
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**NE LHIN Offices
North Bay, ON**

Friday, May 29, 2009

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:05 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
Marc Dumont (Timiskaming Planning Area)
Randy Kapashesit (James Bay/Hudson Bay Planning Area)
Johanne Labonté (Cochrane Planning Area)
Brenda Roseborough (Sudbury/Manitoulin Planning Area)
Peter Vaudry (Algoma Planning Area)
Leah Welk (Parry Sound Planning Area)

Staff: Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Rémy Beaudoin, Chief Executive Officer
Lise Boucher, Corporate Executive Assistant to the NE LHIN Board
Cynthia Stables, Senior Corporate Advisor
Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement
Tamara Shewciw, Chief Information Officer

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public participating in person and by teleconference to the open Board Meeting for the North East LHIN. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA***{Motion 2009-148}***

Moved by Johanne Labonté, seconded by Leah Welk, that the Agenda be approved as presented.

(Carried)

MINUTES OF PREVIOUS MEETING***{Motion 2009-149}***

Moved by Brenda Roseborough, seconded by Randy Kapashesit

That the Minutes of the Proceedings for the Regular Board of Directors Meeting of Friday, May 1, 2009 be approved as presented.

(Carried)

PRESENTATIONS

None

BUSINESS ARISING FROM PREVIOUS MEETING**ALC Sudbury Steering Committee**

Dr. Zalan, Co-Chair of the ALC Sudbury Steering Committee – via teleconference
David McNeil, Vice President Clinical Programs and Chief Nursing Officer HRSRH

The goal of the presentation to the NE LHIN Board is to update the Board on the ALC situation in Sudbury as well as to speak to the challenges of the Sudbury ALC situation. The ALC Sudbury Steering Group is acting as a coordination group of all community groups involved.

{Motion 2009-150}

Moved by Leah Welk, seconded by Marc Dumont

WHEREAS the North east LHIN has received the report entitled "Transitional Strategy for Managing Alternative Level of Care Patients" from the Sudbury Alternate Level of Care Community Steering Group; and

WHEREAS the North East LHIN recognizes, appreciates and supports the work of the many partners on the Sudbury Alternate Level of Care Steering Group who have been working since December 2008 on ten priorities for improving health care system capacity problems in Sudbury; and

WHEREAS the North East LHIN recognizes that alternate level of care is a community issue that can only be solved by the collaborative efforts of many partners, as is found in the Sudbury ALC Community Steering Group; and

WHEREAS the new Sudbury Regional Hospital was planned and built for 0% ALC capacity and will have a reduction of its bed capacity, from 548 to 450 when it moves to one site by April 2010; and

{Motion 2009-150} – (Continued)

WHEREAS the North East LHIN and its partners on the ALC Group recognize the importance of patient care and the need to ensure continued quality care for patients now and when the Sudbury Regional Hospital moves to one site in January 2010;

WHEREAS the City of Greater Sudbury has provided full support to the ALC Community Steering Group and has a motion attached.

THEREFORE BE IT RESOLVED:

THAT the North East LHIN will engage the Ministry of Health and Long Term Care in the development of an immediate transition plan, including the 3 options brought forward regarding the continued operation of the Memorial site, that will allow for meeting Ministry timelines for consolidating the Sudbury Regional Hospital to the single site by April 2010; and

THAT the North East LHIN Chair of the Board of Directors will seek a meeting with the Minister of Health and Long Term Care – David Caplan, Minister Bartolucci and the Mayor of the City of Greater Sudbury by the end of June, 2009 to seek agreement on a solution to the urgent ALC and bed capacity challenge within Greater Sudbury; and

FURTHER THAT the North East LHIN will continue to be an active member and co—chair of the Sudbury ALC Community Steering Group and will continue to support their 10 point priority plan to find the most efficient and patient-focused solution possible to the ALC challenge in Greater Sudbury.

(Carried)

Surgery Optimization Report

Chris Helyar, Associate Director, Hay Group Health Care Consulting – via teleconference

A presentation was received by to the NE LHIN Board.

{Motion 2009-151}

Moved by Peter Vaudry, seconded by Brenda Roseborough

WHEREAS; The North East LHIN has received the Surgical Optimization Report dated May 22, 2009 from the North East Surgical Optimization Steering Committee. This completes the first phase of the Surgical Optimization Project;

WHEREAS; the NE LHIN will now be moving forward with the second phase of the Surgical Optimization Project, which includes the prioritization of the recommendations, mapping of strategies and impact analysis.

BE IT RESOLVED; that the NE LHIN will receive the Surgical Optimization Report dated May 22, 2009 and will embark upon a detailed analysis of he priorities, strategies and costing of same.

