Hearst)  
  Johanne Labonté (Timmins)

Staff:                                Rémy Beaudoin, Chief Executive Officer  
  Lianne Bettiol, Executive Assistant/Recording Secretary  
  Martha Auchinleck, Senior Director, Performance, Contracts and  
  Allocation  
  Terry Tilleczek, Senior Director, Planning, Integration and  
  Community Engagement  
  Ryan Jeffers, Controller / Business Support Manager  
  Roch Legros, Administrative Assistant

**WELCOME AND INTRODUCTION**

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared or identified.

## **AGENDA**

The following items were added to the agenda:

Audit Committee Reporting:

9.1 Policies

New Business:

10.2 By-laws

10.3 North Shore Tribal Council Meeting – Thursday, May 24, 2007

## **MINUTES OF PROCEEDINGS**

### ***{Motion 2007-024}***

*Moved by Margaret Ashcroft, seconded by Marc Dumont,*

*That the Minutes of Proceedings for the Regular Board Meeting of Friday, April 27, 2007 be adopted as circulated.*

*(Carried)*

*Reference: Board package: Page 4 to 15*

## **PRESENTATIONS**

None

## **BUSINESS ARISING FROM THE MEETING OF APRIL 27, 2007**

None

## **REPORT FROM THE CHAIR**

### **Board Chair's Activities in addition to routine Administrative duties:**

Chair, Mathilde Gravelle Bazinet (North Bay)

- April 22 to April 27 - Health Care Systems – Study Tour of Sweden & Norway
- April 30– Governance/Nomination Committee teleconference
- May 1 – Meeting with Deloitte & Touche Auditors
- May 2 – Governance/Nomination Committee teleconference
- May 9 – Meeting with NE CCAC Chair (Tom Trainor) and Executive Director (Richard Joly) (North Bay, ON)
- May 10– Cultural/Traditional Healing Needs in a Hospital Setting Workshop – Lawrence Commanda Health Centre, Nipissing First Nation (Garden Village, ON)
- May 11– Meeting with Erik Landriault, Intern, Senior Management Team of HRSRH (North Bay, ON)
- May 15 – Meeting with 3 hospital Boards from Matheson, Cochrane, and Iroquois Falls Hospitals, and meeting with mayors & council members (Cochrane, ON)

## **REPORT FROM THE CHAIR (CONTINUED)**

### Chair Mathilde Gravelle Bazinet (Continued)

- May 16 – Meeting with Minister Madeleine Meilleur (Toronto, ON)
- May 17 – LHIN Chairs' Meeting (Toronto, ON)
- May 18 – Governance/Nomination Committee teleconference meeting
- May 22 – Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 23 – Governance/Nomination Committee teleconference meeting & interviews of candidates for Director position for NE LHIN Board of Directors
- May 23 - Board Development Session for Board of Directors (Spanish, ON)
- May 24 – Meeting with North Shore Tribal Council (Serpent River, ON)
- May 24 - Audit Committee meeting (Sudbury, ON)
- May 24 – Board Development Session for Board of Directors (Sudbury, ON)

### **Board Members' Activities**

#### Margaret Ashcroft, Vice Chair (Sudbury)

- April 30 – Governance/Nomination Committee teleconference Meeting
- May 2 – Governance/Nomination Committee teleconference Meeting
- May 18 – Governance/Nomination Committee teleconference meeting
- May 22 – Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 23 – Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 24 – Meeting with North Shore Tribal Council (Serpent River, ON)
- May 24 - Board Development Session for Board of Directors (Sudbury, ON)

#### Kim Christianson (Hearst)

- No new business to report.

