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**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**MINUTES OF PROCEEDINGS**

**North East LHIN Office  
555 Oak Street East  
North Bay, ON**

**Wednesday, December 19, 2007**

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**CALL TO ORDER**

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:02 a.m.

**ROLL CALL**

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)  
Margaret Ashcroft, Vice-Chair (Sudbury/Manitoulin Planning Area) – via Teleconference  
Marc Dumont (Timiskaming Planning Area)  
Mark Fisher (Parry Sound Planning Area) – via Teleconference  
Randy Kapashesit (James Bay/Hudson Bay Planning Area) - via Teleconference  
Johanne Labonté (Cochrane Planning Area) - via Teleconference  
Claus Ott (Algoma Planning Area)  
Dr. Donald Stemp (Nipissing Planning Area)  
Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer  
Lianne Bettiol, Executive Assistant/Recording Secretary  
Martha Auchinleck, Senior Director, Performance, Contract and Allocation  
Cynthia Stables, Senior Corporate Advisor  
Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

Guest: Tamara Shewciw, North East LHIN eHealth Lead

**WELCOME AND INTRODUCTION**

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared or identified

**AGENDA**

*Moved by Claus Ott, seconded by Johanne Labonté that the agenda be approved as presented.*

*(Carried)*

## **MINUTES OF PROCEEDINGS**

### ***{Motion 2007-085}***

*Moved by Margaret Ashcroft, seconded by Peter Vaudry,*

*That the Minutes of Proceedings for the Regular Board of Directors Meeting of Friday, November 23, 2007 be approved as presented.*

*(Carried)*

*Reference: Board package: Page 1 to 8*

## **PRESENTATIONS**

None

## **BUSINESS ARISING FROM THE MEETING OF FRIDAY, NOVEMBER 23, 2007**

None

## **REPORT FROM THE CHAIR**

**Board Chair's Activities in addition to routine Administrative duties carried out the following activities and visits on behalf of the Board:**

Mathilde Gravelle Bazinet (Nipissing Planning Area)

November 26	Governance/Stakeholder Forum – Cochrane Planning Area – Timmins, ON
November 27	Visit of Chapleau Health Care Centre – Chapleau, ON
November 27	Visit of Wawa Health Care Centre – Wawa, ON
November 27	Governance/Stakeholder Forum – Algoma Planning Area – Sault Ste. Marie, ON
November 28	Meeting - Sault Ste. Marie Hospital Board Chair & CEO with NE LHIN Board Chair, CEO, and Chair of NE LHIN Audit Committee, Sault Ste. Marie, ON
November 29	Governance/Stakeholder Forum – Timiskaming Planning Area – New Liskeard, ON
December 4	Interview with Radio Canada (Français) – Sudbury – Re: "Sommet sur la toxicomanie et la santé mentale du nord-est" (North East Addiction & Mental Health Summit)
December 4 & 5	North East Addiction & Mental Health Summit – Sudbury, ON
December 11	Special meeting of the North East Local Health Integration Network (NE LHIN) Board of Directors – via Teleconference
December 12	Meeting – Pierre Cyr, Norm Gamble, Kim Hennin – Re: Appointment of Board Directors – Toronto, ON
December 12	Joint LHIN Chairs/CEOs Dinner Meeting – Toronto, ON
December 13	Joint LHIN Chairs/CEOs Meeting – Toronto, ON
December 13	LHIN Chairs' Meeting – Toronto, ON
December 18	NE LHIN Governance Committee Meeting – North Bay, ON
December 18	NE LHIN Audit Committee Meeting – North Bay, ON
December 18	NE LHIN Board of Directors Development Session – North Bay, ON

## Board Members' Activities

Margaret Ashcroft, Vice Chair (Sudbury/Manitoulin Planning Area)

December 5 Collaboration Agreement Launch with NOSM, NE and the NW LHIN, Sudbury, ON  
December 11 Special meeting of the Board - via Teleconference  
December 18 Governance Committee – via Teleconference  
December 18 Board Development Session- via Teleconference

Marc Dumont (Timiskaming Planning Area)

November 29 Governance/Stakeholder Forum – Timiskaming Planning Area – New Liskeard, ON  
December 10 Teleconference with Réseaux and Ministry "Services en langue française"  
December 11 Special meeting of the Board, via Teleconference  
December 18 Board Development Session, North Bay, ON

Mark Fisher (Parry Sound Planning Area)

December 11 Special meeting of the Board, via Teleconference  
December 18 Board Development Session – via Teleconference

