

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

**Board Room, North Bay LHIN Office
1:00 p.m.**

MINUTES OF PROCEEDINGS

Thursday, October 13, 2011

CALL TO ORDER

Interim Chair Randy Kapashesit called the meeting to order at 1:05 p.m.

ROLL CALL

Members in Attendance: Randy Kapashesit, Interim Chair of NE LHIN
Leah Welk, Director
Dr. Colin Germond
Danielle Bélanger-Corbin
Dr. Ian Cowan
Wally Wiwchar

By Videoconference: Cecilia Bruno

Staff: Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Director, Communications and Community Engagement
Carol Philbin Jollette, Senior Officer, Nipissing Planning Area
Monique Rocheleau, Senior Officer, Cochrane Planning Area
Aaron Gordon, Project Manager, Algoma Planning Area
Natalie Atkinson, Aboriginal Officer
Renée Leclerc, Executive Assistant to the CEO
Lara Bradley, Board Liaison

WELCOME AND INTRODUCTION

Randy welcomed Board members, staff and guests to the NE LHIN Board Meeting.

DECLARATION OF CONFLICT OF INTEREST

Ian declared a potential conflict of interest when hospital improvement plans will be presented by individual hospital staff given that he is an active hospital staff member with privileges at the North Bay Regional Health Centre.

No further conflicts of interest raised.

AGENDA

{Motion 2011-BD038}

Moved by Leah Welk, seconded by Wally Wiwchar

*The agenda for the Board of Directors meeting of Thursday, Oct. 13, 2011, be approved as presented.
(Carried)*

MINUTES OF LAST MEETING

{Motion 2011-BD039}

Moved by Colin Germond, seconded by Ian Cowan

The Minutes of Proceedings for the Board of Directors meeting of June 23, 2011, be approved as presented.

(Carried)

BUSINESS ARISING FROM PREVIOUS MEETING

Colin revisited the topic of using appropriate benchmarks in data analysis and referenced an article from the Canadian Mental Health Association. Louise explained the Ministry of Health and Long-Term Care sets these provincial benchmarks and measures to the 90th percentile. We have sent a letter to the Ministry of Health and Long-Term Care concerning targets for performance indicators.

REPORT FROM THE BOARD OF DIRECTORS: Randy Kapashesit

Chair and Board Members Community Engagements

Randy Kapashesit:

July, 2011: Attended a Joint Chair-CEO meeting in Toronto.

September 28, 2011: Met in Sudbury with Hub Hospitals and the North East Community Care Access Centre group to discuss various issues including Hospital Improvement Plans, and Dr. David Walker's report.

Randy also met Louise Paquette and the Chief Executive Officer, Jim Harold, and Board Chair, Leo Loone, from the Weeneebayko Area Health Authority in Timmins to follow up on matters initially raised in August, 2011.

Wally Wiwchar

September 1: Attended a media conference in Iroquois Falls to announce funding for Assisted Living.

Wally noted that members of the community who were present were grateful for the funding and for the NE LHIN's interest in the project.

Leah Welk

Maintained contact, speaking frequently with both the West Parry Sound Health Centre and The Friends throughout the summer and early fall.

Ian Cowan

July 6, 2011: Attended a community engagement in North Bay.

July, 25, 2011: Met with three psychiatrists and one family physician in Sault Ste. Marie to discuss the Anchor Agency model. Ian commented to the Board that he is pleased with the Anchor Agency progress

and that it is important to acknowledge that there have been and will continue to be challenges and concerns – a natural part of any integration process.

Cecilia Bruno

June 21, 2011: Attended a governance session for the Algoma Anchor Agency.

June 28, 2011: Attended a community engagement held at the Sault College campus in Sault Ste. Marie.

June 29, 2011: Attended and spoke at a media conference for the grand openings of the Sault Ste. Marie NE LHIN office and of the Sault Area Hospital Joint Assessment Centre.

GOVERNANCE COMMITTEE REPORT: Randy Kapashesit***{Motion 2011-BD040}***

Moved by Colin Germond, seconded by Leah Welk

Be it resolved that the Board receive the report of the Governance Committee from its meeting of October 13, 2011.

(Carried)

Resignation of Jib Turner***{Motion 2011-BD041}***

Moved by Danielle Bélanger-Corbin, seconded by Ian Cowan

The acceptance of the resignation of Jib Turner, as submitted to Randy Kapashesit on September 1, 2011, be approved as presented.

(Carried)

Nomination of Vice Chair: Randy Kapashesit

Randy explained the need to elect a board vice-chair and nominated Wally Wiwchar to the position.

{Motion 2011-BD042}

Moved by Leah Welk, seconded by Ian Cowan

The acceptance of the nomination of Wally Wiwchar as Vice-Chair, be approved as presented.

(Carried)

Consent Agenda Policy: Wally Wiwchar

This procedure is used by many organizations, including the OHA, to avoid redundancies and save time. A consent agenda policy was drafted for the NE LHIN. At least four other LHINs use consent agendas, however, none have reported creating a policy on the use of consent agenda. Consent agendas require Directors to carefully read all material prior to the meeting. A director can ask that any items be removed from the consent agenda.

