

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS
1:00 p.m.**

North East CCAC Board Room, Sudbury

MINUTES OF PROCEEDINGS

Wednesday, January 12, 2011

CALL TO ORDER

Interim Chair Peter Vaudry called the meeting to order at 1:08 p.m.

ROLL CALL

Members in Attendance: Peter Vaudry, Interim Chair of NE LHIN
Leah Welk, Director from the Parry Sound Planning Area
Jib Turner, Director from the Manitoulin Planning Area
Dr. Colin Germond, Director from the Sudbury Planning Area
Randy Kapashesit, Director from the James Bay/Hudson Bay Planning Area
Danielle Belanger-Corbin, Director from the Temiskaming Planning Area
Dr. Ian Cowan, Director from the Nipissing Planning

Staff: Louise Paquette, Chief Executive Officer
Terry Tilleczek, Senior Director, ED/ALC
Monique Mechevske, Senior Director, Integration French Language and Aboriginal
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Senior Corporate Advisor
Lara Bradley, Board Liaison

Audience Listening in: Richard Rodrigue, Regional Manager, Ontario Medical Association (OMA)

WELCOME AND INTRODUCTION

Peter welcomed Board members, staff and guests to the NE LHIN Board Meeting. Louise introduced two new staff members, Sherry Frizzell, who is the new consultant for the Sudbury/Manitoulin/ParrySound Hub, and Valerie Scarfone, on secondment from ICAN, who is working with Terry on the supportive housing file.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2010-BD072}

Moved by Leah Welk, seconded by Colin Germond

The agenda for the Board of Directors meeting of Wednesday, January 12, 2011, be approved as amended. The M-SAA template discussion to be moved into closed session for reasons of labour relations/personnel.

(Carried)

MINUTES OF LAST MEETING

{Motion 2010-BD073}

Moved by Colin Germond, seconded by Ian Cowan

The Minutes of Proceedings for the Board of Directors meeting of Thursday, November 25, 2010, be approved as presented.

(Carried)

BUSINESS ARISING FROM PREVIOUS MEETING

Danielle asked about problems with physicians outside of North Bay accessing Meditech. Ian explained that it can be accessed over the Internet.

BOARD CHAIRS' and DIRECTORS' REPORT: PETER VAUDRY

Chairs and CEOs from all the LHINs meet quarterly -- the last meeting occurred on Dec. 9, 2010. During these meetings, chairs also have an opportunity to meet face-to-face with Minister Deb Matthews. Board members can send Lara any questions they would like Peter to ask the Minister at future meetings.

Leah was not able to get on the portal so submitted her community engagements verbally:

Nov. 28: Attended Muskoka-Parry Sound Community Mental Health Services meeting.

Nov. 30: Dropped off the LHIN package for the new municipal council.

Dec. 1: Attended OHA conference on community engagement in Toronto.

GOVERNANCE COMMITTEE REPORT: Randy Kapashesit

Update on Board vacancies was given: the Cochrane Director is still awaiting his Order in Council; the Algoma Director vacancy will run on our website until Feb. 4; Leah has decided to seek renewal; and no word yet on a replacement for the upcoming Chair vacancy which is at the Ministry's discretion. The committee decided to put off a final decision on the Board director titles until the retreat. An all day governance session has been scheduled for Feb. 10.

{Motion 2010-BD074}

Moved by Randy Kapashesit, seconded by Jib Turner

Be it resolved that the Board receive the report of the Governance Committee Report from its meeting of Wednesday, January 12, 2011.

(Carried)

AUDIT COMMITTEE REPORT: Danielle Belanger-Corbin

The committee went over the budget summary. Staff will modify the titles of the two documents to reflect which one is internal or for the Ministry. It was reported that the NE LHIN is on budget overall. In April, staff will add community engagement to the Board travel section. Then the committee went into closed session to go over the Audit Service Plan with Steve Miller from Deloitte and Touche who will be conducting the audit.

{Motion 2010-BD075}

Moved by Leah Welk, seconded by Jib Turner

Be it resolved that the Board receive the report and the Budget Summary of the Audit Committee from its meeting of Wednesday, January 12, 2011.

