
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**FRIDAY, SEPTEMBER 28, 2007
CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES
GRANDES RIVIÈRES, SIÈGE SOCIAL
896 PROMENADE RIVERSIDE DRIVE
TIMMINS, ON
9 A.M. - 12:00 P.M.**

Friday, September 28, 2007

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:03 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
Margaret Ashcroft, Vice-Chair (Sudbury/Manitoulin Planning Area)
Marc Dumont (Timiskaming Planning Area)
Randy Kapashesit (James Bay/Hudson Bay Planning Area)
Mark Fisher (Parry Sound Planning Area)
Johanne Labonté (Cochrane Planning Area)
Claus Ott (Algoma Planning Area)
Dr. Donald Stemp (Nipissing Planning Area) - via teleconference
Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
Lianne Bettiol, Executive Assistant/Recording Secretary
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Terry Tilleczek, Senior Director, Planning, Integration and Community
Engagement

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board of Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

The following item was added to the agenda:

7.4 OHA Physician Assistant Demonstration Project Funding

Moved by Margaret Ashcroft, seconded by Johanne Labonté that the agenda be approved as amended.

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2007-056}

Moved by Claus Ott, seconded by Marc Dumont,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of Friday, August 24, 2007 be approved as amended.

(Carried)

Reference: Board package: Page 1 to 8

PRESENTATIONS

Justification of Beds for the City of Timmins

His Worship Mayor Tom Laughren, City of Timmins

An overview of the following items was provided by Mayor Tom Laughren:

- Hospital Pressures
- ALC Task Forces / CEO Roundtables
- Long-Term Care Renewal Strategy
- Aging at Home Strategy
- Population Trends in the North
- Aging Population
- LTC Continuum/Homes
- Current Opportunities
- Recommendation

Reference: For a copy of the presentation, refer to website: www.nelhin.on.ca

eHealth – One-Health Tactical Plan

Tamara Shewciw, North East eHealth Lead

An overview of the following items was provided by Tamara Shewciw:

- Background Information
- Priority Projects
- Common Themes
- Vision

Reference: For a copy of the presentation, refer to website: www.nelhin.on.ca

BUSINESS ARISING FROM THE MEETING OF FRIDAY, AUGUST 24, 2007

None

REPORT FROM THE CHAIR

Governance Forums for the North East LHIN – Fall Schedule

The following dates have been scheduled for Governance Forums being held in the North East LHIN this Fall:

November 19, 2007	(Nipissing Planning Area – North Bay)
November 20, 2007	(Manitoulin/Sudbury Planning Area – Sudbury)
November 26, 2007	(Cochrane Planning Area – Timmins)
November 27, 2007	(Algoma Planning Area – Sault Ste. Marie)
November 29, 2007	(Timiskaming Planning Area – New Liskeard)
December 3, 2007	(Parry Sound Planning Area – Parry Sound)

Board Chair's Activities in addition to routine Administrative duties:

Mathilde Gravelle Bazinet (Nipissing Planning Area)

August 27	NE Ontario Consumer Survivor Network – North Bay, ON
August 28	Announcement of Aging at Home Strategy with MPP Monique Smith at Golden Age Centre – North Bay, ON
August 28	Interviews with reporters of CBC-Radio, CBC-Television (in French)
August 28	Interviews with reporters of MCTV and several newspapers & radio stations (in English)
August 29	Teleconference on web-conferencing project
August 29	Dinner meeting with A. Quiaittini, Vice-Chair, NE CCAC – Sudbury, ON
August 30 th	Accompanied Minister George Smitherman on his Northern Ontario Tour as follows: St. Joseph's Village of Care, Sudbury, ON Nurse Practitioner Clinic, Sudbury, ON Algoma Manor Home, Thessalon, ON Public Health Unit Office, Sault Ste. Marie, ON
August 31 st	Continued to accompany Minister George Smitherman on his Northern Ontario Tour as follows: Timmins & District Hospital, Timmins, ON Observer of St. Joseph's Long-Term Care Facility and future Center of Excellence for Seniors, Thunder Bay, ON Weeneebayko Area Health Authority (WAHA), Moose Factory, ON
September 11	Conflict of Interest Working Group – Teleconference Meeting
September 11	Meeting with Sister Bonnie McLellan with CEO Rémy Beaudoin re: St. Joseph's Health Centre - Sudbury , ON
September 12	Interview with TVO re: Rôle des RLISS
September 13	Meetings in Ottawa, ON – Champlain LHIN Office
	MORNING
	Meeting with Hubert Gauthier, CEO, Société en français, Fabien Hébert, Marie Fortier, Board Chair of Champlain LHIN, and Paul-André Baril
	AFTERNOON
	Meeting with Fabien Hébert, Nicole Ranger, Nicole Lafrenière-Davis, and Chair of Réseau du sud des services de santé en français, along with Marie Fortier
Sept. 19-20	Joint CEO/Board Chairs meetings – Toronto, ON
September 24	Presentation to Centre de santé communautaire du Témiskaming, Earlton, ON