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

November 26 Governance/Stakeholder Forum – Cochrane Planning Area – Timmins, ON  
December 11 Special meeting of the Board - via Teleconference  
December 18 Board Development Session- via Teleconference

Johanne Labonté (Cochrane Planning Area)

November 26 Governance/Stakeholder Forum – Cochrane Planning Area – Timmins, ON  
December 18 Audit Committee Meeting - via Teleconference  
December 18 Governance Committee Meeting – via Teleconference  
December 18 Board Development Session – via teleconference

Claus Ott (Algoma Planning Area)

November 29 Governance/Stakeholder Forum – Algoma Planning Area – Sault Ste. Marie, ON  
December 11 Special Meeting of the Board – via Teleconference  
December 18 Audit Committee Meeting – via Teleconference  
December 18 Board Development Session, North Bay, ON

Dr. Donald Stemp (Nipissing Planning Area)

December 11 Special Meeting of the Board – via Teleconference  
December 18 Board Development Session, North Bay, ON

Peter Vaudry (Algoma Planning Area)

November 27 Governance/Stakeholder Forum – Algoma Planning Area – Sault Ste. Marie, ON  
November 28 Meeting - Sault Ste. Marie Hospital Board Chair & CEO with NE LHIN Board Chair, CEO, and Chair of NE LHIN Audit Committee, Sault Ste. Marie, ON  
December 11 Special Meeting of the Board – via Teleconference  
December 18 Audit Committee Meeting, North Bay, ON  
December 18 Governance Committee Meeting, North Bay, ON

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**

*Rémy Beaudoin, Chief Executive Officer*

*Martha Auchinleck, Senior Director, Performance, Contract and Allocation*

*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

An overview of the following was provided:

- Operational Plan
- Ministry-LHIN Accountability Agreement (MLAA)
- Communication Plan
- Launching of NOSM, NW and NE LHIN Collaboration Agreement
- Family Health Care
- Aging at Home Strategy
- Chronic Disease Management
- Communication Plan Progress Report
- eHealth
- IHSP Progress Report

*Reference: Board Package, page 15 to 43*

### ***{Motion 2007-086}***

*Moved by Marc Dumont, seconded by Claus Ott that the CEO & Senior Management Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 44*

## **ALTERNATE LEVEL OF CARE (ALC) UPDATE**

### **Task Force Report**

A summary of the ALC report/pressures, findings and Recommended Strategies for the North East LHIN was provided by Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement:

- The Task Force "Project"
- Impact on Hospital Bed Capacity
- Hospital Highlights
- Highlights by Community
- Developing Recommendations
- Recommendations - Themes

The Board recognized the hard work of the Planning, Integration and Community Engagement Team, in particular, Mr. Phil Kilbertus' involvement in producing the ALC Report.

### ***{Motion 2007-087}***

*Moved by Claus Ott, seconded by Johanne Labonté that the ALC Task Force Report be received as presented.*

*{Carried}*

*Reference: Refer to the North East LHIN Website: [www.nelhin.on.ca](http://www.nelhin.on.ca)*

## **ALTERNATE LEVEL OF CARE (ALC) UPDATE**

### **Action Plan**

A summary of the ALC action Plan was provided by Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement:

- Resource/Capacity Strategies
- Improvements in Processes of Care Delivery
- NE LHIN ALC Targets
- Initiatives 2007/2008
- Reallocation Strategies 2007/2008 - Other Projects

### ***{Motion 2007-088}***

*Moved by Dr. Donald Stemp, seconded by Peter Vaudry, that the North East LHIN Board endorse the ALC Action Plan prepared by the ALC Task Force of the North East LHIN.*

*As this is a medium to long-term plan, the Board recognizes that we have an acute short-term problem that needs additional short term implementations.*

*{Carried}*

### ***{Motion 2007-097}***

*Moved by Peter Vaudry, seconded by Dr. Donald Stemp:*

*The Chair in her correspondence to the Minister of Health and Long-Term Care, the Honourable George Smitherman, remind him that the North East LHIN has the highest ratio of ALC patients (currently estimated at 30%) in acute care beds in the Province.*

*And further advise: of the appreciation of the North East for the funds received, in particular the forthcoming funds from the Aging at Home Strategy, which, with the advice from our partners in the field, we have used in our ALC Action Plan.*

*And further advise: that we have set a very ambitious target in our ALC Action Plan of reducing the ratio of ALC patients in acute care beds by 25% year after year for the next 3 years and that we will keep him regularly informed of the progress towards achieving our targets.*

