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**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**MINUTES OF PROCEEDINGS**

**Via Teleconference**

**Friday, August 24, 2007**

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**CALL TO ORDER**

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:04 a.m.

**ROLL CALL**

Members in Attendance:           Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)  
Margaret Ashcroft, Vice-Chair (Sudbury/Manitoulin Planning Area)  
Marc Dumont (Timiskaming Planning Area) – via teleconference  
Randy Kapashesit (James Bay/Hudson Bay Planning Area) - via teleconference  
Johanne Labonté (Cochrane Planning Area) – via teleconference  
Claus Ott (Algoma Planning Area)  
Dr. Donald Stemp (Nipissing Planning Area)  
Peter Vaudry (Algoma Planning Area)

Staff:                               Rémy Beaudoin, Chief Executive Officer  
Lianne Bettiol, Executive Assistant/Recording Secretary  
Martha Auchinleck, Senior Director, Performance, Contract and  
Allocation  
Terry Tilleczek, Senior Director, Planning, Integration and  
Community Engagement

**WELCOME AND INTRODUCTION**

Chair Mathilde Gravelle Bazinet welcomed members of the public, participating by teleconference, to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared or identified.

**AGENDA**

The following item was added to the agenda:

- Minister's Northern Tour

## **AGENDA (CONTINUED)**

The Report from the Chief Executive Officer and Senior Management and the Annual Service Plan will be addressed prior to the Chair's Report.

*Moved by Johanne Labonté, seconded by Margaret Ashcroft that the agenda be approved as amended.*

*(Carried)*

## **MINUTES OF PROCEEDINGS**

***{Motion 2007-049}***

*Moved by Marc Dumont, seconded by Peter Vaudry,*

*That the Minutes of Proceedings for the Regular Board of Directors Meeting of Thursday, June 28, 2007 be adopted as amended.*

*(Carried)*

*Reference: Revised version submitted – refer to website: [www.nelhin.on.ca](http://www.nelhin.on.ca)*

## **PRESENTATIONS**

None

## **BUSINESS ARISING FROM THE MEETING OF THURSDAY, JUNE 28, 2007**

None

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**

*Rémy Beaudoin, Chief Executive Officer*

*Martha Auchinleck, Senior Director, Performance, Contract and Allocation*

*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

An overview of the following was provided:

- Accountability Agreement
- Follow-up to Governance Forum
- CEO's Objectives & Progress
- Annual Service Plan
- LHIN Process Standardization – Report on HPAC, First Nations and Aboriginal Planning and French Language Health Planning Entities - Deployments
- Inter-LHIN Integration and Strategies
- Internal Administration
- Community Engagement
- System Planning, Integration and Coordination
- Provider Accountability / Performance
- Health Care System Delivery Risk Management / Mitigation Strategies

*Reference: Board Package, page 19 to 38*

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT (CONTINUED)**

### ***{Motion 2007-050}***

*Moved by Johanne Labonté, seconded by Mark Fisher that the recommendations for the North East LHIN Planning Area Governance / Stakeholder Forums be approved as presented.*

*{Carried}*

*Reference: Board Package, page 39 to 42*

### ***{Motion 2007-051}***

*Moved by Margaret Ashcroft, seconded by Dr. Donald Stemp that the Collaboration Agreement between the North East LHIN, North West LHIN and the Northern Ontario School of Medicine be approved as presented.*

*{Carried}*

*Reference: Board Package, page 43 to 52*

### ***{Motion 2007-052}***

*Moved by Marc Dumont, seconded by Claus Ott, that the CEO & Senior Management Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 53*

## **ANNUAL SERVICE PLAN**

An overview of the following items was provided by Martha Auchinleck, Senior Director, Performance, Contract and Allocation:

- Overview
- Components
- Process
- North East LHIN Process
- Top Priorities Identified by CEO Round Tables
- Business Cases (ALC, Wait Times, ICT)
- Timelines and Deliverables

### ***{Motion 2007-053}***

*Moved by Randy Kapashesit, seconded by Claus Ott, that the revised Annual Service Plan (ASP) Part 1 of 2 be accepted as amended.*

*{Carried}*

*Reference: Revised version submitted – refer to website: [www.nelhin.on.ca](http://www.nelhin.on.ca)*

## **REPORT FROM THE CHAIR**

### **Board Chair's Activities in addition to routine Administrative duties:**

Chair, Mathilde Gravelle Bazinet (Nipissing Planning Area)

- June 29
  - Teleconference – Accountability Agreement
  - Meeting with Community Partners re: North Bay Hospice Proposal - North Bay, ON
  - Meeting with Marc Rancourt, Emergis (ICT related provider) - North Bay, ON
- July 4
  - Teleconference meeting with CEO & President, Michener Institute - North Bay, ON
- July 5
  - Teleconference – Accountability Agreement
- July 9
  - Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 10
  - Teleconference Meeting - NE LHIN Governance Committee Closed Session
- July 11
  - Meeting & Teleconference - Health Based Allocation Model (HBAM) - North Bay, ON
- July 12
  - Meeting with Monique Smith, MPP for Nipissing – North Bay, ON
  - Retirement Function for Joan Burnett, Executive Director, Nipissing Palliative Care Association, St. Joseph's Mother House – North Bay, ON
- July 13
  - Attendance & participation at the new Mattawa General Hospital work-site (Health - Minister's Northern Tour) – Mattawa, ON
  - Host Health Minister's visit to NE LHIN office Re: LHIN accomplishments (Health Minister's Northern Tour) – North Bay, ON
  - Accompany Health Minister at Centre de santé communautaire de Sudbury's Grand Opening celebration (Health Minister's Northern Tour) – Chelmsford, ON
- July 19-20
  - LHIN Chairs' Meeting – Toronto, ON
- July 26
  - Meeting with Health Minister – Aging @ Home – Toronto, ON
- July 27
  - Meeting with Marc Dumont, Board Director & Rémy Beaudoin, CEO re: Services de santé en Français – North Bay, ON
- August 1
  - Teleconference Meeting – MRI CT Expert Panel Report – Dr. Vezina, Timmins District Hospital, Timmins, ON
- August 14
  - Teleconference – Ministre Madeleine Meilleur & Marie Fortier, Chair of Champlain LHIN
- August 21
  - Site Visit – Physically Handicapped Adults' Rehabilitation Association (PHARA) Re: newly built Westwinds Heights housing, North Bay, ON
  - Meeting with Reporter, Heidi Ulrichsen, Northern Ontario Medical Journal – North Bay, ON
- August 23
  - NE LHIN Board of Directors Development Session – North Bay, ON

