
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**Charles W. Stockey Centre, Prelude Room
2 Bay Street, Parry Sound, ON**

Thursday, June 28, 2007

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:06 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
Margaret Ashcroft, Vice-Chair (Algoma-Manitoulin Planning Area)
Marc Dumont (Timiskaming Planning Area)
Randy Kapashesit (James Bay/Hudson Bay Planning Area)
Johanne Labonté (Cochrane Planning Area)
Claus Ott (Algoma Planning Area)
Dr. Donald Stemp (Nipissing Planning Area)
Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
Lianne Bettiol, Executive Assistant/Recording Secretary
Martha Auchinleck, Senior Director, Performance, Contracts and
Allocation
Terry Tilleczek, Senior Director, Planning, Integration and
Community Engagement
Roch Legros, Administrative Assistant

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

The following item was added to the agenda:

- HBAM

Moved by Johanne Labonté, seconded by Margaret Ashcroft that the agenda be approved as amended.

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2007-036}

Moved by Marc Dumont, seconded by Margaret Ashcroft,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of Friday, May 25, 2007 be adopted as circulated.

(Carried)

Reference: Board package: Page 1 to 10

PRESENTATIONS

Ontario's Critical Care Strategy – Moving Forward in the North East
Dr. David Boyle, North East LHIN Critical Care Lead

An overview of the following items was provided by Dr. David Boyle:

- Recap from last year
- What's happened in the North East on Provincial Initiative?
- Initiatives for the upcoming year
- Key Goals & Priorities
- North East LHIN Challenges
- Key Messages from the Expert Panel Report

Reference: Board package: Page 12 to 29

BUSINESS ARISING FROM THE MEETING OF FRIDAY, MAY 25, 2007

None

REPORT FROM THE CHAIR

Board Chair's Activities in addition to routine Administrative duties:

Chair, Mathilde Gravelle Bazinet (Nipissing Planning Area)

May 25 Presentation with Rémy Beaudoin, CEO and Board Director Dr. Donald Stemp to North East CCAC Board of Directors Retreat – Sault Ste. Marie, ON

May 26 Meeting with Dr. Janice Willett, President-Elect, OMA – Sault Ste. Marie, ON

REPORT FROM THE CHAIR (CONTINUED)

Chair Mathilde Gravelle Bazinet (Continued)

- May 28 Meeting with Board Chair, Vice-Chair, and CEO of Belvedere Heights Seniors Home of Parry Sound – Parry Sound, ON
- May 30 Meeting with French Language Health Services team for North East Ontario – North Bay, ON
- June 6 North East LHIN ALC Summit – Sudbury, ON
- June 7 Teleconference – Accountability Agreement
- June 8 Videoconference – Priority-Setting & Decision-Making Workshop
- June 13 North East LHIN Governance Committee Teleconference
- June 14 Overview of First Nations & Aboriginal Groups – Presented by Randy Kapashesit – North Bay, ON
- June 15-16 North East LHIN Governance Forum – North Bay, ON
- June 20-21 Joint Board Chairs/CEOs Meetings – Toronto, ON
- June 22-23 Annual Conference – Association des juristes de langue française de l'Ontario – AJEFO Présentation – Ottawa, ON
- June 27 North East LHIN Governance & Audit Committee meetings – Parry Sound, ON
- June 27 North East LHIN Board Education Session – Parry Sound, ON

Board Members' Activities

Margaret Ashcroft, Vice Chair (Sudbury-Manitoulin Planning Area)

- June 7 North East LHIN ALC Summit – Sudbury, ON
- June 13 North East LHIN Governance Committee Teleconference
- June 14 Overview of First Nations & Aboriginal Groups – Presented by Randy Kapashesit – Participated via Teleconference
- June 15-16 North East LHIN Governance Forum – North Bay, ON
- June 20 Cancer Care Ontario Dinner, Sudbury, ON
- June 27 North East LHIN Governance Committee, Parry Sound, ON
- June 27 North East LHIN Board Education Session – Parry Sound, ON

Marc Dumont (Timiskaming Planning Area)

- May 30 Meeting with French Language Health Services team for North East Ontario – North Bay, ON
- June 6 North East LHIN ALC Summit – Sudbury, ON
- June 7 Teleconference – Accountability Agreement
- June 14 Overview of First Nations & Aboriginal Groups – Presented by Randy Kapashesit – Participated via Teleconference
- June 27 North East LHIN Governance & Audit Committee meetings (Observer) – Parry Sound, ON
- June 27 North East LHIN Board Education Session – Parry Sound, ON

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- June 14 Provided an overview of First Nations & Aboriginal Groups to Board and Staff – North Bay, ON
- June 15-16 North East LHIN Governance Forum – North Bay, ON
- June 2007 Participated in the Hiring process for Aboriginal and First Nations Consultant Position, along with North East LHIN Sr. Directors
- June 27 North East LHIN Board Education Session – Parry Sound, ON