(Carried)

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT:

Louise pointed out the new practice of providing a Summary of Documents in the Board Agenda package to help Directors keep track of what documents have been sent to them by email. These documents are also uploaded to the portal and filed under "General Documents" if Directors need to call them up at a later date.

Provincial Priorities: Louise Paquette

The eight provincial priorities for the LHINs were explained, as well as, which staff member will take the lead for each one at our LHIN, and what it will mean for our region. The priorities will pull in a host of stakeholders. For instance with the Senior Friendly Hospital Strategy, led by Terry Tilleczek, the LHIN will work closely with the OMA.

Patient Improvement Process: Louise Paquette

PriceWater House was engaged by the Ministry of Health and Long-term Care to review the ALC challenges in four LHINs and to make recommendations on how to improve the flow of ALC patients. The NE LHIN was selected primarily based on our high ALC numbers.

Data has been collected, analyzed, and key findings are being validated. For instance, one finding is that 10 % of the highest ALC users account for 55% of Sudbury Regional's ALC days and 43% of Sault Area Hospitals ALC days. A more in depth analysis of this high user group is being completed.

Individual LHIN meetings will take place the week of Jan 17th and a provincial steering group meeting will occur on Jan 24th to review findings and recommendations.

The LHIN is looking at supportive housing as a viable solution. This report will help the Ministry decide how to spend the 25% of ER/ALC funds from Year 3 of Aging at Home. At the next board meeting, Louise will report back on this process.

Annual Service Plan: Louise Paquette

A draft of this is due to the Ministry at the end of January. The Plan identifies the priorities the LHIN will work on during the 2011/12 year.

Once the Provincial budget is announced (usually March), the LHINs have 120 days to finalize the document to ensure it aligns with the provincial priorities. It will be brought back to Board for the next meeting.

Algoma Anchor Agency: Louise Paquette

Following the Board's resolution of Oct. 28, 2010, to establish an Anchor Agency for Addictions and Mental Health Services, project team members were confirmed in November and the LHIN's lawyer Eileen Clarke consulted regarding the integration process. In November, the team held its first meeting. A second meeting in December set its terms of reference, guiding principles, and decision making process. A first draft of the Team/Project work plan was completed and will be reviewed at January 2011 Team meeting. Two communiqués were sent to stakeholders keeping them abreast of the progress to date and a draft community engagement and communication plan has been developed that will be reviewed by Team at its January meeting. All meeting minutes and communiqués are now posted on NE LHIN web site for public viewing. A posting for project manager will go up on NE LHIN web site and in the large urban daily newspapers.

ALC Update: Terry Tilleczek

For this latest Stocktake presentation on our performance indicators, our LHIN was finally able to separate our urban from rural ALC numbers (24 versus 28 patient days) and also to show the weekly statistics. All the measures our LHIN has taken, has had an impact and we are starting to contain the curve so that it is stabilizing. We are placing more people than hospitals are designating ALC patients. However, it will take us a long time to address the backlog. The NE LHIN received good news in December with the announcement of 24 interim long-term care beds for Pioneer Manor, 10 long-term care beds at West Nipissing General Hospital, and an additional \$1 million for the CCAC to deliver the Home First Program. However the community wait lists remain long.

Ian pointed out some changes he has noticed such as ALC in hospital used to be a first priority, however, now it is on equal footing with those in the community on the crisis list.

Louise explained that in the North East region, about 39 % of those in long term care homes have low Maple scores (1 to 3 range) which means they don't necessarily need 24 hour care but could be better suited for supportive housing.

The NE LHIN strategy is two-pronged: stop the creation of ALC patients and deal with the backlog of ALC patients. More funding is needed to put into a Regional Geriatric program. Also discussed, was the work of Sault Ste. Marie ALC Solutions Group and the strategies it is supporting to help manage ALC pressures in Sault Ste. Marie..