(Carried)

Board Members' Activities**Mathilde Gravelle Bazinet (Nipissing Planning Area)**

Board Chair's Activities In addition to routine Administrative duties and weekly meeting with CEO, the following activities and visits were carried out on behalf of the Board:

May 5	Meeting with the Auditor
May 6	Teleconferences Great Northern Health Centre – SSM French Language Services (FLS) Commissioner's Report
May 7	Presentation to FONOM in Sudbury with Peter Vaudry and Terry Tilleczek
May 11	Videoconference Regulations for FLS Planning Entities
May 14	Teleconference with mayor of Timmins LTC Beds
May 19	Announcement with Minister M. Smith Aging@Home additional funding at St. Vincent's Place, North Bay
May 20 to 21 ^s	LHIN Chair's Meeting in North Bay
May 22	Meeting with M. Dhanani Special Advisor to Minister G. Smitherman – regarding NE LHIN Board Resolution 2009-147; the Green Energy Act
May 25	Teleconference with Council of Academic Hospitals of Ontario (CAHO) re: meeting with NE LHIN Board of Directors
May 26	Meeting with Auditors Audit Committee Meeting Governance Committee Meeting Meeting with HR Transition Plan for new NBGH
May 27	Tour of One Kid's Place Meeting re: HBAM
May 28	Board Related Meetings and Board Development Session Meeting with Dr. Alan Hudson Media Briefing with Dr. Alan Hudson
May 29	Board Meeting

Peter Vaudry (Algoma Planning Area)

May 1	Attended Board meeting in Sault Ste. Marie
May 10	Attended FONOM meeting in Sudbury with Terry Tilleczek and Mathilde Gravelle Bazinet
May 20 to 23	Attended OHA Rural and Northern Health Care Conference in Toronto whose main topic was Advancing Rural Health Care Visions of Tomorrow.
May 26	Audit Committee and Governance Committee meetings in North Bay
May 27 & 28	Board Development sessions along with tour of One Kid's Place, meeting and discussions with Dr. Hudson on Wait Time Strategy
May 29	Board meeting in North Bay

Johanne Labonté (Cochrane Planning Area)

May 1	Attended Board meeting in Sault Ste. Marie
May 10	Attended FONOM meeting in Sudbury with Terry Tilleczek and Mathilde Gravelle Bazinet
May 20 to 23	Attended OHA Rural and Northern Health Care Conference in Toronto whose main topic was Advancing Rural Health
May 26	Audit Committee and Governance Committee meetings in North Bay
May 27	Visit in New Liskeard for the Opening of the Centre de Santé Communautaire de New Liskeard

Board Members' Activities (Continued)**Johanne Labonté (Cochrane Planning Area) - Continued**

- May 27th & 28 Board Development sessions along with tour of One Kid's Place, meeting and discussions with Dr. Hudson on Wait Time Strategy
- May 29 Board meeting in North Bay

Leah Welk (Parry Sound Planning Area)

- May 14 Attended Nurse Practitioners for the Parry Sound Planning area information meeting
- May 20 Attended an information meeting which as an up-date of the Parry Sound Area Supportive Housing
- May 20 to 23 Attended OHA Rural and Northern Health Care Conference in Toronto whose main topic was Advancing Rural Health
- May 26 Audit Committee and Governance Committee meetings in North Bay
- May 27 & 28 Board Development sessions along with tour of One Kid's Place, meeting and discussions with Dr. Hudson on Wait Time Strategy
- May 29 Board meeting in North Bay

Marc Dumont (Timiskaming Planning Area)

- May 7 Attended the Board Meeting of Englehart Hospital
Teleconference with Charles Beer in regards to the French Language Health Services
- May 11 and 12 Meeting in Toronto in regards to FLS and presented recommendations to Scott Anderson
- May 26 Governance Meeting via teleconference
- May 27 & 28 Board Development sessions along with tour of One Kid's Place, meeting and discussions with Dr. Hudson on Wait Time Strategy
- Attended the Opening of the Centre de Santé Communautaire de New Liskeard
- May 29 Board meeting in North Bay

Brenda Roseborough (Sudbury/Manitoulin Planning Area)

- May 7 St. Joseph Health Centre Board Meeting
- May 25 Sudbury ALC Steering Committee meeting
- May 26 Governance Committee Meeting
- May 27 Board Development Session
- May 27 Sudbury City Council Meeting
- May 28 Board Development Session
- May 28 Dr. Hudson's Presentation
- May 29 LHIN Board Meeting

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- May 4 Inaugural teleconference with local aboriginal health community
- May 5 Met with NE LHIN CEO in regards to upcoming meeting in Timmins and the Aboriginal Senior Director position
- May 12 Meeting in Timmins – attended by leaders of the First Nation and other communities of James Bay Coast and Chapleau leaders
- May 13 Meeting with Leo Loone in regards to WAHA
- May 20 Meeting with Lawrence Martin and Guertie Mai Muisse re: WAHA Amalgamation
- May 28 Dr. Hudson presentation – Wait Times
- May 29 Board Meeting

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT*Rémy Beaudoin, Chief Executive Officer**Martha Auchinleck, Senior Director, Performance, Contract and Allocation**Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

Officially welcome Tamara Shewciw, the new NE LHIN Chief Information Officer. The information system developments will be an important part of the solutions of the programs, funding and will be imbedded in all the functions.