### **Board Members' Activities**

Margaret Ashcroft, Vice Chair (Sudbury/Manitoulin Planning Area)

- July 9
  - Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 10
  - Teleconference Meeting - NE LHIN Governance Committee Closed Session
- August 10
  - Teleconference with Rémy Beaudoin, CEO and Sudbury Regional Hospital
- August 16
  - Presentation to Sudbury Sunrisers Rotary Club, Sudbury, ON
- August 20
  - Teleconference Meeting - NE LHIN Governance Committee Closed Session
- August 23
  - NE LHIN Board of Directors Development Session – North Bay, ON

### **Board Members' Activities (Continued)**

Mark Fisher (Parry Sound Planning Area)

Nothing to report this period.

Marc Dumont (Timiskaming Planning Area)

- July 9 Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 27 Meeting with Rémy Beaudoin, CEO, Chair Mathilde Gravelle Bazinet and Monique Rocheleau, Senior Consultant, Planning, Integration and Community Engagement with respect to addressing French Language Health Professional Entities Consultations, North Bay, ON
- August 23 NE LHIN Board of Directors Development Session – via Teleconference

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- July 9 Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 11 Teleconference - Health Based Allocation Model (HBAM) - North Bay, ON
- July 23 Orientation of new Aboriginal and First Nations Consultant, Planning, Integration and Community Engagement, North Bay, ON
- August 23 NE LHIN Board of Directors Development Session – via Teleconference

Johanne Labonté (Cochrane Planning Area)

- July 9 Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 10 Teleconference Meeting - NE LHIN Governance Committee Closed Session
- August 20 Teleconference Meeting - NE LHIN Governance Committee Closed Session
- August 23 NE LHIN Board of Directors Development Session – via Teleconference

Claus Ott (Algoma Planning Area)

- July 9 Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 11 Teleconference - Health Based Allocation Model (HBAM) – via Teleconference
- August 8 Meeting with CEO and Chair of the St. Joseph's Hospital in Elliot Lake re: RFI as discussed with Rémy Beaudoin, CEO
- August 23 NE LHIN Board of Directors Development Session – North Bay, ON

Dr. Donald Stemp (Nipissing Planning Area)

- June 28 Tour of Parry Sound Health Centre, Parry Sound, ON
- July 2007 Meeting with Casselhome for the Aged, the North Bay General Hospital and Blue Sky Health Team re: establishment of palliative care unit, North Bay, ON

Peter Vaudry (Algoma Planning Area)

- July 9 Teleconference Meeting - NE LHIN Board of Directors Closed Session
- July 10 Teleconference Meeting - NE LHIN Governance Committee Closed Session
- July 11 Teleconference - Health Based Allocation Model (HBAM) – via Teleconference
- August 20 Teleconference Meeting - NE LHIN Governance Committee Closed Session

## **COMMITTEE REPORTING**

### **Audit Committee**

Nothing to report this period.

### **Governance / Nomination Committee**

Governance Committee Chair, Margaret Ashcroft provided a brief report on the Governance Committee Closed Session Meetings held on July 10, 2007 and August 20, 2007. The following items were entertained:

- Review of OIC Terms of Office
- Review of Sample Board Questionnaires and Surveys

A draft Meeting and Participation Evaluation form was distributed to the Board of Directors. Committee Chair, Margaret Ashcroft requested that the Board Directors provide feedback to the Governance Committee Chair. The final version of the Evaluation form will be brought forward at the next Board of Directors meeting for final approval.

## **NEW BUSINESS**

None to report this period

## **NEXT BOARD MEETING**

Friday, September 28, 2007  
Conseil Scolaire Catholique de District des  
Grandes Rivières, Siège Social  
896 Riverside Drive  
Timmins, ON

## **QUESTIONS AND ANSWERS**

The teleconference was open to the general public for questions and answers.

## **CLOSED SESSION**

### ***{Motion 2007-054}***

*Moved by Margaret Ashcroft, seconded by Claus Ott, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"*

- ✓ *Personnel matters*
- ✓ *Matters Prescribed by Regulation*

*{Carried}*

**CLOSED SESSION ADJOURNMENT**

*Moved by Margaret Ashcroft, seconded by Johanne Labonté that the Closed Session be adjourned.*

*{Carried}*

**ADJOURNMENT**

***{Resolution 2007-055}***

*Moved by Randy Kapashesit, seconded by Claus Ott that the Closed Session be adjourned.*

*{Carried}*

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Mathilde Gravelle Bazinet  
Chair