
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**West Parry Sound Health Centre
6 Albert Street, 4th Floor Board Room
Parry Sound, ON**

Friday, May 30, 2008

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:00 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
 Marc Dumont (Timiskaming Planning Area)
 Gisèle Guénard (Sudbury/Manitoulin Planning Area)
 Randy Kapashesit (James Bay/Hudson Bay Planning Area) – Via Teleconference
 Johanne Labonté (Cochrane Planning Area)
 Brenda Roseborough (Sudbury/Manitoulin Planning Area)
 Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
 Lianne Bettiol, Executive Assistant/Recording Secretary
 Martha Auchinleck, Senior Director, Performance, Contract and Allocation
 Terry Tilleczeck, Senior Director, Planning, Integration and Community
 Engagement
 Cynthia Stables, Senior Corporate Advisor

Absent with Regrets: Dr. Donald Stemp (Nipissing Planning Area)

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public participating in person and by teleconference to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2008-043}

Moved by Johanne Labonté, seconded by Peter Vaudry that the agenda be approved as presented.

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2008-044}

Moved by Gisèle Guénard, seconded by Marc Dumont,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of Friday, April 25, 2008 be approved as presented.

(Carried)

Reference: Board Package, page 2 to 14

PRESENTATIONS

None

BUSINESS ARISING FROM THE MEETING OF FRIDAY, APRIL 25, 2008

None

REPORT FROM THE CHAIR

Chair Mathilde Gravelle Bazinet welcomed Brenda Roseborough to our Board of Directors. Ms. Roseborough was appointed to the North East LHIN Board of Directors for a term of up to three years and represents the Sudbury/Manitoulin Planning Area.

Board Chair's Activities in addition to routine Administrative duties, the following activities and visits were carried out on behalf of the Board:

Mathilde Gravelle Bazinet (Nipissing Planning Area)

April 25	Interview with CBC Radio Canada
April 26	Presentation to CARP's 3 rd Annual Conference & Workshop – North Bay
April 27	Teleconference re: James Bay evacuation
April 29 & 30	Interviews of candidates for NE LHIN Board Director of Parry Sound Planning Area
May 6	Meeting with NE LHIN Auditors (Deloitte & Touche)
May 7	Presentation at the <i>Centre de santé communautaire</i> - Noëlville
May 8	MLAA Refresh Education Session, Videoconference
May 9	MOHLTC/LHIN Effectiveness Review Interview, North Bay
May 15	Attendance at Health Minister's Office Open House – Meeting with Minister's staff LHIN Chairs' Meeting, Toronto
May 20	Interviews of applicants for Executive Assistant to NE LHIN Board of Directors
May 21	Meeting with Wes Drodge, James Bay General Hospital & Josh Liswood re: Integration of James Bay General Hospital & Weeneebayko Area Health Authority (WAHA), Toronto
May 21	Rural & Northern Hospital Strategy Workshop – Toronto
May 22	Meeting re: WAHA & James Bay General Hospital representatives and their legal counsel North Bay
May 23	Public Service of Ontario Act Seminar, North Bay
May 26	Meeting with (Elliot Lake) St. Joseph's General Hospital Chair & CEO, North Bay, ON NE Audit Committee meeting - Teleconference
May 27	Meetings in Toronto: Assistant Deputy Minister, Adalsteinn Brown Deputy Minister, M. Ron Sapsford

Mathilde Gravelle Bazinet (Nipissing Planning Area) – Continued

May 29 NE LHIN Executive Committee Meeting, Parry Sound
NE LHIN Governance Committee Meeting, Parry Sound
NE LHIN Audit Committee Meeting, Parry Sound
NE LHIN Board Development Session, Parry Sound

Board Members' Activities

Marc Dumont (Timiskaming Planning Area)

May 2008 Preparing for consultations with the French Language Service - Planning Entity Meeting
May 29 NE LHIN Audit Committee Meeting, Parry Sound
NE LHIN Board Development Session, Parry Sound

Gisèle Guénard (Sudbury/Manitoulin Planning Area)

May 1 Community Solution Team on Homelessness, Sudbury
May 14 & 15 Aboriginal Summit, North Bay
May 26 NE Audit Committee meeting – Teleconference
May 29 NE LHIN Audit Committee Meeting, Parry Sound
NE LHIN Board Development Session, Parry Sound