8.1 French Language Services

Next Steps

FLS and Emergency Departments Pilot Project:

- Approach TDH as an alternate site for the pilot project – Sensenbrenner will be approached if Timmins is unable to follow through.
- Initiate project and capture information regarding best practices that can be shared with other sites – pilot ends March 31, 2009.

FLS Policy Development

- Beginning of May develop first draft of policy for initial review by group.
- Post draft version of policy on NE LHIN web site as part of consultation process
- Include in IHSP process.
- Final draft to be review by the NE LHIN board in the fall.

Introduced Motion:***{Motion 2009-160}****Moved by Marc Dumont, seconded by Johanne Labonte**WHEREAS the North East LHIN is a dynamic organization committed to its provincial mandate based on its mission, vision and values;**WHEREAS the North East LHIN is engaged in improving the health status of the Francophone population of the North East;**BE IT RESOLVED THAT; the NE LHIN will create a Senior Director position with the responsibility, among others, to advise the NE LHIN on successful planning and implementation strategies to improve the health status of the Francophone population.**{Carried}*

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

8.2 Aboriginal, First Nations and Métis Status Report

Next Steps

- Call an inaugural LAHC meeting (April 24 or week of May 7) to approve ToR, select a Chair and begin work on the IHSP 2010-2013.
- Post Environmental Scan RFP on Aboriginal and government portals
- Working with MOHLTC and A/FN/M HSP to process A@HS year 2 proposals
- Prepare Aboriginal specific annual report content

Introduced Motion:***{Motion 2009-161}***

Moved by Randy Kapashesit seconded by Leah Welk

WHEREAS the North East LHIN has a significant First Nation, Métis, and Aboriginal population;

WHEREAS the Health needs of the First Nation, Métis, and Aboriginal people are well documented;

WHEREAS the North East LHIN Board supports the need to have a Senior Director position of the First Nation, Métis, and Aboriginal people;

THEREFORE, BE IT RESOLVED; that the NE LHIN will establish a Senior Director position responsible for the First Nation, Métis, and Aboriginal port folio;

BE IT FURTHER RESOLVED; that the North East LHIN will make all necessary organizational and administrative changes to achieve this objective and begin their search for a suitable candidate immediately.

{Carried}

8.3 NE LHIN Staff Status Report -

Recommendations of communications – monthly meeting of all staff and Monday meetings after Board there are now information session and Q&A for all staff
The staff requested role clarifications. We therefore implementing a Project Management methodology to help us do this and to have better prioritizations of all projects requested.

Requested that a continued monthly report to the Board on this topic

8.4 WAHA Status Report

Next Steps

- NE LHIN and WAHA will continue negotiating the HSAA-next meeting April 28th
- JBGH is finalizing a list of integration costs to be submitted to KPMG for reimbursement
- JBGH is developing an operating wind down budget-targeting a transfer date of assets and liabilities to WAHA, assuming a July 1, 2009 transfer date.
- Communication to staff of JBGH and WHA is expected to commence within two weeks, which will include discussion of transition approach and presentation of organizational chart.

The Integration Teams next meeting is scheduled for June 16th

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

8.5 Sault Area Hospital

8.5.1 Interim/Transition Beds Status Report

Next Steps

- NE LHIN, MOHLTC, Extencicare, SAH and GNNC are working to fund solutions to resolve the interim bed issue
- A Management Contract will need to be established for the interim beds with Extencicare. This is a top priority to address the Cease to Admit order. If a solution cannot be reached then a transitional plan will be needed for GNNC patients
- NE LHN will be holding meetings with all of the groups to work towards a solution for the Management contract and a permanent long-term solution for Sault Ste. Marie

Rémy will come back at next month's Board Meeting with an NE LHIN organizational chart which will address the positions requested for the Francophone and the First Nation, Métis, and Aboriginal port-folios as per the introduced motions 2009-160 and 2009-161.

{Motion 2009-152}

Moved by Johanne Labonté seconded by Marc Dumont that the CEO & Senior Management Report be approved as presented.

{Carried}

MEMORANDUM OF UNDERSTANDING BETWEEN NORTH EAST LHIN AND NORTH SIMCOE MUSKOKA LHIN – MUSKOKA ALGONQUIN HEALTHCARE

Rémy Beaudoin, Chief Executive Officer

{Motion 2009-153}

Moved by Marc Dumont seconded by Johanne Labonté that the North East LHIN Board of Directors approves the Inter-LHIN MOU between the NE LHIN and the NSM LHIN in respect to the Muskoka Algonquin Healthcare in Burk's Falls.