Board Chair's Activities in addition to routine Administrative duties (Continued)

- September 25 Meeting with Adalstein Brown, Assistant Deputy Minister, and Marie Fortier re: legislation for French Language Advisory Council to Minister and French Language Planning Entities for LHINs, Toronto, ON
- September 26 NE LHIN Northern Tour – Opening of renovated wing of Hôpital Notre Dame Hospital, Hearst, ON
- September 27 Tour of Timmins District Hospital
- September 27 Meetings of NE LHIN Governance and Audit Committees and Board of Directors Development Session – Timmins, ON

Board Members' Activities

Margaret Ashcroft, Vice Chair (Sudbury/Manitoulin Planning Area)

- August 30 St. Joseph's Village of Care, Sudbury, ON (Minister's Northern Tour)
- August 30 Nurse Practitioner Clinic, Sudbury, ON (Minister's Northern Tour)
- August 30 LTC facility – announcement of new facility in Chelmsford, ON (Minister's Northern Tour)
- September 14 Rotary breakfast with the Premier of Ontario, along with Remy Beaudoin, CEO
- September 17 Centre de santé de Sudbury-Est, Annual General Meeting
- September 27 Governance Committee Meeting, Timmins, ON
- September 27 Tour of Timmins District Hospital
- September 27 Board Development Session, Timmins, ON

Marc Dumont (Timiskaming Planning Area)

- September 4 Met with CEO, Chair and Vice-Chair of the Timiskaming Hospital re: Wait List, Ambulance Services, Physiotherapy, Travel Grant
- September 21 Meeting with Partners - Services de santé en français – Nord-est , Timmins, ON
- Sept. 21 & 22 Northern Ontario School of Medicine (NOSM) Symposium, Timmins, ON
- September 27 Observer – North East LHIN Audit and Governance Committees, Timmins, ON
- September 27 Tour of Timmins District Hospital
- September 27 Board Development Session, Timmins, ON

Mark Fisher (Parry Sound Planning Area)

- September 27 Board Development Session, Timmins, ON

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- September 24 Teleconference Meeting with Wes Drodge, Pat Chilton and North East LHIN Staff re: James Bay/Hudson Bay Planning Area
- September 27 Board Development Session, Timmins, ON

Johanne Labonté (Cochrane Planning Area)

- August 30 Timmins & District Hospital, Timmins, ON (Minister's Northern Tour)
- September 21 Meeting with Partners - Services de santé en français – Nord-est , Timmins, ON
- Sept. 21 & 22 Northern Ontario School of Medicine (NOSM) Symposium, Timmins, ON
- September 27 North East LHIN Audit and Governance Committees, Timmins, ON
- September 27 Tour of Timmins District Hospital
- September 27 Board Development Session, Timmins, ON

Board Members' Activities (Continued)

Claus Ott (Algoma Planning Area)

September 27 North East LHIN Audit Committee, Timmins, ON
September 27 Tour of Timmins District Hospital
September 27 Board Development Session, Timmins, ON

Dr. Donald Stemp (Nipissing Planning Area)

Nothing to report this period.