Board Members' Activities (Continued)

Johanne Labonté (Cochrane Planning Area)

June 13 North East LHIN Governance Committee Teleconference
June 15-16 North East LHIN Governance Forum – North Bay, ON
June 27 North East LHIN Governance & Audit Committee meetings – Parry Sound, ON
June 27 North East LHIN Board Education Session – Parry Sound, ON

Claus Ott (Algoma Planning Area)

June 7 Teleconference – Accountability Agreement
June 15-16 North East LHIN Governance Forum – North Bay, ON
June 27 North East LHIN Audit Committee meeting – Parry Sound, ON
June 27 North East LHIN Board Education Session – Parry Sound, ON

Dr. Donald Stemp (Nipissing Planning Area)

May 25 Presentation with Mathilde Gravelle Bazinet and Rémy Beaudoin, CEO to North East CCAC Board of Directors Retreat – Sault Ste. Marie, ON
May 26 Meeting with Dr. Janice Willett, President-Elect, OMA – Sault Ste. Marie, ON
June 15-16 North East LHIN Governance Forum – North Bay, ON

Peter Vaudry (Algoma Planning Area)

May 26 Meeting with Dr. Janice Willett, President-Elect, OMA – Sault Ste. Marie, ON
June 13 North East LHIN Governance Committee Teleconference
June 27 North East LHIN Governance & Audit Committee meetings – Parry Sound, ON
June 27 North East LHIN Board Education Session – Parry Sound, ON

Health Based Allocation Model (HBAM)

A meeting is scheduled at the North East LHIN office on Wednesday, July 14, 2007. The Board Chair informed the Board of Directors that the Ministry is extending the invitation to all North East LHIN Board Directors.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- CEO's Objectives & Progress
- LHIN Process Standardization – Report on HPAC Deployment
- ALC Summit
- Inter-LHIN Integration and Strategies
- Internal Administration
- System Planning
- Community Engagement

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT (CONTINUED)

- System Integration and Coordination
- Provider Accountability / Performance
- Provider Funding / Allocation – Report on ASP
- IHSP Status Report
- System Service Plan
- Health Care System Delivery Risk Management / Mitigation Strategies

Reference: Board Package, page 35 to 63

{Motion 2007-037}

Moved by Randy Kapashesit, seconded by Dr. Donald Stemp, that the CEO & Senior Management Report be approved as presented.

{Carried}

Reference: Board Package, page 34

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair, Peter Vaudry provided a report of the Audit Committee meeting held on Wednesday, June 27, 2007 in Parry Sound. The following items were entertained:

1. 1st Quarter Report
2. Review and Approval of the North East LHIN 2007-2008 Operating Budget
3. North East LHIN Audit Report Summary of Recommendations
4. Travel Expenses Policy
5. Safeguarding of fixed/attractive assets Policy
6. Amortization of Capital Assets Policy
7. Fraud & Irregularities Policy
8. Board Remuneration Policy

{Motion 2007-038}

Moved by Margaret Ashcroft seconded by Johanne Labonté that the 2007-2008 First Quarter Report be approved as amended.

{Carried}

{Motion 2007-039}

Moved by Johanne Labonté, seconded by Claus Ott, that Travel Expenses Policy be approved as amended.

{Carried}

Audit Committee (Continued)

{Motion 2007-040}

Moved by Claus Ott, seconded by Johanne Labonté, that the Safeguarding of Fixed / Attractive Assets Policy be approved as presented.

{Carried}

{Motion 2007-041}

Moved by Randy Kapashesit, seconded by Claus Ott that the Amortization of Capital Assets Policy be approved as presented.

{Carried}

Deferred - {Motion 2007-042}

Fraud & Irregularities Policy: Motion deferred to the regular Board of Directors meeting scheduled for September 28, 2007.

Deferred - {Motion 2007-043}

Board Remuneration - Motion deferred to the regular Board of Directors meeting scheduled for September 28, 2007.

The following policies will be carried over for review and consideration at the Board of Directors meeting scheduled for September 28, 2007:

1. Motion 2007-042 - Amortization of Capital Assets
2. Motion 2007-043 - Fraud & Irregularities

Reference: Board Package, page 66 to 103

Governance / Nomination Committee

Governance Committee Chair, Margaret Ashcroft provided a brief report on the Governance Committee In-Camera Meetings held in the month of June 2007. The following items were entertained:

1. Selection Criteria and Registry
2. Results of LHIN wide Board of Directors survey hosted by the Rotman School
3. Process of developing of Board Evaluation Survey (draft copies to be presented in August)
4. Draft By-Laws
5. Selection of a Director for the Parry Sound Planning Area
6. Governance Forum Survey from the session held in North Bay on June 15 & 16, 2007

