

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS
12:30 p.m.**

MINUTES OF PROCEEDINGS

Wednesday, April 7, 2010

CALL TO ORDER

Interim Chair Peter Vaudry called the meeting to order at 12:35 p.m.

ROLL CALL

Members in Attendance: Peter Vaudry, Interim Chair of NE LHIN (Algoma Planning Area)
Marc Dumont (Timiskaming Planning Area)
Leah Welk (Parry Sound Planning Area)
Dr. Ian Cowan (Nipissing Planning Area)

Staff: Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Karen Pine Cheecoo, Senior Aboriginal, First Nation, Métis Advisor
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Senior Corporate Advisor
Terry Tilleczeck, Senior Director, Planning, Integration & community
Engagement

Guest: Russ De Cou, Meals on Wheels
Phyllis Kinoshameg, Vice President of Wikwemikong Nursing Home

Regrets: Randy Kapashesit (James Bay/Hudson Bay Planning Area)

WELCOME AND INTRODUCTION

Interim Chair Peter Vaudry welcomed members of the two public guests to the NE LHIN Board Meeting. No guests participated via teleconference and the line was discontinued at 1:00 pm.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2010-BD001}

Moved by Leah Welk, seconded by Marc Dumont

That the agenda for the Board of Directors meeting of Wednesday, April 7, 2010, be approved as presented.

(Carried)

MINUTES OF LAST MEETINGS

{Motion 2010-BD002}

Moved by Leah Welk, seconded by Marc Dumont

That the Minutes of Proceedings for the Board of Directors meeting of Wednesday, March 5, 2010, be approved as amended.

(Carried)

One change was made on Page 3 under Marc Dumont (Timiskaming Planning Area) report – The February 16 teleconference was held with les reseaux and not with the NW LHIN.

{Motion 2010-BD003}

Moved by Leah Welk, seconded by Marc Dumont

That the Minutes of Proceedings for the Board of Directors meeting of Wednesday, March 26, 2010, be approved as presented.

(Carried)

BUSINESS ARISING FROM PREVIOUS MEETING

No items reported.

REPORT FROM THE BOARD OF DIRECTORS

Board Chairs' Activities

Interim Chair Peter Vaudry advised the Board and guests of his report below. He also added that he attended the opening of the St. Joseph's Continuing Care Center in Sudbury on March 29 and received very good feedback about the NE LHIN from senior guests in attendance.

NE LHIN Chair Report to the Board Activities for the Month of March/2010

March 08	Meeting in Sault Ste. Marie with the SSMAHCC with Senior Director Terry Tilleczek to discuss the ALC situation and the NE LHIN taking a lead in addressing the crisis situation as well as the medium and long term solutions.
March 10/11	Joint LHIN Chair and CEO meeting in Toronto and meeting with Minister and her staff.
March 12	Meeting with MPP Mike Brown
March 15	Two meetings. One with CAO of SSM and second a meeting with CEO of the Group Health Centre in SSM.
March 17	Met with Chair of SAH to discuss up coming Hub Chairs meeting in North Bay on April 9th/10th.Mar
March 18	Met with Chair of Mathews Memorial Hospital Foundation.
March 25/26	Board meeting and board related activities in North Bay and Sudbury.
March 29	LHIN Chairs phone conference with Minister on the Ontario budget.

Board Chairs' Activities-con't

March 30	Met with Mayor Jody Wildmam on rural health care model and met with Terry and Louise in SSM with some members of the SSMAHCC on ALC.
March 31	Met with the manager of the SSM Physician Recruitment Committee.
April 05	Met with Mayor Bob Gallagher of Blind River to discuss a rural health care model and met with LHIN CEO to discuss board agenda items.
April 06	Audit and Governance Committee meetings in Sudbury.
April 07	Full day of board related activities including breakfast meeting with community stakeholders from Sudbury, board development meeting, board meeting and MLPA

Board Members' Activities

Leah Welk (Parry Sound Planning Area)

March 9	ALC meeting at the West Parry Sound Health Centre
March 10	Met with NE CCAC (Kim Morris) to discuss communications around seniors month and to receive an overview of services offered by NE CCAC in Parry Sound.
March 11	Regional Economic Development Council for Parry Sound
March 26	Board meeting
April 6	LHIN Audit and Governance Committee meeting
April 7	Board development session and Board meeting

Marc Dumont (Timiskaming Planning Area)

March 26	Board meeting
April 6	LHIN Audit and Governance Committee meeting
April 7	Board development session and Board meeting

Also wrote article in local newspaper about the need for a new board member for the Timiskaming Planning Area given Marc's term ending in June, 2010.