Peter Vaudry (Algoma Planning Area)

August 30 Algoma Manor Home, Thessalon, ON (Minister's Northern Tour)
August 30 Public Health Unit Office, Sault Ste. Marie, ON
September 10 Ontario Health Quality Council Members, Sault Ste. Marie, ON
September 27 North East LHIN Audit and Governance Committees, Timmins, ON
September 27 Tour of Timmins District Hospital
September 27 Board Development Session, Timmins, ON

OHA Physician Assistant Demonstration Project Funding

Chair Mathilde Gravelle Bazinet provided the Board with information about the OHA Physician Assistant Demonstration Project Funding Announcements for the North East LHIN. Under this project, the North East LHIN will benefit from eight (8) physician assistants: four (4) in Sault Ste. Marie (two general internal medicine, 2 general surgery), one (1) in Blind River (general internal medicine), two (2) in Kirkland Lake (one emergency medicine, one general surgery), one (1) in New Liskeard (one emergency medicine).

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- Operational Plan Progress Report
- CEO's Objectives & Progress
- Q2 Report
- MLAA Accountability Agreement Progress Report
- ICT Blueprint – Tactical Plan and eHealth Agreement
- LHIN Process Standardization – Report on HPAC, First Nations and Aboriginal Planning and French Language Health Planning Entities - Deployments
- Inter-LHIN Integration and Strategies
- Internal Administration
- IHSP Progress Report
- Aging at Home Strategy
- System Planning, Integration and Coordination
- Provider Accountability / Performance and Funding / Allocation
- Health Care System Delivery Risk Management / Mitigation Strategies

Reference: Board Package, page 19 to 31

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT (CONTINUED)

{Motion 2007-057}

Moved by Margaret Ashcroft, seconded by Marc Dumont that the Q2 Report, part 1 of 2 be approved as presented.

{Carried}

Reference: Board Package, page 32 to 48

{Motion 2007-058}

Moved by Donald Stemp, seconded by Peter Vaudry that the North East LHIN accept the Northern Ontario eHealth Information and Communication Technology (ICT) Tactical Plan – Phase 3 and provide a copy to the Minister of Health and Long-Term Care for his information.

{Carried}

Reference: Board Package, page 62 to 64

{Motion 2007-059}

Moved by Peter Vaudry, seconded by Randy Kapashesit that the Northern Ontario eHealth Information and Communication Technology (ICT) Agreement be approved as presented.

{Carried}

Reference: For a copy of the agreement, refer to website: www.nelhin.on.ca

{Motion 2007-060}

Moved by Johanne Labonté, seconded by Claus Ott that the CEO & Senior Management Report be approved as presented.

{Carried}

Reference: Board Package, page 71

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair, Peter Vaudry provided a report of the Audit Committee meeting held on Thursday, September 27, 2007 in Timmins. The following items were entertained:

- Q2 Budget Summary Report and Operating Results
- Calendar of Activities
- Auditor's Report Summary of Recommendations (Risk Management Framework, Operational Plan, MOH/LHIN Accountability Agreement Report, LSSA Auditor's Report)
- Policies (Travel Expenses, Fraud & Irregularities, Board Remuneration)
- Revised Audit Committee Terms of Reference

Audit Committee (Continued)

{Motion 2007-061}

Moved by Peter Vaudry, seconded by Claus Ott that the Budget Summary Report be approved as presented.

{Carried}

Reference: Board Package, page 74 to 75

{Motion 2007-042}

Moved by Johanne Labonté, seconded by Claus Ott that the Fraud and Irregularities policy be approved as presented.

{Carried}

Reference: Board Package, page 76 to 79

{Motion 2007-043}

Moved by Claus Ott, seconded by Johanne Labonté that the Board Remuneration policy be approved as presented.

{Carried}

Note: The Board Remuneration Policy will be reviewed on a yearly basis

Reference: Board Package, page 80 to 83

{Motion 2007-062}

Moved by Claus Ott, seconded by Johanne Labonté that the revised Terms of Reference be approved as revised.