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

May 14 & 15 Aboriginal Summit, North Bay
May 16 Meeting with CEO and Gerti Mai Muise re: Debrief on the Aboriginal Summit, North Bay
May 2008 Met with Executive Director of Anishnawbe Health Centre, Toronto
May 29 NE LHIN Executive Committee Meeting, via teleconference
NE LHIN Board Development Session, via teleconference

Johanne Labonté (Cochrane Planning Area)

April 29 & 30 Interviews of candidates for NE LHIN Board Director of Parry Sound Planning Area
May 29 NE LHIN Governance Committee Meeting, Parry Sound
NE LHIN Audit Committee Meeting, Parry Sound
NE LHIN Board Development Session, Parry Sound

Brenda Roseborough (Sudbury/Manitoulin Planning Area)

May 29 NE LHIN Audit Committee Meeting, Parry Sound
NE LHIN Board Development Session, Parry Sound

Dr. Donald Stemp (Nipissing Planning Area)

Absent with regrets, nothing to report for this period.

Peter Vaudry (Algoma Planning Area)

April 29 & 30 Interviews of candidates for NE LHIN Board Director of Parry Sound Planning Area
May 1 Meeting with NE LHIN Consultants, Mike O'Shea and Bruce Villella and JMA
Communications re: Senior's Access to information on services available, Sault Ste. Marie
May 21 to 23 Rural and Northern Health Care Annual Conference, Toronto
May 26 NE Audit Committee meeting - Teleconference

Board Members' Activities - Continued

Peter Vaudry (Algoma Planning Area)

May 29 NE LHIN Executive Committee Meeting, Parry Sound
 NE LHIN Governance Committee Meeting, Parry Sound
 NE LHIN Audit Committee Meeting, Parry Sound
 NE LHIN Board Development Session, Parry Sound

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

General

- Operational Plan
- CEO and Chair met with the Deputy Minister Ron Sapsford in Toronto to discuss challenges and opportunities to the delivery of a sustainable health care system in the North East
- LHIN Process Standardization Provincial LHINs CEOs Meetings
- New Salary Structure
- Communications Update

Internal Administration

- Review NE LHIN Staff Position
- Staff Satisfaction

System Planning

- Annual Services Plan
- Aging at Home Strategy

Community Engagement

- Interacting with other LHINs to share knowledge and best practices
- Member of the North Simcoe Muskoka LHIN Steering Committee for Vertical Integration
- Member of HBAM Committee

System Coordination and Integration

- Weeneebayko Area Health Authority Agreement Integration
- CCAC/CTCs Integration
- E-Health

Provider Accountability/Performance

- Full Collaboration, working with ED Lead and HealthForce Ontario
- H-SAA Negotiations with Hospitals
- Lab Pilot Projects

{Motion 2008-045}

Moved by Johanne Labonté, seconded by Brenda Roseborough that the CEO & Senior Management Report be approved as presented.

{Carried}

AGING AT HOME

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- Allocation - Focus, Process and Timelines

HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (H-SAA)

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

{Motion 2008-046}

Moved by Johanne Labonté, seconded by Marc Dumont,

RESOLVED THAT:

- 1) *the hospital service accountability agreements (the "H-SAAs") negotiated and agreed to by the North East LHIN and each of the hospitals listed below, draft copies of which will be included with the minutes of this meeting, be approved; and*
- 2) *the Chair and the CEO of the LHIN be directed to execute the H-SAAs on behalf of the LHIN, provided that the final version is substantially similar to the drafts appended to the minutes of this meeting.*

*Anson General Hospital
Bingham Memorial Hospital
Englehart & District Hospital
Hôpital Notre Dame*

*Kirkland and District Hospital
Lady Minto Hospital
Northeast Mental Health Centre
West Nipissing General Hospital*

{Carried}

{Motion 2008-047}

Moved by Johanne Peter Vaudry, seconded by Johanne Labonté,

RESOLVED THAT:

- 1) *the North East LHIN will continue its negotiations with the ten (10) hospitals who are in process of negotiating an agreement until June 14, 2008 to obtain agreement on a mutually acceptable hospital service accountability agreement (the "H-SAAs"); and*
- 2) *if no agreement is reached by June 14, 2008, that the North East LHIN exercise its authority under the "Commitment to the future of Medicare Act (the "Act")", and take such steps as are required by the CFMA, to require the hospitals who have not signed an agreement to sign the H-SAA.*

{Carried}

FUNDING ALLOCATIONS

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

Nothing to report this period.