*And further advise: that the resources currently available may be insufficient to address the magnitude of the 30% ratio of ALC patients in acute care beds and additional resources and guidance from his Ministry may be required.*

### **Recorded vote:**

<b>YEAS</b>	<b>ABSTENTION</b>
Marc Dumont	Margaret Ashcroft
Mark Fisher	
Randy Kapashesit	
Johanne Labonté	
Claus Ott	
Dr. Donald Stemp	
Peter Vaudry	

*{Carried}*

***{Motion 2007-089}***

*Moved by Johanne Labonté seconded by Marc Dumont, that the North East LHIN ALC Action Plan, Section: Initiatives 2007/2008 be approved as presented.*

*{Carried}*

*Reference: Refer to the North East LHIN Website: [www.nelhin.on.ca](http://www.nelhin.on.ca)*

**COMMITTEE REPORTING**

**Audit Committee**

Audit Committee Chair Peter Vaudry provided a report of the Audit Committee Meeting held on Tuesday, December 18, 2007. The following items were entertained:

- External Complaints & Incidents Policy
- Disclosure of Wrongdoing Policy
- Budget Summary Report
- Quarter 3 Report
- MLAA

***{Motion 2007-079}***

*Moved by Peter Vaudry, seconded by Claus Ott that the External Complaints and Incidents Policy be approved as presented.*

*{Carried}*

*Reference: Board Package, page 245 to 247*

***Deferred - {Motion 2007-080}***

*Disclosure of Wrongdoing Policy: Motion deferred to the regular Board of Directors meeting scheduled for January 25, 2008.*

***Deferred - {Motion 2007-090}***

*Human Rights and Respectful Workplace Policy: Motion deferred to the regular Board of Directors meeting scheduled for January 25, 2008.*

***{Motion 2007-091}***

*Moved by Peter Vaudry, seconded by Johanne Labonté that the Budget Summary Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 256 to 257*

### **Audit Committee (Continued)**

#### ***{Motion 2007-092}***

*Moved by Johanne Labonté, seconded by Claus Ott that the Quarter 3 Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 258 to 287*

### **Governance / Nomination Committee**

Governance Committee Chair, Margaret Ashcroft, provided a brief report on the Governance Committee Closed Session Meeting held on Tuesday, December 18, 2007. The following items were entertained:

- Meeting and Participation Evaluation Results from Previous Board Meeting
- Board Effectiveness Evaluation
- Board Retreat
- Orientation Package for New Board Directors
- Renewal of Board Directors

#### ***{Motion 2007-093}***

*Moved by Margaret Ashcroft, seconded by Johanne Labonté the Board Effectiveness Evaluation form be received as presented.*

*{Carried}*

*Reference: Board Package, page 289 to 291*

#### ***{Motion 2007-094}***

*Moved by Margaret Ashcroft, seconded by Peter Vaudry that the Orientation Binder Table of Contents be received as presented.*

*{Carried}*

*Reference: Board Package, page 292 to 295*

### **NEW BUSINESS**

Board Chair Mathilde Gravelle Bazinet thanked Board Director Claus Ott for his dedication and contribution to our Board of Directors since being appointed in January 2006. Mr. Ott will not seek re-appointment to the North East LHIN Board of Directors.

### **QUESTIONS**

Chair Mathilde Gravelle Bazinet opened the meeting to the public.

### **NEXT BOARD MEETING**

Friday, January 25, 2008  
555 Oak Street East, 3<sup>rd</sup> Floor  
North Bay, ON

## **CLOSED SESSION**

### ***{Motion 2007-095}***

*Moved by Margaret Ashcroft, seconded by Randy Kapashesit, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"*

✓ *Matters prescribed by regulation*

*Be it further resolved that the following persons be permitted to attend the Closed Session:*

*Rémy Beaudoin, CEO*

*Martha Auchinleck, Senior Director, Performance, Contract and Allocation*

*Lianne Bettiol, Executive Assistant to the CEO*

*Cynthia Stable, Senior Corporate Advisor*

*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

*{Carried}*

*Reference: Board Package, page 296*

## **ADJOURNMENT**

### ***{Resolution 2007-096}***

*Moved by Randy Kapashesit, seconded by Claus Ott that the regular Board of Directors meeting of Wednesday, December 19, 2007 be adjourned at 11:44 a.m.*

*{Carried}*

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Mathilde Gravelle Bazinet  
Chair