{Carried}

Reference: Board Package, page 84 to 88

{Motion 2007-039(r2)}

Moved by Peter Vaudry, seconded by Johanne Labonté,

WHEREAS: *the Board of Directors approved the Travel Expense Policy at their regular Board meeting of Thursday, June 28, 2007.*

The Audit Committee recommends additional amendments to the Travel Expense Policy that was approved at the Board meeting of June 28, 2007.

BE IT RESOLVED; *that the Travel Expense Policy be approved as amended.*

{Carried}

Reference: Board Package, page 89 to 95

COMMITTEE REPORTING (CONTINUED)

Governance / Nomination Committee

Governance Committee Chair, Margaret Ashcroft provided a brief report on the Governance Committee Closed Session Meeting held on Thursday, September 27, 2007 in Timmins. The following items were entertained:

- Meeting and Participation Evaluation Form
- By-Law #1
- By-Law #2

{Motion 2007-063}

Moved by Johanne Labonté seconded by Claus Ott, that the Meeting and Participation Evaluation Form be approved as presented.

{Carried}

Reference: Board Package, page 97 to 98

{Motion 2007-064}

Moved by Johanne Labonté, seconded by Peter Vaudry,

WHEREAS: *A draft of a proposed new By-law No. 1 of the Corporation relating generally to the conduct of the affairs of the Corporation was submitted to the meeting and discussed.*

BE IT RESOLVED THAT:

- 1. A new By-law No. 1, in the form which has been revised at this meeting is hereby enacted as a By-law of the Corporation to replace the previous By-Law No.1, and the previous By-law No. 1 is hereby revoked; and*
- 2. The Chair and Secretary are hereby authorized and directed to sign the said by-law as so enacted as evidence of the foregoing and to insert the same in the front portion of the minute and record book of the Corporation and remove the revoked By-law No.1.*

{Carried}

For a copy of By-Law #1, refer to website: www.nelhin.on.ca

{Motion 2007-065}

Moved by Claus Ott, seconded by Mark Fisher,

WHEREAS: *a draft of a proposed By-law No. 2 of the Corporation relating generally to the conduct of Board and Board Committee Meetings of the Corporation was submitted to the meeting and discussed.*

{Motion 2007-065} - Continued

BE IT RESOLVED THAT:

1. *By-law No. 2, in the form which has been presented to this meeting is hereby enacted as a By-law of the Corporation; and*
2. *The Chair and Secretary are hereby authorized and directed to sign the said by-law as so enacted as evidence of the foregoing and to insert the same in the front portion of the minute and record book of the Corporation.*

{Carried}

For a copy of By-Law #2, refer to website: www.nelhin.on.ca

NEW BUSINESS

Executive Committee

Moved by Johanne Labonté, seconded by Marc Dumont that the North East LHIN Board of Directors appoint an Executive Committee to be composed of the Chair, the Chair of the Governance Committee and the Chair of the Audit Committee.

{Carried}

NEXT BOARD MEETING

Friday, October 26, 2007
Via Teleconference

QUESTIONS AND ANSWERS

The meeting was opened to the general public for questions and answers.

CLOSED SESSION

{Motion 2007-066}

Moved by Margaret Ashcroft, seconded by Johanne Labonté, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

- ✓ *Personnel Matters*
- ✓ *Personal or Public Interest*

{Motion 2007-066} - Continued

Be it further resolved that the following persons be permitted to attend a portion of the Closed Session:

Rémy Beaudoin, CEO

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Lianne Bettiol, Executive Assistant to the CEO

Roch Legros, Administrative Assistant

Cynthia Stables, Senior Corporate Advisor

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

{Carried}

Reference: Board Package, page 134

ADJOURNMENT

{Resolution 2007-067}

Moved by Peter Vaudry, seconded by Margaret Ashcroft that the regular Board of Directors meeting of Friday, September 28, 2007 be adjourned at 12:30 p.m.

{Carried}

Mathilde Gravelle Bazinet
Chair