#### Marc Dumont (Timiskaming Shores)

- May 23 - Board Development Session for Board of Directors (Spanish, ON)
- May 24 – Meeting with North Shore Tribal Council (Serpent River, ON)
- May 24 - Board Development Session for Board of Directors (Sudbury, ON)

#### Randy Kapashesit (Moose Factory)

- May 18 - Teleconference Meeting with Wes Drodge, CEO for the Weeneebayko Health Ahtuskaywin and Pat Chilton, CEO for the James Bay General Hospital, along with North East LHIN CEO, Rémy Beaudoin and Terry Tilleczek, Sr. Director, Planning, Integration and Community Engagement
- May 24 – Meeting with North Shore Tribal Council (Serpent River, ON)
- May 24 - Board Development Session for Board of Directors (Sudbury, ON)

## **Board Members' Activities (Continued)**

Johanne Labonté (Timmins)

- April 30 – Governance/Nomination Committee teleconference Meeting
- May 2 – Governance/Nomination Committee teleconference Meeting
- May 18 – Governance/Nomination Committee teleconference meeting
- May 22–Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 23 - Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors

Claus Ott (Elliot Lake)

- May 23 - Board Development Session for Board of Directors (Spanish, ON)
- May 24 – Meeting with North Shore Tribal Council (Spanish, ON)
- May 24 – Audit Committee Meeting (Sudbury, ON)
- May 24 - Board Development Session for Board of Directors (Spanish, ON)

Dr. Donald Stemp (North Bay)

- No new business to report.

Peter Vaudry (Sault Ste. Marie)

- April 30 – Governance/Nomination Committee teleconference Meeting
- May 2 – Governance/Nomination Committee teleconference Meeting
- May 18 – Governance/Nomination Committee teleconference meeting
- May 22 – Audit Review with Auditors, Deloitte & Touche LLP
- May 22 – Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 23 - Governance/Nomination Committee teleconference meeting & interview of candidates for Director position for NE LHIN Board of Directors
- May 23 - Board Development Session for Board of Directors (Spanish, ON)
- May 24 – Meeting with North Shore Tribal Council (Serpent River, ON)
- May 24 – Audit Committee Meeting (Sudbury, ON)
- May 24 - Board Development Session for Board of Directors (Sudbury, ON)

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**

*Rémy Beaudoin, Chief Executive Officer*

*Martha Auchinleck, Senior Director, Performance, Contracts and Allocation*

*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

An overview of the following was provided:

- CEO's Objectives & Progress
- Progress Report on North East LHIN / Minister's Accountability Agreement Schedules
- ICT Blueprint
- Inter-LHIN Integration and Strategies
- Internal Administration
- System Planning
- Community Engagement

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT (CONTINUED)**

- System Integration and Coordination
- Provider Accountability / Performance
- Provider Funding / Allocation
- IHSP Status Report
- System Service Plan
- Health Care System Delivery Risk Management / Mitigation Strategies

*Reference: Board Package, page 20 to 24*

### ***{Motion 2007-025}***

*Moved by Donald Stemp, seconded by Randy Kapashesit, that the CEO & Senior Management Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 25*

## **COMMITTEE REPORTING**

### **Audit Committee**

Audit Committee Chair, Peter Vaudry provided a report of the Audit Committee meeting held on Thursday, May 24, 2007 in Sudbury. The following items were entertained:

- Draft Operating Costs for April 2007
- 2006-2007 Audited Financial Statements and Auditor's Report

Board Chair Mathilde Gravelle Bazinet and Audit Committee Chair Peter Vaudry congratulated the staff on the work completed in preparation for the audit review.

The following policies will be brought forward to the Board of Directors meeting on June 28, 2007:

1. Safeguarding and Fixed / Attractive Assets
2. Amortization of Capital Assets
3. Fraud & Irregularities

### ***{Motion 2007-026}***

*Moved by Claus Ott, seconded by Peter Vaudry, that the auditor's report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 28 to 96*

## **COMMITTEE REPORTING (CONTINUED)**

### **Governance / Nomination Committee**

Governance Committee Chair, Margaret Ashcroft provided a brief report on the Governance Committee In-Camera Meetings held in the month of May 2007. The following items were entertained:

- Identify definitions of Skill Sets for Board Directors
- Approve procedure to target potential applicants from the Parry Sound Planning Area
- Conducted interviews for Board of Director vacancy

The Board Chair, on the recommendation from the Governance/Nomination Committee, will recommend several qualified applicants to the Minister for his decision.