NORTH EAST LHIN MASTER PLAN

Remy Beaudoin, Chief Executive Officer

An overview of the following was provided:

- Context
- Ministry Strategies
- Building on Existing Resources
- The Way Forward
- Health System Integration

NORTH EAST LHIN MASTER PLAN - CONTINUED

Remy Beaudoin, Chief Executive Officer

- Horizontal Integration per Planning Area
- Vertical Integration per Hospital Community
- Health Service Program Integration per Client Condition
- Summary
- Appendix 1 –Annual Service Plan 2008/2009 and 2009/2010
- Appendix 2- Integrated Health Services Plan
- Appendix 3 – 2008 Budget Announcements

{Motion 2008-049}

The North East LHIN Master Plan be approved as presented.

{Carried}

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair Peter Vaudry provided a report of the Audit Committee Meeting held on Thursday, May 29, 2008. The following items were entertained:

- Operating Costs
- NE LHIN Post Audit Report to the Audit Committee
- Annual Review of the following North East LHIN Policies
 - External Complain & Incidents
 - Disclosure of Wrongdoing
 - Fraud and Irregularities

{Motion 2008-051}

Moved by Peter Vaudry, seconded by Johanne Labonté that the Post Audit Report be approved as presented and that the Chair and Vice-Chair be authorized to sign off on the financial Statements (Appendix I) on behalf of the Board.

The Audit Committee would like to recognize the dedication and hard work of Ryan Jeffers and Ashley Alford during the audit process this year. Their efforts resulted in a very clear audit report for 2007/08.

{Carried}

{Motion 2008-048}

Moved by Johanne Labonté, seconded by Peter Vaudry, that the External Complaint & Incidents policy be approved by the Board as recommended by the Audit Committee.

{Carried}

Other policies to be brought forward in June 2008

Governance / Nomination Committee

Governance Committee Member, Johanne Labonté, provided a report on the Governance Committee Closed Session Meeting held on Thursday, May 29, 2008. The following items were entertained:

- Meeting and Participation Evaluation – Results of Previous Meeting
- Director's Appointments
- Re-appointment of Board Directors
- Board Vacancy for the Parry Sound Planning Areas
- Evaluation of Board Directors, CEO and Board Committees
- Retreat Items
- Discussion – Generative Thinking
- Peer Review Process
- Board of Director's Portal – Presentation by Cynthia Stables, Senior Corporate Advisor

NEW BUSINESS

Mathilde Gravelle Bazinet reported that Ms. Lise Boucher was the successful candidate for the Executive Assistant to the Board Chair position. Her start date is June 11, 2008.

Mathilde Gravelle Bazinet, on behalf of the Board thanked Roch Legros who served as Administrative Assistant to the Chair and Lianne Bettiol who provided Board Support to the Board. Roch has accepted the position of Receptionist/Communication Assistant and Lianne will resume in her role of Executive Assistant to the CEO.

QUESTIONS

Chair Mathilde Gravelle Bazinet opened the meeting for questions from the public.

NEXT BOARD MEETING

Thursday, June 26, 2008
Timiskaming Shores
Refer to our website for updates: www.nelhin.on.ca

CLOSED SESSION

{Motion 2008-052}

Moved by Johanne Labonté, seconded by Gisèle Guénard, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

*Personal or public interest
Public security
Security of the LHIN and its directors
Personal health information
Prejudice to legal proceedings
Safety
Personnel matters
Labour relations
Matters subject to solicitor client privilege
Matters prescribed by regulation
Deliberations on whether to move into a closed session*

CLOSED SESSION - Continued

Be it further resolved that the following persons be permitted to attend the Closed Session:

Rémy Beaudoin, CEO

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Lianne Bettiol, Executive Assistant to the CEO

Ryan Jeffers, Controller/Business Support Manager

Cynthia Stable, Senior Corporate Advisor

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

{Carried}

Reference: Board Package, page 145

ADJOURNMENT

{Motion 2008-053}

The Chair adjourned the regular Board of Directors meeting of Friday, May 30, 2008.

{Carried}

Reference: www.nelhin.on.ca

Mathilde Gravelle Bazinet
Chair