A discussion ensued amongst the Board Directors.

- Randy suggested that legal counsel advice be sought to ensure the implementation of such an agenda is in accordance with LHIN policy. He offered to bring up the matter at the upcoming Chair's meeting on Oct. 20, 2011.

{Motion 2011-BD043}

Moved by Wally Wiwchar, seconded by Colin Germond

The acceptance to adopt the Consent Agenda Policy as presented to the Governance Committee at its meeting of October 13, 2011, be approved as presented.

(Carried)

Abstention declared by Leah Welk

AUDIT COMMITTEE REPORT: Danielle Bélanger-Corbin

The North East LHIN is on track and currently has no surpluses or deficits to declare. The ten percent reduction in executive office expenses is well underway through the implementation of various cost saving initiatives.

{Motion 2011-BD044}

Moved by Leah Welk, seconded by Ian Cowan

Be it resolved that the Board receive the report of the Audit Committee from its meeting of October 13, 2011.

(Carried)

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT:

Summary of Documents: Louise Paquette

Louise presented a brief overview of the documents provided to Board Directors.

H-SAA Delegation of Authority: Louise Paquette

{Motion 2011-BD045}

Moved by Leah Welk, seconded by Danielle Bélanger-Corbin

Be it resolved that:

Whereas: The 2011/12 Amending H-SAAs need to be negotiated and signed by the NE LHIN and the 25 hospitals by October 31, 2011;

Whereas: The NE LHIN Board of Directors does not meet again until November 28, 2011;

Therefore: The NE LHIN Board of Directors appoint a delegate, Louise Paquette, to review/approve the H-SAAs in order to meet the Ministry deadlines and that the H-SAAs are brought to the Board for review at its November meeting.

(Carried)

MOVE TO CLOSED SESSION : Randy Kapashesit

{Motion 2011-BD046}

Moved by Wally Wiwchar, seconded by Leah Welk

Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*

X Labour relations

- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

Be it further resolved that the following persons be permitted to attend:

*Louise Paquette, Chief Executive Officer
Cynthia Stables, Communications and Community Engagements Director
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Renée Leclerc, Executive Assistant to the CEO
Lara Bradley, Board Liaison*

(Carried)

REPORT FROM CLOSED SESSION:

During the closed session, the Board received presentations from senior staff at seven NE LHIN hospitals regarding their hospital improvement plans. Further to the presentations and questions from the Board, the hospitals were advised of the required next steps, including: submitting a hospital improvement plan to the NE LHIN which shows how the hospital will return to a balanced state within a specified time frame.

{Motion 2011-BD047}

Moved by Colin Germond, seconded by Leah Welk

Be it resolved that the Board receive the report of its first Closed Session meeting of October 13, 2011.

(Carried)

REVISION TO AGENDA: Randy Kapashesit

Randy asked that, in the interest of time, some agenda items be deferred to the next Board meeting of November 28, 2011.

The following items are to be differed until the preceding Board of Directors meeting:

- 8.04: ED/ALC Update
- 8.11: Update on Children's Mental Health Beds
- 8.13: Update from LAHC

{Motion 2011-BD048}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin

Be it resolved that the Board is in agreement to remove items 8.04, 8.11, and 8.13 from the agenda of the October 13, 2011 Board of Directors meeting and to differ these items to the agenda of the upcoming November 28, 2011 meeting.

(Carried)

Mandate for LHIN Representatives to Negotiate H-SAAs on behalf of LHINs: Louise Paquette

A brief discussion ensued over the implications of this motion.

{Motion 2011-BD049}

Moved by Colin Germond, seconded by Ian Cowan

Be it resolved that:

Whereas for the past few years, the H-SAA Steering Committee which includes representatives from the LHINs, hospitals and the Ministry of Health and Long-Term Care, have negotiated the terms and conditions for the H-SAA; and

Whereas in the past, the LHIN CEOs appointed representatives to the Steering Committee; and

Whereas the H-SAA Agreement needs to be revised to align with the M-SAA, (which is considered to be the "gold standard") for the period of 2012/2013 through to 2014/2015;

Let it be resolved that the LHIN Boards provide a mandate to the LHIN representatives to negotiate on their behalf and that the revised Agreement be provided to the LHIN Boards for approval once the final negotiation of the Agreement is completed by the members of the H-SAA Steering Committee.

The North East LHIN Board also instructs the Steering Committee to consider and ensure that the agreements reflect the complexity of different sized organizations.

(Carried)

Q2 Reports: Martha Auchinleck

Second Quarter documents submitted to the Ministry of Health and Long-Term Care on September 30, 2011 provide a description of integrated health service provider priorities, with the exclusion of the NE LHIN internal operating plan. To reiterate prior discussions, the NE LHIN will be in a balanced financial position for fiscal 2010/2011.