## **NEW BUSINESS**

### **Health Care Program Integration Initiatives**

#### **CCAC Voluntary Service Integration Proposal**

##### ***{Motion 2007-027}***

*Moved by Peter Vaudry , seconded by Margaret Ashcroft,*

*WHEREAS; in compliance with article 27 of the Local Health System Integration Act, 2006, a health service provider may integrate its services with those of another entity;*

*WHEREAS; the health service provider shall give notice of the integration to the LHIN unless prescribed otherwise;*

*WHEREAS; the health service provider shall not proceed with the integration until 60 days have passed since giving notice mentioned above;*

*WHEREAS; the North East Community Care Access Centre and the North Simcoe Muskoka CCAC has given notice to the North East LHIN on May 2, 2007, that by joint voluntary agreement, it is the intent of the West Parry Sound Health Care (WPSHC) and the North East Community Care Access Centre (NE CCAC) to transfer the WPSHC CCAC operation within the NE LHIN boundaries to the NE CCAC as of July 2, 2007;*

*WHEREAS; the North East Community Care Access Centre (NE CCAC) has provided all information related to the transfer to the satisfaction of the NE LHIN;*

*WHEREAS; this integration has no negative impact of the CCAC service delivery level within the NE LHIN;*

*BE IT RESOLVED; that the North East LHIN approves the North East CCAC voluntary service integration proposal;*

*{Carried as amended}*

## **NEW BUSINESS (CONTINUED)**

### **Mental Health – Mental Health Integration Initiative between Sudbury Regional Hospital and the Northeast Mental Health Centre**

#### ***{Motion 2007-028}***

*Motion 2007-028 deferred to next Board of Directors Meeting scheduled for June 28, 2007.*

### **By-Laws**

The draft By-Laws were distributed to the Board of Directors. Board Chair Mathilde Gravelle Bazinet requests that the Board Directors provide comments by June 15, 2007.

### **North Shore Tribal Council**

The Board of Directors met with the North Shore Tribal Council on Thursday, May 24, 2007. The meeting was within the framework of a dialogue as apposed to a consultation. Randy Kapashesit provided a summary of the dialogue:

- Request for greater representation from First Nations and Aboriginal People to our Board (i.e. southern communities in the North East Region)
- Acknowledgment of Treaty Rights of First Nations
- Proper terminology of First Nations and Aboriginal People was noted
- It was suggested that the first intervention of the LHINs would be to establish a baseline of the status of health care services vs. health care needs for First Nations and Aboriginal People

### **Board Advisory Councils**

#### ***{Resolution 2007-032}***

*Moved by Peter Vaudry, seconded by Claus Ott, that Randy Kapashesit be identified as lead for the Aboriginal and First Nations Advisory Committee for the North East LHIN.*

*{Carried}*

#### ***{Resolution 2007-033}***

*Moved by Margaret Ashcroft, seconded by Randy Kapashesit, that Marc Dumont be identified as lead for the French Language Advisory Committee for the North East LHIN.*

*{Carried}*

#### ***{Resolution 2007-034}***

*Moved by Marc Dumont, seconded by Margaret Ashcroft, that Donald Stemp be identified as lead for the Health Professionals Advisory Committee for the North East LHIN.*

*{Carried}*

## **IN-CAMERA SESSION**

### ***{Motion 2007-029}***

*Moved by Claus Ott, seconded by Randy Kapashesit that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"*

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- √ *Personnel matters*
  - Labour relations*
- √ *Matters subject to solicitor client privilege*
  - Matters prescribed by regulation*
  - Deliberations on whether to move into a closed session*

*{Carried}*

## **IN-CAMERA ADJOURNMENT**

### ***{Motion 2007-030}***

*Moved by Margaret Ashcroft, seconded by Claus Ott that the in-camera session be adjourned.*

*{Carried}*

### ***{Motion 2007-035}***

*Moved by Claus Ott, seconded by Randy Kapashesit that the Board officially recognize Kim Christianson's valuable contribution to the North East LHIN Board of Directors.*

*{Carried}*

## **NEXT BOARD MEETING(S)**

Open Board Meeting  
Thursday, June 28, 2007  
Parry Sound, ON

Closed Meeting  
Friday, August 24, 2007  
North Bay, ON



**ADJOURNMENT**

***{Resolution 2007-031}***

*Moved by Margaret Ashcroft, seconded by Claus Ott that the regular Board of Directors meeting of Friday, May 25, 2007 be adjourned at 11:23 a.m.*

*{Carried}*

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Mathilde Gravelle Bazinet  
Chair