
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**CITY HALL, COUNCIL CHAMBERS – 3rd FLOOR
99 FOSTER DRIVE
SAULT STE. MARIE, ON**

Friday, November 23, 2007

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:37 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
Margaret Ashcroft, Vice-Chair (Sudbury/Manitoulin Planning Area)
Marc Dumont (Timiskaming Planning Area)
Mark Fisher (Parry Sound Planning Area)
Randy Kapashesit (James Bay/Hudson Bay Planning Area)
Claus Ott (Algoma Planning Area)
Dr. Donald Stemp (Nipissing Planning Area)
Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
Lianne Bettiol, Executive Assistant/Recording Secretary
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Terry Tilleczek, Senior Director, Planning, Integration and Community
Engagement

Absent with Regrets: Johanne Labonté (Cochrane Planning Area)

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

The following item was added to the agenda:

7.3 Chair's Report – General Correspondence

Moved by Margaret Ashcroft, seconded by Mark Fisher that the agenda be approved as amended.

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2007-076}

Moved by Marc Dumont, seconded by Claus Ott,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of Friday, October 26, 2007 be approved as presented.

(Carried)

Reference: Board package: Page 2 to 10

PRESENTATIONS

None

BUSINESS ARISING FROM THE MEETING OF FRIDAY, OCTOBER 26, 2007

Motion #2007-075 – Board Director Mark Fisher requested additional clarification with regards to the 15% of year one Aging at Home funding allocation that is being provided to First Nations and Aboriginal Communities. Remy Beaudoin, CEO, reported that an Interim Aboriginal Health Planning Group will be formed to recommend to the Board, allocations to the First Nations and Aboriginal Communities while respecting the Aging at Home Priorities.

Reference: Board Meeting of October 26, 2007

REPORT FROM THE CHAIR

Board Chair's Activities in addition to routine Administrative duties carried out the following activities and visits on behalf of the Board:

Mathilde Gravelle Bazinet (Nipissing Planning Area)

November 2	Closed Session of the Board, via Teleconference
November 19	Temiskaming Shores Health Unit, North Bay, ON
November 19	Governance and Community Forum for Nipissing Planning Area, North Bay, ON
November 20	Governance and Community Forum for Sudbury/Manitoulin Planning Area, Sudbury, ON
November 21	Blind River Health Centre, Blind River, ON
November 21	Anishnabie Naadmaagi Gamig Substance Abuse Treatment Centre, Blind River, ON
November 21	Algoma Manor, Thessalon, ON
November 21	Garden River Health Services, Garden River First Nations, ON
November 21	Algoma Residential Community Hospice, Sault Ste. Marie, ON
November 22	Canadian Mental Health Association, Sault Ste. Marie, ON

REPORT FROM THE CHAIR (CONTINUED)

Mathilde Gravelle Bazinet (Nipissing Planning Area)

November 22	Breton House, Sault Ste. Marie, ON
November 22	F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22	Group Health Centre, Sault Ste. Marie, ON
November 22	Governance and Audit Committee Meetings, Sault Ste. Marie, ON
November 22	Board Development Session, Sault Ste. Marie, ON
November 23	Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

Board Members' Activities

Margaret Ashcroft, Vice Chair (Sudbury/Manitoulin Planning Area)

October 22	Governance Committee Meeting, via Teleconference
October 23	Meeting with Mayor John Rodriguez and NE LHIN Staff, Sudbury, ON
November 20	Governance and Community Forum for Sudbury/Manitoulin Planning Area, Sudbury, ON
November 22	F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22	Group Health Centre, Sault Ste. Marie, ON
November 22	Governance Committee, Sault Ste. Marie, ON
November 22	Board Development Session, Sault Ste. Marie, ON
November 23	Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

Marc Dumont (Timiskaming Planning Area)

November 2	Closed Session of the Board, via Teleconference
November 13	French Language Services, Planning Unit, North Bay, ON
November 19	Temiskaming Shores Health Unit, North Bay, ON
November 22	F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22	Group Health Centre, Sault Ste. Marie, ON
November 22	Governance Committee & Audit Committee (Observer), Sault Ste. Marie, ON
November 22	Board Development Session, Sault Ste. Marie, ON
November 23	Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

Mark Fisher (Parry Sound Planning Area)