Health Professional Advisory Committee Minutes and Update: Monique Mechefske

The LHIN received many expressions of interest regarding the vacancies on HPAC. In December, three were selected, which will be brought forward to the committee at its January Meeting. Another physician resigned, however, the committee believes it will be able to fill that position quickly thanks to all the applications it received for the other vacancies.

The committee is currently planning a Forum on Chronic Disease, which it hopes to bring to the Board soon. It is also looking at the issue of hospices and putting together information on the need and process. Currently LHINS are only able to fund the nursing services for hospices indirectly through the CCAC. Communities must fundraise for their capital and operational expenses.

Local Aboriginal Health Committee Minutes and Update: Monique Mechefske

The committee is continuing to work on the Mental Health and Addiction Framework Environmental Scan. The final version will be reviewed by the committee the third week of January.

Randy added that it is revisiting the make-up of its membership and that the committee really appreciates the work of Monique and Karen. On January 17th, both Monique and Karen will make a presentation at an Aboriginal health conference hosted by the OHA in Sudbury.

Doorways Update by Tamara Shewciw

A news clip was shown from the launch of the Doorways pilot project in December. So far, 21 organizations are taking part, with 3,000 assessments now in the shared record system, and 760 users. Four LHINs, including the North East are piloting a Doorways Provider Portal for Community Mental Health and Addictions Services using E-Health technology.

In our LHIN, the assessment records are being shared by the providers in Sault Ste. Marie, Elliot Lake and Sudbury. The project is realizing and accelerating regional integration. Already many positive anecdotes have been gathered.

Community Engagement and Communications Update: Cynthia Stables

The first draft of a Communications Engagement Strategy has been completed for the Algoma Anchor Agency. Since the Board meeting, six LHINfo Minutes have gone out, many picked up by local media. In addition, the LHIN has received lots of positive feedback from HSPs on its newsletter which received 484 page views on the website. The December CEO Blog had 275 page views– a well-read information piece. Traffic to the website continues to grow – most recent statistics report 41 % increase in new visitors. Social media such as Facebook and Twitter is not as popular in growth, but both of these mediums are helping to drive up NE LHIN website views as any posts or tweets always link back to the website. New LHIN Community Engagement Guidelines will be released on Feb. 11, as well as, a toolkit for engaging physicians. We will be held accountable to these new guidelines and a Board briefing will be held at an upcoming meeting.

CAPITAL PROJECTS: NORTHERN ONTARIO SCHOOL OF MEDICINE MEDICAL LEARNER REQUIREMENTS: MARTHA AUCHINLECK

The HRSRH is asking for a letter of support, rather than funds. It is well past the pre-proposal stage and has already received approval for the \$17 million, of which \$3 million represents the local share. Board Directors had a brief discussion and then put the following motion forward:

{Motion 2010-BD076}

Moved by Jib Turner, seconded by Ian Cowan

Be it resolved that the Board approve the Northern Ontario School of Medicine Medical Learner requirements capital project letter of support.

(Carried)

CAPITAL PROJECTS: PARRY SOUND OFFICE RELOCATION: MARTHA AUCHINLECK

Similar to the last request, no money is being sought from the LHIN rather a letter of support for this office expansion opportunity. The Muskoka-Parry Sound Community Mental Health Services would relocate to a mall where there is plenty of parking and a NE CCAC office. It's a good fit. Board Directors had a brief discussion and then put the following motion forward:

{Motion 2010-BD077}

Moved by Ian Cowan, seconded by Colin Germond

Be it resolved that the Board approve the Parry Sound Office relocation capital project's letter of support.

(Carried)

AUDITOR GENERAL'S REPORT – COMPLIANCE: MARTHA AUCHINLECK

In putting forward this motion to sign this declaration of compliance, it is affirming the fact our LHIN has read Auditor General's special report on the use of consultants and has made sure our internal practices are following the spirit and intent of the report.

{Motion 2010-BD078}

Moved by Danielle Belanger-Corbin, seconded by Leah Welk

Be it resolved that the Board approve the signing of the attestation of compliance in regards to the Auditor General's Report.