Dr. Cowan (Nipissing Planning Area)

Dr. Cowan was out of the country for two weeks in March and also noted that the meeting with the Nipissing ALC Community Group was cancelled.

April 6	LHIN Audit and Governance Committee meeting
April 7	Board development session and Board meeting

Report from the Chief Executive Officer and Senior Management

1. Sudbury Regional Hospital – Memorial Site

- The Sudbury Regional Hospital is now on one site. St. Joseph's programs and services were transferred at the end of March.
- The next meeting of the Steering Group will be scheduled for May 2010. The current focus of the Steering Group's work is on the development of a plan for specialized geriatric services.

Report from the Chief Executive Officer and Senior Management-con't

2. Sault Area Hospital – ALC

- Meetings took place with community members and NE LHIN staff on several occasions during the month of March to discuss solutions to the increased pressures being faced by the hospital as a result of the ALC patients in the hospital.
- NE LHIN staff will continue to work with the community of Sault Ste. Marie to put in place immediate solutions and continue to work on medium to more long term initiatives to assist in decreasing the ALC numbers.

3. Francophone Community Engagement Regulation

- Funding for the Regional French Language Health Services Program (originally with the MOHLTC) will be transferred to the NE LHIN effective August 1, 2010. This funding will assist the NE LHIN in the implementation of FLHS in the North East.
- The call for proposals for the FLHS Planning Entities was posted on the MOHLTC website on March 15, 2010 and proposals must be received by the MOHLTC no later than May 3, 2010. An Expert Reference Group, comprised of representatives from the Ministry's French Language Health Services Advisory Council, and the LHINs, will review the proposals and will provide recommendations to the Minister of Health and Long-Term Care for consideration and final selection.

4. ER/ALC Stocktake Report

- NE LHIN senior staff met with the Assistant Deputy Minister on March 20, 2010 to discuss the latest quarterly report on ER/ALC performance targets.
- The NE continues to have higher ER unscheduled visits than the province; lower wait times in the ER (for both high and low acuity patients) compared to the province; and higher rates of ALC patients in hospitals. However, for the last report, the NE saw a reduction of 13% in our ALC days in the region from the last quarter.

5. Wikwemikong Nursing Home

- The plan for achieving compliance at the Wikwemikong Nursing Home (WNH) will be prepared by the consultant no later than April 15, 2010.
- Progress Reports and weekly communication teleconferences on three key areas of priority;
 - Governance (Board incorporation, appointment of Officers, roles and responsibilities, policies & procedures)
 - Management /Administration – (Human Resources, Payroll, Budgeting, Reporting)
 - Service Delivery – achieving compliance & delivering quality care and providing a safe environment for residents.
- Inspections conducted by ministry staff *every week* between the weeks of January 27 and March 8, 2010. On March 17, 2010, the Ministry of Health and Long-Term Care directed the NE CCAC to continue to cease admissions for an additional 30 days (ongoing since August 2009).
- As of March 31, 2010 WNH has 43 residents.

6. Burk's Falls and District Health Centre

- Staff of NE LHIN met with North Simcoe Muskoka LHIN to receive an update on the Final Deficit Recovery Plan of the Muskoka Algonquin Healthcare (MAHC) (submitted to NSM LHIN on January 29, 2010).
- The NSM LHIN will be following up with the 13 municipalities around Burks Falls to schedule a meeting with them as per Mrs. Cathy Still's letter to the NE LHIN on March 4, 2010.

-

Report from the Chief Executive Officer and Senior Management-con't

7. eHealth Update

- NE LHIN eHealth Alternate Level of Care Resource Matching and Referral Project has concluded. The project included a current state assessment through review and analysis of the processes and systems currently used for Resource Matching and Referral of patients in the following 4 pathways: acute to rehab, acute to complex continuing care, acute to long term care, acute to home with home care. A total of 52 sites were included in this analysis. From the information collected high level strategic ALC issues, broad finding stakeholder recommendations and a list of 10 potential opportunities were identified. This report will now come back to the LHIN for consideration.
- The NE LHIN eHealth program/staff continue to move forward with the projects of ePhysician (Interface of hospital systems to physician electronic medical record systems), Implementation & Adoption (Evaluation of Change Management and Project Management Methodologies in the NE), Integration Strategy (4 LHIN Provider Portal for Mental Health and Addictions pilot project) and Governance Model Review for Shared IT Services. As well, the NE LHIN has been identified as one of two pilot sites for the implementation of LSSO's Enterprise Sharepoint product.