November 2	Closed Session of the Board, via Teleconference
November 22	Governance Committee & Audit Committee (Observer), Sault Ste. Marie, ON
November 22	F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22	Group Health Centre, Sault Ste. Marie, ON
November 22	Board Development Session, Sault Ste. Marie, ON
November 23	Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

November 2	Closed Session of the Board, via Teleconference
November 12&13	Met with LHIN Staff re: James Bay/Hudson Bay Planning Area, Moose Factory, ON
November 16	Planning for Governance Forums – via teleconference
November 22	Board Development Session, Sault Ste. Marie, ON

Board Members' Activities (Continued)

Johanne Labonté (Cochrane Planning Area)

Absent – Submitted activities

November 22 Governance and Audit Committee Meetings, via Teleconference
November 22 Board Development Session, Sault Ste. Marie, ON, via Teleconference

Claus Ott (Algoma Planning Area)

October 2007 Consultations with MOH re: LAHPE Development
November 2 Closed Session of the Board, via Teleconference
November 16 Planning for Governance Forums – via teleconference
November 21 Blind River Health Centre, Blind River, ON
November 21 Anishnabie Naadmaagi Gamig Substance Abuse Treatment Centre, Blind River, ON
November 22 Audit Committee Meeting – Sault Ste. Marie, ON
November 22 F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22 Group Health Centre, Sault Ste. Marie, ON
November 22 Board Development Session, Sault Ste. Marie, ON

Dr. Donald Stemp (Nipissing Planning Area)

November 2 Closed Session of the Board, via Teleconference
November 19 Governance and Community Forum for Nipissing Planning Area, North Bay, ON
November 22 Board Development Session, Sault Ste. Marie, ON
November 23 Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

Peter Vaudry (Algoma Planning Area)

Peter Vaudry acted in the capacity of Chair from October 24 to November 18, 2007.

October 2007 Consultations with MOH re: LAHPE Development
October 31 & Nov. 1 LHIN Chairs and CEOs Meeting re: Aging at Home Strategy, Toronto, ON
November 2 Closed Session of the Board, via Teleconference
November 2 Update on Discussions with OHA, via Teleconference
November 14&15 LHIN Chair's Meeting, Toronto, ON
November 16 Planning for Governance Forums – via teleconference
November 21 Blind River Health Centre, Blind River, ON
November 21 Anishnabie Naadmaagi Gamig Substance Abuse Treatment Centre, Blind River, ON
November 21 Algoma Manor, Thessalon, ON
November 21 Garden River Health Services, Garden River First Nations, ON
November 21 Algoma Residential Community Hospice, Sault Ste. Marie, ON
November 22 Canadian Mental Health Association, Sault Ste. Marie, ON
November 22 Breton House, Sault Ste. Marie, ON
November 22 Governance and Audit Committee Meetings, Sault Ste. Marie, ON
November 22 F.J. Davey Home for the Aged, Sault Ste. Marie, ON
November 22 Group Health Centre, Sault Ste. Marie, ON
November 22 Board Development Session, Sault Ste. Marie, ON
November 23 Wait Times Update from Dr. Alan Hudson, Sault Ste. Marie, ON

REPORT FROM THE CHAIR (CONTINUED)

Chair Mathilde Gravelle Bazinet provided an update on correspondence addressed to the Chair and letters signed from the Chair on behalf of the North East LHIN Board:

- Letter of congratulations to Minister Smitherman. A response letter was also received from the Minister
- St. Joseph's Health Centre in Sudbury re: The Centre was recognized as a Group G Hospital
- Manitoulin's Centennial Manor Status from the Ministry
- One-time funding for Flo Collaborative

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- ALC
- Governance Forum – Planning
- French Language Services
- eHealth Advisory Council, Draft Terms of Reference
- Internal Administration
- LHIN Process Standardization
- Inter-LHIN Integration and Coordination Strategies
- LHIN Coordination Project
- Provider Funding Allocation
- HPAC
- Aging at Home Strategy
- Surgical Capacity Group
- HAPS - Annual Planning Submission

Reference: Board Package, page 16 to 24

An overview of the following was provided by Marc Dumont, Board Director with regards to the French Language Services Transition Committee:

- Establishing a working relationships between the "2 Reseaux" of the North East
- Determine expectations amongst the group
- Mutually assist in attaining our goals
- Roles and Responsibilities
- Community by community approach
- Next Steps: develop project charter within the next 2 months

{Motion 2007-077}

Moved by Margaret Ashcroft, seconded by Dr. Donald Stemp that the CEO & Senior Management Report be approved as presented.