(Carried)

Q3 BUDGET REPORT: MARTHA AUCHINLECK

The LHIN overall is on budget. There was a discussion on the deficits at the HUB hospitals and the coming challenge of an anticipated 0 % budget increase by the Ministry. The SAH peer review will hopefully provide suggestions for its shortfalls, while the NBGH is expecting to see savings at the new site. The HRSRH has a very small deficit in proportion to its overall budget. Of concern is the TDH. The hospital is operating at a very efficient level so it is difficult to anticipate where savings could be realized.

{Motion 2010-BD079}

Moved by Danielle Belanger-Corbin, seconded by Colin Germond

Be it resolved that the Board receive the Q3 Budget Report as presented on Wednesday, January 12, 2011.

(Carried)

ST. GABRIEL'S L-SAA: MARTHA AUCHINLECK

Questions were raised by directors on how long-term care licenses are obtained. St. Gabriel's was awarded their license in 2002-2003 – one of the last to be awarded. The gap in the time line reflects the difficulty St. Joseph's Health Centre experienced in raising the funds to build the home.

{Motion 2010-BD080}

Moved by Randy Kapashesit, seconded by Leah Welk

Be it resolved that the Board approve the Long-Term Care Home Service Accountability Agreement between the NE LHIN and Villa St. Gabriel's Villa as presented on January 12, 2011.

(Carried)

ONE-TIME FUNDING REQUESTS METHODOLOGY: MARTHA AUCHINLECK

The funds for these one-time requests come from money that can be reallocated, because it wasn't spent by a particular health service provider, by March 31st of this fiscal year. Requests that help to improve our

ALC situation and meet our MLPA indicators are given greater weight by staff when compiling a list of re-allocations to be reviewed by the Board. Also there is an effort to reallocate funds within specific area, for example: if money is not spent by an Aboriginal/First Nations organization, then the NE LHIN tries to reallocate the funds to another Aboriginal/First Nations project or request. A discussion ensued by Directors on some of the projects.

{Motion 2010-BD081}

Moved by Leah Welk, seconded by Randy Kapashesit

Be it resolved that the Board approve the One-Time Funding Requests Methodology as presented on January 12, 2011.

(Carried)

COMPLIANCE BOARD

{Motion 2010-BD082}

Moved by Leah Welk, seconded by Danielle Belanger-Corbin

Be it resolved that the LHIN Board Declaration of Compliance be signed and approved on Wednesday, January 12, 2011.

(Carried)

COMPLIANCE CEO

{Motion 2010-BD083}

Moved by Randy Kapashesit, seconded by Jib Turner

Be it resolved that the CEO Certificate of Compliance be signed and approved on Wednesday, January 12, 2011.

(Carried)

NEW BUSINESS

All members are welcome to attend an all-day session of the Governance Committee on Feb. 10, 2011.

QUESTIONS FROM PUBLIC

None

NEXT MEETING:

February 28, 9:30 in North Bay.

MOVE INTO CLOSED SESSION

{Motion 2010-BD084}

Moved by Jib Turner seconded by Leah Welk

Be it resolved that the members attending this meeting move into an Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

Be it further resolved that the following persons be permitted to attend:

*Louise Paquette, Chief Executive Officer
Terry Tilleczek, Senior Director,
Martha Auchinleck, Senior Director
Cynthia Stables, Corporate Advisor
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Mathieu Beausoleil, Corporate Coordinator
Lara Bradley, Board Liaison*

(Carried)

REPORT FROM CLOSED SESSION: Peter Vaudry

The M-SAA template and the LSSO LHINC Governance Review were discussed. Motions were passed in regards to both issues.

{Motion 2010-BD085}

Moved by Colin Germond, seconded by Danielle Belanger-Corbin

The Board receive and accept the report of the Chair from the closed session of the Meeting of the Board of Directors on Wednesday, January 12, 2011.

(Carried)

ADJOURNMENT OF THE BOARD MEETING

{Motion 2010-BD086}

*Moved by Ian Cowan, seconded by Colin Germond
Be it resolved that the Regular Board of Directors meeting of Wednesday, January 12, 2011. be adjourned at 3:46 p.m.*

(Carried)

Peter Vaudry
Interim Board Chair