- Ian recommended that an official letter and/or acknowledgement be made to NE LHIN hospitals recognizing their efforts to reduce the alternate level of care patients. These letters will go out Dec. 18, 2011, to incorporate a Christmas greeting and other information as well.

{Motion 2011-BD050}

Moved by Leah Welk, seconded by Danielle Bélanger-Corbin

Be it resolved that the North East LHIN Board receive the Q2 reports as presented on October 13, 2011.

(Carried)

Capital Projects: Martha Auchinleck

Martha presented an overview of the process by which hospitals must proceed to obtain capital funding.

The following projects were presented to the Board Directors and discussed:

- Espanola Hospital emergency department expansion, which is in stage two of its capital funding request.
- West Nipissing Community Health Centre, which is in stage two of its capital funding request.
- Sudbury Regional Hospital parking structure expansion (pre-capital submission)
- Redevelopment of the Kirkwood Site affiliated with the North Bay Regional Health Centre (pre-capital submission)

{Motion 2011-BD051}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin

Be it resolved that the North East LHIN Board supports the capital funding and pre-capital proposals, including ones submitted by Espanola General Hospital, West Nipissing Community Health Centre, Sudbury Regional Hospital and North Bay Regional Health Centre, as presented on October 13, 2011.

(Carried)

Report on Progress of Algoma Anchor Agency: Aaron Gordon

Aaron described the current status of the Algoma Anchor Agency, its goals and upcoming initiatives for information purposes. Leah congratulated Aaron on what has been achieved in a short amount of time and commended his detailed work plan for what will become a Centre of Excellence for Mental Health and Addictions in Algoma.

Community Engagement Report: Cynthia Stables

Cynthia presented an overview of the results of the 25 engagements, which drew about 700 Northerners, between May to August 2011. Surveys completed by participants provided positive feedback and a preference for further community engagements as a means of exchanging information. Board directors commended the draft report and the work of staff in holding the community engagements. Leah asked how feedback from the sessions would be shared with the CCAC. Louise explained that they have already received specific comments heard during the engagements and that the CCAC would be an integral partner in the four mini summits which will follow the report's release.

- The report will be released later this month to the public.
- Next steps: Mini hub summits.

Funding Allocations Update: Louise Paquette

Louise provided to the Board Directors for their review an overview of the planned funding allocations within the following categories:

- Urgent priority
- Community sector stabilization
- Alternate level of care
- One-time integration

{Motion 2011-BD052}

Moved by Danielle Bélanger-Corbin, seconded by Colin Germond

Be it resolved that the North East LHIN Board received the Funding Allocations Update including one-time integration funds, one-time 1.5% discretionary funds, urgent priority funding and ALC funding, as presented on October 13, 2011.

(Carried)

Voluntary Integrations – Friends and the Legion in Parry Sound: Monique Mechefske

Monique provided an overview of the plans for the Royal Canadian Legion to integrate funding and services to The Friends located in Parry Sound.

{Motion 2011-BD053}

Moved by Cecilia Bruno, seconded by Leah Welk

Be it resolved that the decision of the North East LHIN Board pursuant to subsection 27 of the Local Health System Integration Act, 2006 (LHSIA), is to not issue a decision on the proposed Voluntary Integration of the Royal Canadian Legion funds and services with The Friends, as presented on October 13, 2011.

(Carried)

Update from HPAC: Monique Mechesfke

The NE LHIN's Chronic Disease and Prevention Management Forum, to be held in Sudbury on October 14, 2011 has received a welcomed high volume of participants – close to 100 had registered. With one day left to go, the LHIN was forced to close registration. Louise and Ian will speak at the event and a work plan, arising from the afternoon engagement session will be submitted to HPAC.

SECOND QUARTER COMPLIANCE: Randy Kapashesit and Louise Paquette

{Motion 2011-BD054}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin

Be it resolved that the Attestation of Compliance be accepted, approved and signed, as presented on October 13, 2011.

(Carried)

MOVE TO CLOSED SESSION : Randy Kapashesit

{Motion 2010-2010-BD055}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin

Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*

- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

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Cynthia Stables, Communications and Community Engagements Director
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Cynthia Stables,
Renée Leclerc, Executive Assistant to the CEO
Lara Bradley, Board Liaison

(Carried)

REPORT FROM CLOSED SESSION: Randy Kapashesit

During the second Closed Session, the Board Directors discussed two items: the Ministry-LHIN Performance Agreement (MLPA), and the financial status of one of the North East LHIN's hospitals.

{Motion 2011-BD056}

Moved by Colin Germond, seconded by Leah Welk

Be it resolved that the Board receive the report of its Closed Session meeting of October 13, 2011.

(Carried)

NEXT MEETING:

The next scheduled Board meeting will take place on November 28, 2011 in Sault Ste. Marie.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2011-BD057}

Moved by Leah Welk, seconded by Colin Germond

Be it resolved that the Regular Board of Directors meeting of Thursday, October 13, 2011 be adjourned at 5:37 p.m.

(Carried)

Interim Board Chair