{Carried}

Reference: Board Package, page 25

ALTERNATE LEVEL OF CARE (ALC) TASK FORCES – EMERGING STRATEGIES

An overview of the following was provided by Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement:

- Background
- Objectives
- Representation
- Strategic Plan
- ALC Pressures identified from 4 Task Forces for the following areas (North Bay, Sault Ste. Marie, Sudbury and Timmins)
- Next Steps

The Board of Directors expressed comments and concerns with regards to the ALC problems in the North East Region.

Reference: Board Package, page 27 to 41

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair, Peter Vaudry provided a report of the Audit Committee meeting held on Thursday, November 22, 2007. The following items were entertained:

- Budget Summary Report & Operating Results
- Budget Surplus/Deficit Report
- Audit Report Summary of Recommendation
- External Complaints & Incidents
- Whistleblower Policy

{Motion 2007-078}

Moved by Claus Ott, seconded by Randy Kapashesit that the Budget Summary Report be approved as amended.

{Carried}

Reference: Board Package, page 44 to 45

Deferred - {Motion 2007-079}

External Complaints Policy: Motion deferred to the regular Board of Directors meeting scheduled for December 19, 2007.

Deferred - {Motion 2007-080}

Whistleblower Policy - Motion deferred to the regular Board of Directors meeting scheduled for December 19, 2007.

Audit Committee (Continued)

The following policies will be carried over for review and consideration at the Board of Directors meeting scheduled for December 19 2007:

1. Motion 2007-079 - External Complaints Policy
2. Motion 2007-080 - Whistleblower Policy

Reference: Board Package, page 46 to 51

Governance / Nomination Committee

Governance Committee Chair, Margaret Ashcroft, provided a brief report on the Governance Committee Closed Session Meeting held on Thursday, November 22, 2007. The following items were entertained:

- Meeting and Participation Evaluation Results from Previous Board Meeting
- Code of Conduct Policy
- Board Effectiveness Evaluation
- Board Retreat
- Orientation Package for New Board Directors
- Procedural Guidelines for Committee and Board Meetings
- Global Approach for Renewal of Board Directors

Code of Conduct Policy

{Motion 2007-081}

Moved by Mark Fisher, seconded by Peter Vaudry that the Code of Conduct Policy be approved as amended.

{Carried}

Board Effectiveness

The Board effectiveness Evaluation Form will be forwarded to the Board of Directors for review and comments. The final draft will be presented at the Board of Directors meeting scheduled for December 19, 2007

Procedural Guidelines

{Motion 2007-082}

Moved by Marc Dumont, seconded by Mark Fisher that the Procedural Guidelines for Committee and Board Meetings be approved as amended.

{Carried}

NEW BUSINESS

None to Report

QUESTIONS

Chair Mathilde Gravelle Bazinet opened the meeting to the public.

NEXT BOARD MEETING

Wednesday, December 19, 2007
555 Oak Street East, 3rd Floor
North Bay, ON

Mathilde Gravelle Bazinet thanked Peter Vaudry, Board Director for the Algoma Planning Area for assisting in the preparation of meetings in Sault Ste. Marie.

CLOSED SESSION

{Motion 2007-083}

Moved by Margaret Ashcroft, seconded by Randy Kapashesit, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

✓ *Matters prescribed by regulation*

Be it further resolved that the following persons be permitted to attend the Closed Session:

*Rémy Beaudoin, CEO
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Lianne Bettiol, Executive Assistant to the CEO
Roch Legros, Administrative Assistant
Cynthia Stables, Senior Corporate Advisor
Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

{Carried}

Reference: Board Package, page 61

ADJOURNMENT

{Resolution 2007-084}

Moved by Randy Kapashesit, seconded by Peter Vaudry that the regular Board of Directors meeting of Friday, November 23, 2007 be adjourned at 12:00 p.m.

{Carried}

Mathilde Gravelle Bazinet
Chair