NEW BUSINESS

Health Care Program Integration Initiatives

MENTAL HEALTH

{Motion 2007-028}

Moved by Peter Vaudry, seconded by Dr. Donald Stemp,

WHEREAS; *in August 2005, Ken White's Report addressed the devolution of Mental Health Services at the Northeast Mental Health Centre, Sudbury Regional Hospital and the North Bay General Hospital;*

WHEREAS; *the Ministry of Health and Long-Term Care (MOHLTC) mandated the Sudbury Regional Hospital and Northeast Mental Health Centre (NEMHC) to implement the recommendation of Ken White's report;*

WHEREAS; *the three facilities are currently negotiating the implementation of the report and the transfer agreement (which includes the transfer of funding for these programs);*

BE IT RESOLVED; *that the North East LHIN support the actual integration process between the Sudbury Regional Hospital, the Northeast Mental Health Centre, and between the Northeast Mental Health Centre (NEMHC) and North Bay General Hospital.*

{Carried}

CCAC

{Motion 2007-044}

Moved by Marc Dumont, seconded by Johanne Labonté,

WHEREAS; *in compliance with article 27 of the Local Health System Integration Act, 2006, a health service provider may integrate its services with those of another entity;*

WHEREAS; *the health service provider shall give notice of the integration to the LHIN unless prescribed otherwise;*

WHEREAS; *the health service provider shall not proceed with the integration until 60 days have passed since giving notice mentioned above;*

WHEREAS; *the North Simcoe Muskoka CCAC (NSM CCAC) has given notice to the North East LHIN on May 1, 2007, that by joint voluntary agreement, it is the intent of the West Parry Sound Health Care (WPSHC) and the North Simcoe Muskoka Community Care Access Centre (NSM CCAC) to transfer the WPSHC operation of the West Parry Sound Health Centre Community Care Access Centre (WPSHC CCAC), within the geographic boundary of North Simcoe Muskoka LHIN (NSM LHIN) to the North Simcoe Muskoka CCAC as of July 1, 2007;*

CCAC (CONTINUED)

WHEREAS; the North Simcoe Muskoka Community Care Access Centre (NSM CCAC) has provided all information related to the transfer to the satisfaction of the NE LHIN;

WHEREAS; this integration has no negative impact of the West Parry Sound Health Centre and the North East CCAC service delivery levels within the NE LHIN;

BE IT RESOLVED; that the North East LHIN approves the North Simcoe Muskoka CCAC voluntary service integration proposal;

{Carried}

COMMUNITY SERVICES

{Motion 2007-045}

Moved by Claus Ott, seconded by Dr. Donald Stemp,

WHEREAS; in compliance with article 25 (2)(a) of the Local Health System Integration Act, 2006, the local health integration network shall issue an integration decision when the network,

(a) facilitates or negotiates the integration of persons or entities where at least one of the persons or entities is a health service provider or the integration of services between health service providers or between a health service provider and a person or entity that is not a health service provider and the parties reach an agreement with respect to that integration;

WHEREAS; The North East LHIN received verbal notification of the discussions in progress in the summer of 2006. Since then, two letters were received (September 18th and December 28th, 2006) informing the Ministry and the LHINs of the possible amalgamation and request for financial support;

WHEREAS; The integration of The Friends and Caregiver's Voice will achieve significant economies of scale and scope; provide enhanced services and a continuum of care for clients across the districts of Parry Sound and Muskoka while at the same time providing significant support to the staff at Caregiver's Voice. This integration can be seen as a win-win situation for clients, communities, staff, and the participating organizations.

BE IT RESOLVED; through the facilitation of the North East LHIN, The Friends and Caregiver's Voice are hereby required to amalgamate their organizations and proceed to full integration completed by March 31st, 2008, and without any new funding.

{Carried}

OTHER BUSINESS

Provisions of the Conflict of Interest Policy

Chair Mathilde Gravelle Bazinet provided information to the Board of Directors with respect to the upcoming Provincial Election.

OTHER BUSINESS (CONTINUED)

An overview of the following provisions in the By-Laws and the Conflict of Interest Policy was provided:

Subsection 4.02 in By-Law No. 1 states "*Directors shall resign from their positions to seek nomination for, be a candidate for or hold a provincial elected office*"

Subsection 4.11 in the Conflict of Interest Policy states "*Directors must resign from their positions to seek nomination for, be a candidate for, or hold a provincial elected office*"

CLOSED SESSION

{Motion 2007-046}

Moved by Margaret Ashcroft, seconded by Johanne Labonté, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a closed session*

{Carried}

CLOSED SESSION ADJOURNMENT

{Motion 2007-047}

Moved by Margaret Ashcroft, seconded by Johanne Labonté that the closed session be adjourned.

{Carried}

NEXT BOARD MEETING(S)

Closed Session
TBA - Call of the Chair

Closed Session Meeting
Friday, August 24, 2007
Via Teleconference

ADJOURNMENT

{Resolution 2007-048}

The Board Chair closed the meeting of Thursday, June 28, 2007 at 11:55 a.m.

Mathilde Gravelle Bazinet
Chair