{Carried}

MEMORANDUM OF UNDERSTANDING BETWEEN L'HOPITAL REGIONAL DE SUDBURY REGIONAL HOSPITAL (HRSRH) & ST.MICHAEL'S HOSPITAL (SMH) – TRAUMA CARE

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement on behalf of Randy Kapashesit

This item will be brought forward at the next Board Meeting.

NORTH EAST eHEALTH

Tamara Shewciw, Chief Information Officer

Presentation on eHealth and NE LHIN.

COMMITTEE REPORTING

Audit Committee

Peter Vaudry (Algoma Planning Area)

The Committee brought forward the Auditor's report and Auditing Services Agreement as well as the NE LHIN Operating Costs.

Introduced Motion:

{Motion 2009-162}

Moved by Peter Vaudry, seconded by Johanne Labonté that the Auditor's Report be accepted as presented.

{Carried}

Introduced Motion:

{Motion 2009-163}

Moved by Johanne Labonté, seconded by Leah Welk

WHEREAS:

The NE LHIN Audit results from Deloitte & Touche LLP compliments our staff preparation of the financial statements and mentions that they facilitated the audit process in a most dedicated and cooperative manner; and

WHEREAS:

Deloitte & Touche LLP has communicated to the Audit Committee their positive findings for the audit process;

THEREFORE BE IT RESOLVED THAT:

The Board of Directors of the NE LHIN commends Martha Auchinleck, Ryan Jeffers and Ashley Alford on their very competent and hard work over the year that resulted in the positive Audit result.

{Carried}

{Motion 2009-155}

Moved by Johanne Labonté, seconded by Leah Welk that the Operating Costs be approved as presented.

{Carried}

{Motion 2009-156}

Moved by Leah Welk, seconded by Johanne Labonté that the North East LHIN enter into a contract with Deloitte & Touche LLP subject to annual Board appointments, and enables the provisioning for auditing services for fiscal years April 1, 2009 to March 31, 2012.

{Carried}

COMMITTEE REPORTING - continued**Audit Committee – continued*****{Motion 2009-157}***

Moved by Randy Kapashesit, seconded by Johanne Labonté that Deloitte & Touche LLP be appointed the auditors for the North East LHIN for the fiscal year April 1, 2009 to March 31, 2010.

{Carried}

Governance / Nomination Committee

Peter Vaudry, Acting Vice Chair

As an update to the two recommended Board Directors for the Nipissing Planning Area; the nominations are at the Ministry level. The new process being followed by the ministry includes assurances that the Boards are made up of balanced skills and as such they have developed a skills matrix that they are using. We expect that we may have our new Board Members starting within a couple of months.

The Chair will be sending an updated electronic version of the NE LHIN matrix; the new matrix the ministry is now utilizing for the nominations process.

The Chair, Mathilde Gravelle Bazinet thanked all her colleagues and the HSPs in the North East for all their hard work to ensure the improved health status of the communities in the North East LHIN area; wishing everyone continued success.

The Chair, Mathilde Gravelle Bazinet also acknowledged and thanked the NE LHIN staff. Recognition that their work has made the work of the Board easier and possible. It gives a great deal of satisfaction to know that staff shares our vision and mission.

Introduced Motion:***{Motion 2009-164}***

Moved by Randy Kapashesit, seconded by Johanne Labonté that the Board of Directors officially would like to recognize the leadership that Mathilde Gravelle Bazinet has brought to the NE LHIN and officially thank her for all that she has provided to this Board and the North East community via her vision, mission and leadership.

{Carried}

NEW BUSINESS**QUESTIONS**

Question period from the public was opened.

NEXT BOARD MEETING

Friday, June 26, 2009
Sudbury

Refer to our website for updates: www.nelhin.on.ca

MOVE INTO CLOSED SESSION***{Motion 2009-158}***

Moved by Leah Welk, seconded by Johanne Labonté that that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

x Personal or public interest

- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a closed session*

Be it further resolved that the following persons be permitted to attend the Closed Session:

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Rémy Beaudoin, Chief Executive Officer

Lise Boucher, Corporate Executive Assistant

Tamara Shewciw, Chief Information Officer

Cynthia Stables, Senior Corporate Advisor via teleconference

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

{Carried}

REPORT FROM CLOSED SESSION

Discussions took place in regards to:

- Sudbury HIP
- SAH HIP
- WAHA Integration matter

ADJOURNMENT***{Motion 2009-159}***

Moved by Leah Welk, seconded by Brenda Roseborough;

That the regular Board of Directors meeting of Friday May 29, 2009 be adjourned at 2:15 p.m.

{Carried}

Mathilde Gravelle Bazinet
Chair