8. North East LHIN Aboriginal/First Nations/Métis Consultations

- Mental Health and Addictions Framework; Mariette Sutherland was the successful Consultant and has begun her work on behalf of the LHIN.
- Health Status and Environmental Scan; Caroline G. Recollet and Associates was the successful Consultant and also began her work.

9. North East LHIN Organizational Structure

- Stephen Bellinger will be joining the NE LHIN on May 3rd.

COMPLIANCE

CEO Certificate of Compliance

{Motion 2010-BD004}

Moved by Leah Welk, seconded by Marc Dumont

That the North East LHIN Board of Directors approve sign off of the Board Compliance Form for the fourth quarter, April 2010.

(Carried)

Certificate will be forwarded to the Minister from the NE LHIN CEO.

Declaration of Compliance

Louise informed the Board about consistent guidelines being drafted by all LHIN CEO's regarding expense claims.

Declaration of Compliance-cont.

{Motion 2010-BD005}

Moved by Leah Welk, seconded by Marc Dumont

That the North East LHIN Board of Directors approve sign off of the Board Compliance Form for the fourth quarter, April 2010.

(Carried)

Declaration will be forwarded to the Minister from the Interim Board Chair.

HSAA – Approval of Amended Accountability Agreements

{Motion 2010-BD006}

Moved by Leah Welk, seconded by Marc Dumont;

The NE LHIN resolved that:

- 1) the amending hospital service accountability agreements (the "H-SAAs") negotiated and agreed to by the North East LHIN and each of the hospitals listed below, draft copies to be included with the minutes of this meeting, be approved as amended; and
- 2) the Chair and the CEO of the NELHIN be directed to execute the H-SAA extensions on behalf of the LHIN, provided that the final version is substantially similar to the drafts appended to the minutes of this meeting.

Anson General Hospital	Sensenbrenner Hospital
Bingham Memorial Hospital	Services de santé de Chapleau Health Services
Blind River District Health Centre	Smooth Rock Falls Hospital
Hôpital de Mattawa Hospital	St. Joseph's Continuing Care Centre of Sudbury
Hôpital régional de Sudbury Regional Hospital	Timmins and District Hospital
Kirkland and District Hospital	West Parry Sound Health Centre
Lady Dunn Health Centre	West Nipissing General Hospital
The Lady Minto Hospital	Northeast Mental Health Centre
Sault Area Hospital	

Motion was amended to included Sault Area Hospital

COMMITTEE REPORTING

Audit Committee

{Motion 2010-BD007}

Moved by Leah Welk, seconded by Marc Dumont;

That the NE LHIN Budget Summary Report be accepted as presented.

(Carried)

It was noted that a policy on event hosting was reviewed by the Audit Committee, suggested edits were made and that the policy will be brought forward for Board review and approval on April 29.

Governance/ Nominations Committee

Marc reported that the Ministry had very recently reviewed and approved two new candidates to the NE LHIN Board. Announcement should be able to be made very soon.

The Governance Committee reviewed and approved (with edits) two new policies which will be brought to the April 29 Board meeting on the following subject matters: location not Board meetings and MPP liaison

The Committee also accepted the nomination of Dr. Cowan to HPAC and a resolution to this effect will be brought to the April 29 Board meeting.

French Language Services Committee

Marc Dumont advised that he received a copy of the Memorandum of Understanding between the Réseau francophone de santé du Nord and the Réseau de santé du Moyen-Nord. The copy will be circulated to Board members.

Aboriginal, First Nations and Métis Committee

Karen Pine Cheechoo advised that work continues with the Local Aboriginal Health Committee and there were no new items to report at this time.

Health Professional Advisory Committee (HPAC)

Dr. Ian Cowan was appointed to the HPAC Committee at the Governance Committee meeting of April 6, 2010.

NEW BUSINESS

No new business

NEXT BOARD MEETING

April 29, 2010 in Sault Ste. Marie with videoconference sites in North Bay and Sudbury and teleconference availability.

Refer to our website for updates: www.nelhin.on.ca

MOVE INTO IN-CAMERA SESSION

The meeting did not move into in-camera. The one item that was on the agenda was deferred to the next Board meeting.

ADJOURNMENT

{Motion 2010-BD008}

Moved by Leah Welk, seconded by Marc Dumont;

That the Board of Directors meeting of Wednesday, April 7, 2010, 2010 be adjourned at 1:30 p.m.

{Carried}

Peter Vaudry
Interim Chair